

City of Crystal Falls



Proposed 2024-2025 Budget

Submitted on July 15, 2024

TO: CRYSTAL FALLS CITY COUNCIL

FROM: GERARD VALESANO, CITY MANAGER

DATE: JULY 15, 2024

SUBJECT: CITY OF CRYSTAL FALLS BUDGET MESSAGE AND SUPPORTING BUDGET FOR OCTOBER 1, 2024 THROUGH SEPTEMBER 30, 2025

As required by the Charter for the City of Crystal Falls, I hereby submit to you for your review and comment the proposed budget for the City beginning October 1, 2024 through September 30, 2025.

As with previous proposed city budgets, this year's budget is once again submitted in a "line item" format. Revenue and expense detail are given for each fund as well as activity within the departments of each fund. At the end of each fund is a summary of the revenue and expense for that fund. Also included are the capital plans for the Public Works, Police, Electric, and Administration Offices. At the back of this document is a page regarding long term debt. Both the capital plans and the long-term debt are included in the body of the audit in the appropriate funds.

This is the first time in many decades that a transfer from our City Electric Fund is not necessary.

Throughout all the funds, four common factors were used:

1. A 3.2% wage increase for all fulltime employees as well as the City Manager and Clerk/Treasurer: Contract language for all fulltime employees' states: Employee's wage scale for subsequent years shall be adjusted by a 2.5% wage increase or the Midwest COLA for the previous fiscal year, whichever is greatest.

Per employee negotiations in April 2021, the City entered into a four-year agreement with all fulltime employees. Effective: October 1, 2021 to September 30, 2025.

2. A 13% increase in health insurance costs:

Hospitalization insurance is one of the most uncertain costs at this time. After speaking with Paradigm, the City's health insurance agency, the City Manager and the Clerk/Treasurer were advised that health insurance costs would rise approximately 12 - 14% during the 2024-2025 fiscal year. This figure was used in the calculation of insurance costs for this budget.

3. Using historical data to predict future revenues and expenditures:

While creating this budget for the City of Crystal Falls, I used the experience and knowledge of City Clerk/Treasurer Tara Peltoma, the data available from previous fiscal years, and the numbers from the current year, to build the estimates when hard data wasn't available. For instance, the revenues for the electric fund are always difficult to forecast as it is almost impossible to know how much electricity will be used in any given year by consumers. However, after going over data from previous years, I am comfortable with the revenue and estimated projections presented in this document. However, these numbers are always subject to change and fluctuation and need to be closely monitored throughout the year. Quarterly budget amendments will be important. Finally, as

I've tried to stress to employees, this budget is a plan and not a "set in stone" requirement. Opportunities arise, equipment breaks down, winters last longer than anticipated, etc. We need to be able to adjust quickly when the unexpected happens.

4. Michigan Department of Treasury informed the City of its underfunded status per PA 202 of 2017. Major contributing factor was poor performance with the invested money at MERS (Municipal Employees Retirement System). Per Public Act 202 governmental entities must be funded at a minimum of 60%. The City dropped to 58% in 2021. At the June, 2021 Council meeting, the Council approved an application for waiver of a deficit reduction plan which included \$5,000 per month additional defined benefit surplus payment. In December 31, 2023, the City's funding status is 68% funded.

GENERAL COMMENTS:

This proposed budget was built in a manner befitting a "team-oriented" approach. Throughout the year, department heads discuss with the City Manager and City Clerk/Treasurer expense items in order to build this budget. We will continue to begin the budget process in February, actively utilizing the input of department heads, Clerk/Treasurer, the auditor, and City Manager. The process begins with the City Manager requesting from department heads a list of their goals for the upcoming budget year. It is critically important that the City Manager and Department Heads take an informed, active role in the creation of the annual budget in order to help us actively plan for the City's future. After receiving goals from Department Heads, we work to find common goals to help us build a budget that moves the City of Crystal Falls forward each year. It is of critical importance that we, as a community and as a team, work together to help actively shape the future of our community.

In this budget, you will notice that it is built somewhat conservatively. The real property tax collection has increased. Overall healthcare costs continue to rise and will do so for the foreseeable future. What we do today directly affects Crystal Falls tomorrow.

City of Crystal Falls Elected Officials

Michael McCarthy – Mayor

Chris Nocerini – Mayor Pro Tem

Nathaniel Kudwa – Council Member

Zach Hautala – Council Member

Travis Cudnohufsky – Council Member

City of Crystal Falls Full-Time Staff

Administration

Gerard Valesano, City Manager

Tara Peltoma, City Clerk/ Treasurer

Utility Billing

Tammy Hendrickson, Billing Clerk

Department of Public Works

Kelly Stankewicz, Foreman

Rod Nylund, Equipment Operator/Mechanic

Tim Wheeler, Equipment Operator

Tommy Peltoma, Equipment Operator/Sexton

Police Department

Brian Zelakiewicz, Police Sergeant

Electrical Department

David Graff, Electrical Supervisor

Dan Graff, Foreman

Robert Fabbri, Journeyman Lineman

Dennis Mitchell, Apprentice Lineman

City Auditor

Karl Ahonen, CPA. Makala, Pollock & Ahonen, PLLC

Assessing Department

Patti Roell, Assessor

City Attorney

Daryl R. Waters

Budget Summary 2024-2025

FUND	REVENUES	EXPENDITURES	Notes
General	\$ 1,686,660	\$ 1,206,163	Electric Fund transfer not necessary this year
Cemetery Trust Fund	\$ 3,500	\$ 3,500	Adding to Fund Balance
Major Street	\$ 329,137	\$ 184,236	No Major Street projects planned for FY 2023-2024
Local Street	\$ 119,000	\$ 50,585	Waiting on a Category B Grant which will determine possible paving for FY 2024-2025
Fire Fund	\$ 85,700	\$ 85,700	\$12,000 Transfer from General for Legacy Costs
Police Fund	\$ 265,268	\$ 265,268	Marijuana and License Fees Plus Transfer from General Fund of \$103,568
Parks & Rec Fund	\$ 158,910	\$ 158,910	Transfer from General Fund of \$15,358
Cemetery Fund	\$ 115,691	\$ 115,691	Transfer from General Fund \$65,551
Capital Projects Fund	\$ 172,000	-	Fund for Capital Improvements
Electric	\$ 3,291,901	\$ 3,008,759	2% Rate Increase
Sewer	\$ 572,250	\$ 561,053	2% Rate increase
Water	\$ 727,050	\$ 602,751	2% Rate Increase
OPEB Fund	\$ 188,407	\$ 188,407	\$7,500 per month contribution to MERS Retiree Health Care Savings Account per PA 202
Total Budget	\$ 7,715,474	\$ 6,431,023	

101 - GENERAL FUND

Estimated General Fund expenditures for FY 2024-2025 are \$1,206,163.

Estimated General Fund revenues are \$1,686,660. The tax revenue is projected to increase in FY 2024-2025 due a small increase in General Fund tax capture.

FY 2024-2025 estimated Revenue Sharing payments are projected to be similar to FY 2023-2024 according to information provided on the State of Michigan Treasury website.

Runkle Lake Campground will again operate under a lease agreement with a private entity. This will be a savings to the General Fund as Runkle Lake Campground is expensive to operate with fulltime personal maintaining the grounds and doing general upkeep.

There will be no expenses for the Golf Course this fiscal year as the City received a \$150,000.00 final payment in November, 2023.

Lastly, new businesses in both, Business District -1 and Industrial zoned areas of Crystal Falls continue to bring an increase in revenue to the City's General Fund.

07/15/2024

BUDGET REPORT FOR CRYSTAL FALLS CITY
Calculations as of 06/30/2024

GENERAL Fund

GL NUMBER	DESCRIPTION	2022-23	2023-24	2024-25
		ACTIVITY THRU 06/30/24	ACTIVITY THRU 06/30/24	REQUESTED BUDGET
ESTIMATED REVENUES				
101-000.000-402.000	CURRENT REAL PROPERTY TAXES	487,148	699,803	730,000
101-000.000-432.000	PAYMENT IN LIEU OF TAXES	3,187	4,538	4,600
101-000.000-447.000	ADMINISTRATION FEE-TAXES	9,164	722	10,000
101-000.000-502.001	OTHER FEDERAL GRANTS (ARPA)		2,436	0
101-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE APPR	17,436	25,636	34,000
101-000.000-574.000	REVENUE SHARING CONTRIBUTIONS	237,844	202,981	250,460
101-000.000-626.000	GRASS CUTTING/BLIGHT CLEAN UP	2,462	1,822	3,500
101-000.000-629.000	TRASH REMOVAL	95,332	77,500	105,500
101-000.000-630.000	RECYCLING FEES	14,586	12,483	17,000
101-000.000-644.000	GAS & OIL	28,920	13,918	20,000
101-000.000-653.000	FORFEITURES/PENALTIES	1,362	1,190	1,400
101-000.000-665.000	INTEREST ON BONDS, CDS & LAND	57,200	58,148	80,000
101-000.000-667.000	WATER TANK RENTAL INCOME	54,747	43,022	58,500
101-000.000-667.336	FIRE HALL RENTAL	11,400	8,550	1,900
101-000.000-668.000	RENTS AND ROYALTIES	193,150	107,745	150,000
101-000.000-670.000	MISC. REVENUE	686	1,365	1,400
101-000.000-670.001	SPECIAL EVENT REVENUE	(1,587)	1,350	1,400
101-000.000-670.002	PUBLIC WORKS SALES	407	3,530	1,000
101-000.000-673.000	SALE OF FIXED ASSEST-LAND	27,437	10,450	15,000
101-000.000-673.004	SALE OF FIXED ASSETS-EQUIPMENT	2,650		0
101-000.000-676.000	REIMBURSEMENTS	2,507	(19)	0
101-000.000-676.001	REIMBURSEMENTS-ELECTIONS			1,000
101-000.000-691.000	OTHER FINANCING SOURCES			200,000
101-000.000-699.582	TRANSFER FROM ELECTRIC	300,000	100,000	0
TOTAL ESTIMATED REVENUES		1,546,038	1,377,170	1,686,660
APPROPRIATIONS				
101-101.000-702.000	SALARIES & WAGES - COUNCIL	8,050	6,075	8,100
101-101.000-707.000	SOCIAL SECURITY - COUNCIL	616	465	620
101-171.000-702.000	SALARIES & WAGES - MAYOR	2,700	2,025	2,700
101-171.000-707.000	SOCIAL SECURITY - MAYOR	207	155	207
101-172.000-702.000	SALARIES & WAGES - CITY MANAGER	29,333	6,524	10,000
101-172.000-707.000	SOCIAL SECURITY - CITY MANAGER	2,428	637	765
101-172.000-714.000	EMPLOYEE BENEFITS - CITY MANAGER	10,147	7,133	3,500
101-172.000-861.000	TRAVEL EXPENSE/CAR ALLOWANCE - CITY MANA	2,400	1,800	2,400
101-191.000-702.000	BONUSES - ADMIN	6,881	1,497	1,600
101-191.000-702.716	MEDICAL OPT OUT - ADMIN	904		0
101-191.000-704.000	SICK LEAVE - ADMIN	74		0
101-191.000-707.000	SOCIAL SECURITY - ADMIN	3,647	2,451	200
101-191.000-712.000	GENERAL INSURANCE - ADMIN	13,963		14,200
101-191.000-714.000	EMPLOYEE BENEFITS - ADMIN	22,766	1,606	2,500
101-191.000-716.000	HOSPITALIZATION INSURANCE - ADMIN	33		0
101-191.000-727.000	MATERIALS	6,158	3,313	4,450
101-191.000-728.000	RESALE ITEMS GARBAGE BAGS			500
101-191.000-804.000	CONTRACTS AND SERVICES	17,802	12,201	17,000
101-191.000-805.000	TRAINING/SAFETY - ADMIN	3,150	2,248	3,000

101-191.000-808.000	DUES & SUBSCRIPTIONS - ADMIN	4,967	5,214	7,000
101-191.000-851.000	TELEPHONE - ADMIN	3,955	2,891	3,850
101-191.000-861.000	TRAVEL EXPENSE/CAR ALLOWANCE - ADMIN	3,903	1,903	2,550
101-191.000-865.000	GAS & OIL - ADMIN	373	337	500
101-191.000-900.000	PUBLISHING & ADVERTISING - ADMIN	508	1,256	1,300
101-191.000-977.000	EQUIPMENT - ADMIN	2,425	3,886	5,000
101-215.000-702.000	SALARIES & WAGES - CLERK	16,901	5,144	8,000
101-215.000-707.000	SOCIAL SECURITY - CLERK	1,260	377	612
101-215.000-714.000	EMPLOYEE BENEFITS - CLERK	5,916	5,618	2,800
101-215.000-805.000	TRAINING/SAFETY - CLERK	1,825	(390)	2,500
101-215.000-808.000	DUES & SUBSCRIPTIONS - CLERK	75	685	800
101-215.000-861.000	TRAVEL EXPENSE/CAR ALLOWANCE - CLERK	1,159	432	1,000
101-223.000-802.000	PROFESSIONAL SERVICES - AUDITOR	9,660	9,723	10,000
101-247.000-702.000	SALARIES & WAGES - BOR	600	600	750
101-247.000-707.000	SOCIAL SECURITY - BOR	46	46	58
101-247.000-805.000	TRAINING/SAFETY - BOR		30	30
101-247.000-900.000	PUBLISHING & ADVERTISING - BOR	137	137	150
101-253.000-702.000	SALARIES & WAGES - TREAS	16,900	5,145	8,000
101-253.000-707.000	SOCIAL SECURITY - TREAS	1,260	377	612
101-253.000-714.000	EMPLOYEE BENEFITS - TREAS	5,916	5,618	2,800
101-253.000-805.000	TRAINING/SAFETY - TREAS	379	379	1,000
101-253.000-808.000	DUES & SUBSCRIPTIONS - TREAS	210	258	500
101-253.000-861.000	TRAVEL EXPENSE/CAR ALLOWANCE - TREAS	724	768	1,000
101-257.000-702.000	SALARIES & WAGES - ASSESSOR	16,413	11,250	16,500
101-257.000-707.000	SOCIAL SECURITY - ASSESSOR	1,253	861	1,263
101-257.000-714.000	EMPLOYEE BENEFITS - ASSESSOR	1,578		0
101-257.000-741.000	MATERIALS - ASSESSOR	27	(1,017)	0
101-257.000-804.000	CONTRACTS & SERVICES - ASSESSOR	545		0
101-257.000-805.000	TRAINING/SAFETY - ASSESSOR	(278)		0
101-257.000-977.000	EQUIPMENT - ASSESSOR	1,277		0
101-262.000-702.000	SALARIES & WAGES - ELECTIONS	788	2,838	3,800
101-262.000-707.000	SOCIAL SECURITY - ELECTIONS	1	62	100
101-262.000-714.000	EMPLOYEE BENEFITS - ELECTIONS	5,767	398	450
101-262.000-741.000	MATERIALS - ELECTIONS	609	3,715	2,000
101-262.000-804.000	CONTRACTS & SERVICES - ELECTIONS	615	615	1,000
101-265.000-702.000	SALARIES & WAGES - CITY HALL	9,361	8,610	12,100
101-265.000-707.000	SOCIAL SECURITY - CITY HALL	699	642	950
101-265.000-712.000	GENERAL INSURANCE - CITY HALL	3,874		4,000
101-265.000-714.000	EMPLOYEE BENEFITS - CITY HALL	4,325	5,478	5,687
101-265.000-787.000	JANITORIAL SUPPLIES - CITY HALL	1,576	1,301	2,000
101-265.000-804.000	CONTRACTS & SERVICES - CITY HALL	3,997	1,920	10,000
101-265.000-810.000	GARBAGE DISPOSAL - CITY HALL	613	471	650
101-265.000-921.000	HEATING - CITY HALL	9,838	6,693	8,000
101-265.000-922.000	UTILITIES - CITY HALL	10,117	8,144	11,000
101-265.000-922.001	UTILITIES - OTHER CITY BUILDINGS	101		0
101-265.000-931.000	EQUIPMENT RENT & REPAIR - CITY HALL	1,123		0
101-265.000-932.000	BUILDING MAINTENANCE & REPAIR - CITY HALL	1,395	4,349	5,000
101-265.002-991.000	DEBT PAYMENT - MANOR	6,000	9,060	7,000
101-265.002-993.000	INTEREST EXPENSE - MANOR	6,503	3,188	5,972
101-266.000-802.000	PROFESSIONAL SERVICES - ATTORNEY	3,723	1,768	2,400
101-441.000-702.000	SALARIES & WAGES - PUBLIC WORKS	51,123	44,057	63,000
101-441.000-702.716	MEDICAL OPT OUT - PUBLIC WORKS	519		0
101-441.000-703.000	ANNUAL LEAVE - PUBLIC WORKS	912		0
101-441.000-704.000	SICK LEAVE - PUBLIC WORKS	386		0
101-441.000-707.000	SOCIAL SECURITY - PUBLIC WORKS	7,649	6,525	4,900
101-441.000-712.000	GENERAL INSURANCE - PUBLIC WORKS	6,675		7,000
101-441.000-714.000	EMPLOYEE BENEFITS - PUBLIC WORKS	34,462	29,030	42,900

101-441.000-716.000	HOSPITALIZATION INSURANCE - PUBLIC WORKS	196		0
101-441.000-727.000	MATERIALS - PUBLIC WORKS	9,188	15,964	15,000
101-441.000-804.000	CONTRACTS & SERVICES - PUBLIC WORKS	3,108	2,161	4,000
101-441.000-805.000	TRAINING/SAFETY - PUBLIC WORKS	1,440	2,756	3,000
101-441.000-808.000	DUES & SUBSCRIPTIONS - PUBLIC WORKS	1,438	1,678	1,800
101-441.000-851.000	TELEPHONE- PUBLIC WORKS	1,501	1,174	1,600
101-441.000-861.000	TRAVEL EXPENSE/CAR ALLOWANCE - PW	39	37	50
101-441.000-865.000	GAS & OIL - PUBLIC WORKS	19,822	5,943	18,000
101-441.000-866.000	GAS & OIL FROM DEALERS	35,982	18,375	30,000
101-441.000-868.000	BULK PURCHASES - PUBLIC WORKS	23,171	28,022	15,000
101-441.000-921.000	HEATING PUBLIC WORKS	9,838	7,012	8,500
101-441.000-922.000	UTILITIES - PUBLIC WORKS	2,219	1,695	2,500
101-441.000-931.000	EQUIPMENT RENT & REPAIR - PUBLIC WORKS	18,205	3,567	15,000
101-441.000-932.000	BUILDING MAINTENANCE & REPAIR - PW	669		20,000
101-441.000-936.000	VEHICLE REPAIR & MAINTENANCE - PW	25,226	8,643	20,000
101-441.000-977.000	EQUIPMENT - PUBLIC WORKS	61,769	31,551	222,000
101-441.000-992.000	DEBT PAYMENT - PUBLIC WORKS	34,644		40,000
101-441.000-993.000	INTEREST EXPENSE - PUBLIC WORKS	843	53	3,000
101-582.000-923.000	STREET LIGHTING	59,170		0
101-728.000-702.000	SALARIES & WAGES - COMMUNITY BETTERMENT	18,505	14,657	22,500
101-728.000-707.000	SOCIAL SECURITY - COMMUNITY BETTERMENT	1,388	1,104	1,722
101-728.000-712.000	GENERAL INSURANCE - COMMUNITY BETTERMENT	3,267		1,000
101-728.000-714.000	EMPLOYEE BENEFITS - COMMUNITY BETTERMENT	7,484	9,433	9,225
101-728.000-741.000	MATERIALS - COMMUNITY BETTERMENT	2,928	4,634	6,200
101-728.000-804.000	CONTRACTS & SERVICES - COMMUNITY BETTERM	2,000	1,345	3,500
101-728.000-810.000	GARBAGE DISPOSAL - COMMUNITY BETTERMENT	102,631	72,337	100,000
101-728.000-865.000	GAS & OIL - COMMUNITY BETTERMENT	1,062		1,000
101-728.000-881.000	CONTRIBUTIONS - COMMUNITY BETTERMENT	4,407	4,407	4,500
101-728.000-901.000	WEB SITE EXPENSES	4,238	147	350
101-728.000-931.000	EQUIPMENT RENT & REPAIR - COMMUNITY BETT	2,029	253	1,800
101-732.000-702.000	SALARIES & WAGES- BLIGHT	1,013	302	1,200
101-732.000-707.000	SOCIAL SECURITY - BLIGHT	77	23	92
101-732.000-714.000	EMPLOYEE BENEFITS - BLIGHT	165	(154)	204
101-732.000-931.000	EQUIPMENT RENT & REPAIR - BLIGHT	559		250
101-965.000-995.206	TRANSFER TO FIRE FUND	(19,373)	2,823	12,000
101-965.000-995.207	TRANSFER TO POLICE FUND	87,119	81,050	103,568
101-965.000-995.208	TRANSFER TO PARKS & REC FUND	51,088	43,725	15,358
101-965.000-995.209	TRANSFER TO CEMETERY FUND	100,000	60,000	65,551
101-965.000-995.737	TRANSFER TO RETIREES INS FUND	164,228	104,270	54,467
101-965.191-995.401	TRANSFER TO CP FBO ADMIN	2,000	2,000	2,000
101-995.017-995.017	TRANSFER TO INVESTMENTS			480,497
101-995.265-995.401	TRANSFER TO CP FBO BUILDING	10,000	10,000	10,000
101-995.401-995.401	TRANSFER TO CP FBO PUBLIC WORKS	20,000	20,000	20,000
TOTAL APPROPRIATIONS		1,279,207	809,509	1,686,660
NET OF REVENUES/APPROPRIATIONS - FUND 101		266,831	567,661	
BEGINNING FUND BALANCE		990,453	1,268,301	1,835,962
FUND BALANCE ADJUSTMENTS		11,016		
ENDING FUND BALANCE		1,268,300	1,835,962	1,835,962

151 - CEMETERY TRUST FUND (PERPETUAL CARE)

This fund captures perpetual care revenues from the sale of cemetery lots and reserves this money for future care of Evergreen Memorial Cemetery if it becomes impossible to maintain. The principal amount of funds is not available for general use by the City. However, investment income is available for general use. The City has been accumulating Perpetual Care Revenues since 1998 per an audit recommendation. This ending Fund Balance is \$68,956.00. Total estimated revenue for FY 2024-2025 is \$2,000.00.

07/12/2024

BUDGET REPORT FOR CRYSTAL FALLS CITY
Calculations as of 06/30/2024

Cemetery Trust Fund

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	2024-25 REQUESTED BUDGET
ESTIMATED REVENUES				
151-000.000-633.000	ONGOING LOT MAINTENANCE	1,500	1,305	1,500
151-000.000-665.000	INTEREST ON BONDS, CDS & LAND	2,000	1,098	2,000
TOTAL ESTIMATED REVENUES		3,500	2,403	3,500
APPROPRIATIONS				
151-965.000-995.017	TRANSFER TO INVESTMENTS			1,500
151-965.000-995.209	TRANSFER TO CEMETERY FUND	3,500	1,468	2,000
TOTAL APPROPRIATIONS		3,500	1,468	3,500
NET OF REVENUES/APPROPRIATIONS - FUND 151			935	
BEGINNING FUND BALANCE		68,021	68,021	68,956
ENDING FUND BALANCE		68,021	68,956	68,956

MAJOR STREET FUND – 202

These funds provide for the maintenance of all Major Streets in the City. The City of Crystal Falls has 7.02 miles of Major Streets as indicated in the Michigan Department of Transportation Major Street System. A critical element of this fund is snow plowing during the winter months.

The City has applied for a \$250,000 Transportation Economic Development Fund Category B Program Grant for street paving. \$124,500 would be used towards Major Street repaving, repairing, and improving major streets within the City of Crystal Falls. \$117,302.00 was spent on Major Street repaving in 2022. A street sweeper was also purchased during 2022. There were no major expenses from fiscal year 2023-2024. With estimated revenues at \$329,137 for FY 2024-2025 and the opportunity of grant funding, additional Major Street paving will be done during the 2024-2025 budget year. Also, the City has applied for a State sidewalk grant of \$200,000 to be put along Major Streets.

Please note that just because funds are budgeted, these funds do not necessarily have to be expended.

07/12/2024

BUDGET REPORT FOR CRYSTAL FALLS CITY
Calculations as of 06/30/2024

MAJOR STREET Fund

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET :U	2023-24 ACTIVITY REQUESTED 06/30/24	2024-25 BUDGET
ESTIMATED REVENUES				
202-000.000-543.000	ACT 51 REVENUE	190,000	107,684	250,077
202-000.000-546.000	MAINTENANCE - HIGHWAY	25,000	19,861	60,000
202-000.000-569.000	SNOW PAYMENT	35,328	35,328	15,000
202-000.000-583.000	METRO TRANSIT FUNDS	18,727	629	1,260
202-000.000-665.000	INTEREST ON BONDS, CDS & LAND	1,000	1,404	2,800
TOTAL ESTIMATED REVENUES		270,055	164,906	329,137
APPROPRIATIONS				
202-191.000-702.000	SALARIES & WAGES - ADMIN	3,861	2,660	3,843
202-191.000-707.000	SOCIAL SECURITY - ADMIN	250	200	294
202-191.000-714.000	EMPLOYEE BENEFITS - ADMIN	4,000	2,907	0
202-223.000-802.000	PROFESSIONAL SERVICES - ADMIN	2,000	1,852	1,464
202-444.000-702.000	SALARIES & WAGES - SIDEWALKS	6,000	5,277	7,300
202-444.000-707.000	SOCIAL SECURITY - SIDEWALKS	450	403	558
202-444.000-714.000	EMPLOYEE BENEFITS - SIDEWALKS	4,000	3,834	3,080
202-444.000-931.000	EQUIPMENT RENT & REPAIR - SIDEWALKS	1,200	1,150	1,533
202-444.002-702.000	SALARIES & WAGES - TREES & SHRUBS			300
202-444.002-707.000	SOCIAL SECURITY - TREES & SHRUBS			23
202-444.002-714.000	EMPLOYEE BENEFITS - TREES & SHRUBS			132
202-444.002-931.000	EQUIPMENT RENT & REPAIR - TREES & SHRUBS			200
202-444.069-702.000	SALARIES & WAGES - TREES & SHRUBS	2,500		0
202-444.069-707.000	SOCIAL SECURITY - TREES & SHRUBS	160		0
202-445.000-702.000	SALARIES & WAGES - DRAINAGE/BACKSLOPES	1,500	836	2,500
202-445.000-707.000	SOCIAL SECURITY - DRAINAGE/BACKSLOPES	100	64	192
202-445.000-714.000	EMPLOYEE BENEFITS - DRAINAGE/BACKSLOPES	750	513	1,225
202-445.000-931.000	EQUIPMENT RENT & REPAIR- DRAINAGE/BACKSL	750		500
202-445.002-702.000	SALARIES & WAGES - DRAINAGE/BACKSLOPES	750	27	100
202-445.002-707.000	SOCIAL SECURITY - DRAINAGE/BACKSLOPES	50	2	8
202-445.002-714.000	EMPLOYEE BENEFITS - DRAINAGE/BACKSLOPES	250	19	51
202-445.002-931.000	EQUIPMENT RENT & REPAIR- DRAINAGE/BACKSL	75	13	100
202-445.069-702.000	SALARIES & WAGES - DRAINAGE/BACKSLOPES	500	115	350
202-445.069-707.000	SOCIAL SECURITY - DRAINAGE/BACKSLOPES	32	9	27
202-445.069-714.000	EMPLOYEE BENEFITS - DRAINAGE/BACKSLOPES	100	55	175
202-445.069-931.000	EQUIPMENT RENT & REPAIR-DRAINAGE/BACKSLO	100	27	100
202-446.000-702.000	SALARIES & WAGES - STREET REPAIR	3,000	2,413	4,500
202-446.000-707.000	SOCIAL SECURITY - STREET REPAIRS	200	183	344
202-446.000-714.000	EMPLOYEE BENEFITS - STREET REPAIR	2,000	1,569	180
202-446.000-727.000	MAINTENANCE MATERIALS- STREET REPAIR	2,250	1,802	2,000
202-446.000-804.000	CONTRACTS & SERVICES - STREET REPAIR	1,000		1,500
202-446.000-931.000	EQUIPMENT RENT & REPAIR-STREET REPAIR	2,000	1,351	2,000

202-446.002-702.000	SALARIES & WAGES - STREET REPAIR	500	168	300
202-446.002-702.001	DEER REMOVAL	300	56	100
202-446.002-707.000	SOCIAL SECURITY - DEER REMOVAL	50	17	8
202-446.002-714.000	EMPLOYEE BENEFITS - STREET REPAIR	200	133	1,938
202-446.002-931.000	EQUIPMENT RENT & REPAIR - STREET REPAIR	400	218	400
202-446.069-702.000	SALARIES & WAGES - STREET REPAIR	300	176	350
202-446.069-702.001	DEER REMOVAL	300		300
202-446.069-707.000	SOCIAL SECURITY - STREET REPAIR	38	13	50
202-446.069-714.000	EMPLOYEE BENEFITS - STREET REPAIR	250	75	368
202-446.069-931.000	EQUIPMENT RENT & REPAIR - STREET REPAIR	500	50	500
202-450.000-702.000	SALARIES & WAGES - ICE/SNOW REMOVAL	9,767	9,767	25,000
202-450.000-707.000	SOCIAL SECURITY - ICE/SNOW REMOVAL	742	741	1,913
202-450.000-714.000	EMPLOYEE BENEFITS - ICE/SNOW REMOVAL	6,690	6,689	12,500
202-450.000-931.000	EQUIPMENT RENT & REPAIR - ICE/SNOW REMOV	11,669	11,668	30,000
202-450.002-702.000	SALARIES & WAGES - ICE/SNOW REMOVAL	1,398	1,397	2,500
202-450.002-707.000	SOCIAL SECURITY - ICE/SNOW REMOVAL	107	106	192
202-450.002-714.000	EMPLOYEE BENEFITS - ICE/SNOW REMOVAL	971	971	1,250
202-450.002-931.000	EQUIPMENT RENT & REPAIR - ICE/SNOW REMOV	5,765	5,765	12,000
202-450.069-702.000	SALARIES & WAGES - ICE/SNOW REMOVAL	15,884	1,583	3,500
202-450.069-707.000	SOCIAL SECURITY - ICE/SNOW REMOVAL	121	120	268
202-450.069-714.000	EMPLOYEE BENEFITS - ICE/SNOW REMOVAL	1,099	1,098	1,855
202-450.069-931.000	EQUIPMENT RENT & REPAIR - ICE/SNOW REMOV	6,247	6,247	12,000
202-451.069-702.000	SALARIES & WAGES - HAULING SNOW	1,904	1,904	3,500
202-451.069-707.000	SOCIAL SECURITY - HAULING SNOW	145	144	268
202-451.069-714.000	EMPLOYEE BENEFITS - HAULING SNOW	1,319	1,319	1,750
202-451.069-931.000	EQUIPMENT RENT & REPAIR - HAULING SNOW	3,661	3,661	6,000
202-522.000-702.000	SALARIES & WAGES - STREET CLEANING	7,500	7,132	7,500
202-522.000-707.000	SOCIAL SECURITY - STREET CLEANING	600	540	574
202-522.000-710.000	COMPENSATION INSURANCE - STREET CLEANING	542	541	611
202-522.000-714.000	EMPLOYEE BENEFITS - STREET CLEANING	4,500	4,102	3,525
202-522.000-931.000	EQUIPMENT RENT & REPAIR - STREET CLEANIN	15,000	13,437	16,000
202-522.002-702.000	SALARIES & WAGES - STREET CLEANING	500	253	400
202-522.002-707.000	SOCIAL SECURITY - STREET CLEANING	38	19	31
202-522.002-714.000	EMPLOYEE BENEFITS - STREET CLEANING	200	176	16
202-522.002-931.000	EQUIPMENT RENT & REPAIR - STREET CLEANIN	1,000	824	1,000
202-522.069-702.000	SALARIES & WAGES - STREET CLEANING	250	169	250
202-522.069-707.000	SOCIAL SECURITY - STREET CLEANING	17	13	20
202-522.069-714.000	EMPLOYEE BENEFITS - STREET CLEANING	200	117	120
202-522.069-931.000	EQUIPMENT RENT & REPAIR - STREET CLEANIN	600	549	800
202-995.017-995.017	TRANSFER TO INVESTMENTS			144,901
TOTAL APPROPRIATIONS		141,102	109,239	329,137
NET OF REVENUES/APPROPRIATIONS - FUND 202		128,953	55,667	
BEGINNING FUND BALANCE		266,448	266,448	322,115
ENDING FUND BALANCE		395,401	322,115	322,115

LOCAL STREET FUND – 203

This fund covers all the local streets maintained by the City, there are 14.79 miles of local streets in the City of Crystal Falls per the Michigan Department of Transportation Local Street System map.

There are twice as many miles of local streets in our City as major streets and the challenge to maintain is large because the funding for local streets is significantly less than that for major streets. The public works department continues to monitor these streets and repairs are made as needed. As with the Major Street Fund, \$279,316.00 was spent on resurfacing Local Streets during 2022. A portion for the new street sweeper was split between Local and Major Street Funds. Total Revenues for Local Streets is estimated at \$.119,000 for FY 2024-2025. As mentioned in the Major Street Fund, \$125,500 of the \$250,000 Category B Grant will be spent on local Street repaving during the 2024-2025 Budget year.

Please note that just because funds are budgeted, these funds do not necessarily have to be expended.

07/14/2024

BUDGET REPORT FOR CRYSTAL FALLS CITY
 Calculations as of 06/30/2024

LOCAL STREET Fund

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 06/30/24	2024-25 REQUESTED BUDGET
ESTIMATED REVENUES				
203-000.000-543.000	ACT 51 REVENUE	101,558	71,641	85,414
203-000.000-583.000	METRO TRANSIT FUNDS	1,976	11,442	11,586
203-000.000-586.000	ROAD COMMISSION MILLAGE	12,819	18,419	20,000
203-000.000-665.000	INTEREST ON BONDS, CDS & LAND		718	2,000
TOTAL ESTIMATED REVENUES		116,353	102,220	119,000
APPROPRIATIONS				
203-191.000-702.000	SALARIES & WAGES - ADMIN	3,460	2,660	3,843
203-191.000-707.000	SOCIAL SECURITY - ADMIN	262	200	294
203-191.000-714.000	EMPLOYEE BENEFITS - ADMIN	2,988	2,907	3,343
203-223.000-802.000	PROFESSIONAL SERVICES - AUDITOR	920	926	1,000
203-444.000-702.000	SALARIES & WAGES - SIDEWALKS	156		200
203-444.000-707.000	SOCIAL SECURITY - SIDEWALKS	12		15
203-444.000-714.000	EMPLOYEE BENEFITS - SIDEWALKS	6	102	800
203-445.000-702.000	SALARIES & WAGES - DRAINAGE/BACK	105	54	150
203-445.000-707.000	SOCIAL SECURITY-DRAINAGE/BACKSLC	8	4	11
203-445.000-714.000	EMPLOYEE BENEFITS DRAINAGE/BACK	41	38	59
203-445.000-931.000	EQUIPMENT RENT & REPAIR - DRAINAGE	16		0
203-446.000-702.000	SALARIES & WAGES - STREET REPAIR	960	751	1,200
203-446.000-707.000	SOCIAL SECURITY - STREET REPAIR	73	57	92
203-446.000-714.000	EMPLOYEE BENEFITS - STREET REPAIR	376	429	480
203-446.000-727.000	MAINTENANCE MATERIALS - STREET REPAIR	1,161	1,250	2,000
203-446.000-931.000	EQUIPMENT RENT & REPAIR - STREET REPAIR	1,023	235	1,000
203-450.000-702.000	SALARIES & WAGES - ICE/SNOW REMOVAL	6,913	2,303	6,500
203-450.000-707.000	SOCIAL SECURITY - ICE/SNOW REMOVAL	483	175	500
203-450.000-714.000	EMPLOYEE BENEFITS - ICE/SNOW REMOVAL	3,377	1,507	3,185
203-450.000-931.000	EQUIPMENT RENT & REPAIR - ICE/SNOW REMOVAL	16,558	3,841	15,000
203-522.000-702.000	SALARIES & WAGES - STREET CLEANING	2,418	2,597	3,500
203-522.000-707.000	SOCIAL SECURITY - STREET CLEANING	183	196	268
203-522.000-714.000	EMPLOYEE BENEFITS - STREET CLEANING	1,131	1,491	1,645
203-522.000-931.000	EQUIPMENT RENT & REPAIR - STREET CLEANING	5,500	5,061	5,500
203-995.017-995.017	TRANSFER TO INVESTMENTS			68,415
TOTAL APPROPRIATIONS		48,130	26,784	119,000
NET OF REVENUES/APPROPRIATIONS - FUND 203		68,223	75,436	
BEGINNING FUND BALANCE		82,749	150,975	226,411
ENDING FUND BALANCE		150,972	226,411	226,411

FIRE FUND – 206

Michigan Act 33 of 1951, is a special assessment of 2.75 taxable mills to be used solely for Fire Protection. This estimated revenue is \$85,700.00. \$12,000 is transferred from the General Fund in addition to cover MERS legacy expenses.

07/12/2024

BUDGET REPORT FOR CRYSTAL FALLS CITY
Calculations as of 06/30/2024

FIRE Fund

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET THRU 06/30/24	2023-24 ACTIVITY 06/30/24	2024-25 REQUESTED BUDGET
ESTIMATED REVENUES				
206-000.000-404.000	FIRE PROTECTION TAXES			85,700
206-000.000-669.101	TRANSFER FROM GENERAL FUND	2,824	2,823	12,000
TOTAL ESTIMATED REVENUES		2,824	2,823	97,700
APPROPRIATIONS				
206-336.000-708.000	PENSION PLAN - FIRE	12,000	9,500	12,000
206-336.000-804.000	CONTRACTS & SERVICES			85,700
TOTAL APPROPRIATIONS		12,000	9,500	97,700
NET OF REVENUES/APPROPRIATIONS - FUND 206		(9,176)	(6,677)	
BEGINNING FUND BALANCE		1,630	1,630	0
ENDING FUND BALANCE		(7,546)	(5,047)	0

POLICE FUND – 207

Along with General Fund transfers, revenues from Zoning Permits, annual marijuana retail tax and permitting will be used to support this fund. \$103,568 will be transferred in addition from the General Fund for support for FY 2024-2025.

07/14/2024

BUDGET REPORT FOR CRYSTAL FALLS CITY
Calculations as of 06/30/2024

POLICE Fund

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 06/30/24	2024-25 REQUESTED BUDGET
ESTIMATED REVENUES				
207-000.000-429.000	MARIHUANA TAX REVENUE	104,030	118,419	132,000
207-000.000-450.000	LICENSES & PERMITS	27,894	21,344	27,000
207-000.000-656.000	POLICE FINES & REVENUE	996	583	1,000
207-000.000-665.000	INTEREST ON BONDS, CDS AND LAND		829	1,700
207-000.000-676.000	POLICE REIMBURSEMENTS		15	0
207-000.000-699.101	TRANSFER FROM GENERAL	87,119	81,050	103,568
TOTAL ESTIMATED REVENUES		220,039	222,240	265,268
APPROPRIATIONS				
207-301.000-702.000	SALARIES & WAGES	67,238	30,223	61,000
207-301.000-702.716	MEDICAL OPT OUT - POLICE	1,129		10,400
207-301.000-703.000	ANNUAL LEAVE	5,290	6,222	317
207-301.000-704.000	SICK LEAVE	3,093	3,814	211
207-301.000-707.000	SOCIAL SECURITY	5,960	3,176	56,778
207-301.000-708.000	PENSION PLAN	83,925	59,912	80,550
207-301.000-709.000	HOLIDAY PAY	2,612	1,888	2,325
207-301.000-710.000	COMPENSATION INSURANCE	(71)	1,565	1,767
207-301.000-712.000	GENERAL INSURANCE	3,133		3,540
207-301.000-714.000	EMPLOYEE BENEFITS	320	3	350
207-301.000-716.000	HOSPITALIZATION INSURANCE	27,763	16,859	0
207-301.000-716.001	RETIRES HEALTH INSURANCE			13,530
207-301.000-727.000	SUPPLIES	1,441	1,419	4,000
207-301.000-804.000	CONTRACTS & SERVICES	1,353	629	4,000
207-301.000-805.000	TRAINING/SAFETY	847	1,204	1,500
207-301.000-808.000	DUES & SUBSCRIPTIONS	1,037	2,221	1,050
207-301.000-851.000	TELEPHONE	519	431	800
207-301.000-861.000	TRAVEL EXPENSE/CAR ALLOWANCE	35		50
207-301.000-865.000	GAS & OIL	1,817	465	1,800
207-301.000-900.000	PUBLISHING & ADVERTISING	180		200
207-301.000-936.000	VEHICLE REPAIR & MAINTENANCE	46	1,365	2,000
207-301.000-977.000	EQUIPMENT		2,123	2,000
207-965.000-995.737	TRANSFER TO RETIREES FUND			17,100
TOTAL APPROPRIATIONS		207,667	133,519	265,268
NET OF REVENUES/APPROPRIATIONS - FUND 207		12,372	88,721	
BEGINNING FUND BALANCE			12,374	101,095
ENDING FUND BALANCE		12,372	101,095	101,095

PARKS & REC FUND – 208

This Fund has no, real source of revenue. It solely depends on the General Fund. Local parks, ball fields, etc., are considered services for our community. There is a budgeted transfer amount of \$15,358.00 from the General Fund for FY 2024-2025.

07/14/2024

BUDGET REPORT FOR CRYSTAL FALLS CITY
Calculations as of 06/30/2024

PARKS & REC Fund

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 06/30/24	2024-25 REQUESTED BUDGET
ESTIMATED REVENUES				
208-000.000-539.000	STATE GRANTS - PARKS	35,148		
208-000.000-665.000	INTEREST ON BONDS, CDS & LAND		20,015	15,000
208-000.000-670.000	MISC. REVENUE	200		0
208-000.000-674.000	DONATIONS PARKS & REC	88		0
208-000.000-676.000	REIMBURSEMENTS	234		0
208-000.000-699.101	TRANSFER FROM GENERAL	51,088	43,725	15,358
TOTAL ESTIMATED REVENUES		86,758	63,740	30,358
APPROPRIATIONS				
208-191.000-702.000	SALARIES & WAGES	710	1,380	2,000
208-191.000-707.000	SOCIAL SECURITY	53	102	153
208-191.000-714.000	EMPLOYEE BENEFITS	1,575	1,519	280
208-751.000-702.000	SALARIES & WAGES	11,188	8,396	13,100
208-751.000-707.000	SOCIAL SECURITY	850	641	1,005
208-751.000-710.000	COMPENSATION INSURANCE	(1)	1,412	1,500
208-751.000-714.000	EMPLOYEE BENEFITS	1,773	3,809	1,570
208-751.000-727.000	MAINTENANCE MATERIALS	2,906	883	1,500
208-751.000-802.000	PROFESSIONAL SERVICES	230	232	300
208-751.000-804.000	CONTRACTS & SERVICES	60,610	103	0
208-751.000-805.000	TRAINING/SAFETY		144	200
208-751.000-810.000	GARBAGE DISPOSAL	143	19	150
208-751.000-865.000	GAS & OIL	418		200
208-751.000-914.000	GENERAL INSURANCE - PARKS/REC	(88)		100
208-751.000-922.000	UTILITIES	982	1,326	1,800
208-751.000-931.000	EQUIPMENT RENT & REPAIR	73	1,911	1,500
208-751.000-932.000	BUILDING MAINTENANCE & REPAIR	1,143		0
208-965.000-995.401	TRANSFER TO CAPITAL PROJECT FUND		5,000	5,000
TOTAL APPROPRIATIONS		82,565	26,877	30,358
NET OF REVENUES/APPROPRIATIONS - FUND 208		4,193	36,863	
BEGINNING FUND BALANCE		117,853	122,047	158,910
ENDING FUND BALANCE		122,046	158,910	158,910

CEMETERY FUND – 209

This is an uncertain area to budget and with the continued partnerships from the surrounding Townships, the City should be able to sustain our level of excellence when it comes to cemetery maintenance. It is anticipated that financial assistance from Crystal Falls and Mastodon Townships will continue, but with a different form of financial support. A five-year average of expenses was determined as a starting point. Each year 2.5% will be added to that number.

07/12/2024

BUDGET REPORT FOR CRYSTAL FALLS CITY
Calculations as of 06/30/2024

CEMETERY Fund

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	2024-25 REQUESTED BUDGET
ESTIMATED REVENUES				
209-000.000-631.000	GRAVE OPENINGS	25,000	18,650	25,000
209-000.000-632.000	CEMETERY AGREEMENTS	10,000	7,140	16,140
209-000.000-643.000	SALE OF CEMETERY LOTS	6,500	3,825	6,500
209-000.000-665.000	INTEREST CEMETERY	250	116	500
209-000.000-699.101	TRANSFER FROM GENERAL	60,000	60,000	65,551
209-000.000-699.151	TRANSFER FROM CEMETERY TRUST	1,468	1,468	2,000
TOTAL ESTIMATED REVENUES		103,218	91,199	115,691
APPROPRIATIONS				
209-567.000-702.000	SALARIES & WAGES - CEMETERY	55,000	30,324	56,760
209-567.000-707.000	SOCIAL SECURITY - CEMETERY	2,600	2,327	4,350
209-567.000-709.000	HOLIDAY PAY - CEMETERY	300	148	700
209-567.000-710.000	COMPENSATION INSURANCE - CEMET	1,909	1,909	2,138
209-567.000-712.000	GENERAL INSURNACE - CEMETERY	200		1,263
209-567.000-714.000	EMPLOYEE BENEFITS - CEMETERY	20,000	14,670	25,080
209-567.000-727.000	SUPPLIES/MATERIALS	3,000	2,158	3,500
209-567.000-804.000	CONTRACTS & SERVICES	2,126	2,126	5,500
209-567.000-810.000	GARBAGE DISPOSAL	300	161	500
209-567.000-851.000	TELEPHONE - CEMETERY	1,500	895	2,100
209-567.000-865.000	GAS & OIL - CEMETERY	3,000	1,377	3,000
209-567.000-922.000	UTILITIES - CEMETERY	1,500	1,198	1,600
209-567.000-931.000	EQUIPMENT RENT & REPAIR - CEMETE	3,000	1,696	3,200
209-567.000-932.000	BUILDING MAINTENANCE & REPAIR	1,000	670	1,000
209-567.000-977.000	EQUIPMENT - CEMETERY	2,500	2,490	0
209-567.000-995.401	TRANSFER TO CAPITAL PROJECT FUND	5,000	5,000	5,000
TOTAL APPROPRIATIONS		102,935	67,149	115,691
NET OF REVENUES/APPROPRIATIONS - FUND 209		283	24,050	
BEGINNING FUND BALANCE		22,264	22,264	46,314
ENDING FUND BALANCE		22,547	46,314	46,314

CAPITAL PROJECT FUND – 401

This is another new Fund created for capital upgrades and improvements for city Hall Building repairs, Administration, Public Works, Electrical, and Power Plant capital expenses. A \$172,000.00 revenue is estimated for FY 2024-2025.

07/14/2024

BUDGET REPORT FOR CRYSTAL FALLS CITY
Calculations as of 06/30/2024

CAPITAL IMPROVEMENT Fund

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY THRU 06/30/24	2023-24 ACTIVITY	2024-25 REQUESTED BUDGET
ESTIMATED REVENUES				
401-000.000-665.000	INTEREST ON BONDS, CDS & LAND	12,981	22,557	30,000
401-000.000-699.101	TRANSFER FROM ADMIN	2,000	2,000	2,000
401-000.000-699.208	TRANSFER FROM PARKS & REC		5,000	5,000
401-000.000-699.209	TRANSFER FROM CEMETERY FUND		5,000	5,000
401-000.000-699.265	TRANSFER FROM GENERAL - BUILDING	10,000	10,000	10,000
401-000.000-699.441	TRANSFER FROM PUBLIC WORKS	20,000	20,000	20,000
401-000.000-699.582	TRANSFER FROM ELECTRIC	50,000	50,000	50,000
401-000.000-699.583	TRANSFER FROM POWER PLANT	50,000	50,000	50,000
TOTAL ESTIMATED REVENUES		145,549	163,989	172,000
NET OF REVENUES/APPROPRIATIONS - FUND 401		145,549	163,989	172,000
BEGINNING FUND BALANCE		408,053	553,602	717,591
ENDING FUND BALANCE		553,602	717,591	889,591

ELECTRIC FUND – 582

The Electric Fund is the largest enterprise fund that the City has. The projected necessary transfer to the General Fund for this budget year is \$0.00. This may be the first time our City has not transferred money into its General Fund. The expected revenues for the Electric Fund in 2024-2025 are \$3,291,901 which are estimated based on revenues from the current budget year and calculate out to a full twelve-month forecast. Expenditures for this fund in 2024-2025 are \$3,008,759.

The proposed budget for 2024-2025 is one that has been built to sustain our high level of service to our customers. There will be one large capital purchase. Aerial bucket truck #7 to replace the existing 2007 aerial truck. Availability of this truck will determine a purchase date.

07/15/2024

BUDGET REPORT FOR CRYSTAL FALLS CITY
Calculations as of 06/30/2024

ELECTRIC Fund

GL NUMBER	DESCRIPTION	2022-23	2023-24	2024-25
		ACTIVITY	ACTIVITY	REQUESTED
		THRU 06/30/24		BUDGET
ESTIMATED REVENUES				
582-000.000-607.000	INSTALLATION & CONNECT CHARGES	34,777	33,625	40,000
582-000.000-642.000	SHOP SALES	2,344	5,355	5,000
582-000.000-642.001	ELECTRIC RESIDENTIAL	1,293,596	1,005,908	1,367,396
582-000.000-642.002	ENERGY OPTIMIZATION CHARGES	32,805	32,086	43,637
582-000.000-642.003	OPT IN PA 202	16,721	12,576	17,105
582-000.000-642.005	ELECTRIC COMMERCIAL	705,069	524,404	712,508
582-000.000-642.006	ELECTRIC LARGE POWER	151,201	118,598	161,294
582-000.000-642.007	ELECTRIC GOV/SCHOOL	469,820	347,239	472,246
582-000.000-642.008	ELECTRIC STREET LIGHTS	82,050	64,253	87,385
582-000.000-653.000	FORFEITURES/PENALTIES	19,681	16,480	22,424
582-000.000-665.000	INTEREST ON BONDS, CDS & LAND	28,725	25,079	50,000
582-000.000-668.000	RENTS AND ROYALTIES	32,566	35,164	46,886
582-000.000-671.000	MIREC SALES			150,000
582-000.000-676.000	REIMBURSEMENTS	3,142		1,000
582-000.000-689.000	OVER/SHORT	28	780	20
582-000.000-699.401	TRANSFER FROM CAPITAL IMPROVEMENTS			115,000
TOTAL ESTIMATED REVENUES		2,872,525	2,221,547	3,291,901
APPROPRIATIONS				
582-223.000-802.000	PROFESSIONAL SERVICES	5,750	5,788	6,000
582-572.000-702.000	SALARIES & WAGES	273,676	250,044	361,150
582-572.000-702.716	MEDICAL OPT OUT	888		0
582-572.000-703.000	ANNUAL LEAVE	83		0
582-572.000-704.000	SICK LEAVE	701		0
582-572.000-707.000	SOCIAL SECURITY	26,698	25,881	27,628
582-572.000-712.000	GENERAL INSURANCE	4,767		6,000
582-572.000-714.000	EMPLOYEE BENEFITS	527,451	289,054	412,608
582-572.000-716.000	HOSPITALIZATION INSURANCE	(424)		0
582-572.000-727.000	MATERIALS - ELECTRIC	76,926	79,573	97,750
582-572.000-756.000	RESALE ITEMS	1,201,374	788,285	1,261,443
582-572.000-804.000	CONTRACTS & SERVICES	104,816	59,222	110,000
582-572.000-805.000	TRAINING/SAFETY	2,335	11,419	6,000
582-572.000-808.000	DUES & SUBSCRIPTIONS	4,348	6,073	6,500
582-572.000-810.000	GARBAGE DISPOSAL	605	471	700
582-572.000-811.000	RETURNED ITEM FEE	36	(39)	40
582-572.000-813.000	CREDIT CARD FEES	8,754	10,338	15,000
582-572.000-851.000	TELEPHONE	2,943	2,891	3,900
582-572.000-861.000	TRAVEL EXPENSE/CAR ALLOWANCE	2,148	1,289	2,500
582-572.000-865.000	GAS & OIL	6,961	4,217	7,000
582-572.000-880.000	WPPI/COMMUNITY RELATIONS	(2,898)	(2,667)	0

582-572.000-900.000	PUBLISHING & ADVERTISING	76		0
582-572.000-921.000	HEATING	9,838	7,012	7,500
582-572.000-922.000	ELECTRIC METER TOWERS	7,561	1,389	2,000
582-572.000-923.000	STREET LIGHTING	6,047	54,455	73,000
582-572.000-931.000	EQUIPMENT RENT & REPAIR	6,108	3,386	6,000
582-572.000-932.000	BUILDING MAINTENANCE & REPAIR			7,500
582-572.000-936.000	VEHICLE REPAIR & MAINTENANCE	6,424	31,191	10,000
582-572.000-940.000	OFFICE RENT	24,000	18,000	24,000
582-572.000-977.000	EQUIPMENT	2,652	2,123	265,000
582-573.000-702.000	SALARIES & WAGES	54,193	37,643	55,000
582-573.000-707.000	SOCIAL SECURITY	4,061	2,787	4,200
582-573.000-712.000	GENERAL INSURANCE	4,268		4,500
582-573.000-714.000	EMPLOYEE BENEFITS	68,634	42,496	62,000
582-573.000-727.000	MAINTENANCE MATERIALS	13,072	1,316	4,000
582-573.000-804.000	CONTRACTS & SERVICES	11,103	8,258	15,000
582-573.000-851.000	TELEPHONE	1,463	1,777	2,400
582-573.000-852.000	RADIOS		74	100
582-573.000-922.000	POWER PLANT UTILITIES	11,549	7,097	9,700
582-573.000-931.000	EQUIPMENT RENT & REPAIR	300		300
582-573.000-932.000	BUILDING MAINTENANCE & REPAIR	13,104		10,000
582-965.000-995.017	TRANSFER TO INVESTMENTS			283,142
582-965.000-995.101	TRANSFER TO GENERAL FUND	300,000	100,000	0
582-965.000-995.401	TRANSFER TO CAPITAL PROJECT FUND	50,568	49,432	50,000
582-965.000-995.701	TRANSFER TO ELECTRIC RESERVE	50,000	50,000	50,000
582-965.000-995.737	TRANSFER TO RETIREES INS FUND	63,795	50,629	22,340
TOTAL APPROPRIATIONS		3,089,364	2,133,514	3,291,901
NET OF REVENUES/APPROPRIATIONS - FUND 582		(216,839)	88,033	.
BEGINNING FUND BALANCE		1,383,885	1,167,048	1,255,081
ENDING FUND BALANCE		1,167,046	1,255,081	1,255,081

SEWER FUND – 590

The City of Crystal Falls completed major work to ensure that waste disposal remains efficient and effective. In order to afford ongoing maintenance and operations, of the sewer system, user fees should be adjusted yearly. This budget assumes a 2% monthly increase.

Excess revenues over expenses are not available for transfer to the General Fund due to the existence of Federal debt in this fund. The Sewer Fund has two outstanding bonds – a 2017 Sewer Utility System Revenue Bond. For the 2017 bond (which has a scheduled payoff date of 2036), the total debt service is \$1,658,000 with payments of \$53,786.40 in interest and \$125,000. in principle due in this fiscal year. The debt service for our 2022 Sewer Jr. Lien Bond is \$6,828,000. Yearly principal payments of \$116,000. and yearly interest payments of 137,720.

07/14/2024

BUDGET REPORT FOR CRYSTAL FALLS CITY
Calculations as of 06/30/2024

SEWER Fund

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 06/30/24	2024-25 REQUESTED BUDGET
ESTIMATED REVENUES				
590-000.000-513.000	FEDERAL GRANTS - SEWER	1,615,311	1,113,500	0
590-000.000-539.000	STATE GRANTS		590,003	0
590-000.000-642.000	SERVICE CHARGES	524,334	395,210	537,500
590-000.000-653.000	FORFEITURES/PENALTIES	4,485	3,724	4,750
590-000.000-665.000	INTEREST ON BONDS, CDS & LAND	20,528	16,728	30,000
590-000.000-697.000	LOAN PROCEEDS		196,000	0
TOTAL ESTIMATED REVENUES		2,164,658	2,315,165	572,250
APPROPRIATIONS				
590-223.000-802.000	PROFESSIONAL SERVICES	2,300	2,315	2,500
590-447.000-714.000	EMPLOYEE BENEFITS	6,173		0
590-447.000-804.000	CONTRACTS & SERVICES - GRANTS		1,768,548	0
590-536.000-702.000	SALARIES & WAGES	35,854	33,824	49,880
590-536.000-707.000	SOCIAL SECURITY	2,721	2,569	3,816
590-536.000-710.000	COMPENSATION INSURANCE	(51)	5,048	5,500
590-536.000-712.000	GENERAL INSURANCE	4,164		4,500
590-536.000-714.000	EMPLOYEE BENEFITS	16,906	26,180	24,000
590-536.000-727.000	MATERIALS	610	753	1,000
590-536.000-795.000	LAGOONS	4,722	1,909	4,000
590-536.000-802.000	PROFESSIONAL SERVICES - LAWYER	440		0
590-536.000-804.000	CONTRACTS & SERVICES		286	4,000
590-536.000-805.000	TRAINING/SAFETY	478	843	1,000
590-536.000-808.000	DUES & SUBSCRIPTIONS	290	7,774	7,800
590-536.000-851.000	TELEPHONE	323	287	400
590-536.000-861.000	TRAVEL EXPENSE/CAR ALLOWANCE	141	764	850
590-536.000-865.000	GAS & OIL	43		0
590-536.000-921.000	HEATING	1,139	1,407	1,800
590-536.000-922.000	UTILITIES	8,492	4,407	6,000
590-536.000-931.000	EQUIPMENT RENT & REPAIR	5,997	198	5,000
590-536.000-940.000	OFFICE RENT	6,000	4,500	6,000
590-536.000-977.000	EQUIPMENT		367	0
590-536.000-992.000	DEBT PAYMENT			241,000
590-536.000-993.000	INTEREST EXPENSE	131,329		191,507
590-536.000-994.000	BOND ADMINISTRATIVE FEES	500	500	500
590-536.000-995.017	TRANSFER TO INVESTMENTS			11,197
TOTAL APPROPRIATIONS		364,167	1,998,075	572,250
NET OF REVENUES/APPROPRIATIONS - FUND 590		1,800,491	317,090	
BEGINNING FUND BALANCE		931,806	2,732,298	3,049,388
ENDING FUND BALANCE		2,732,297	3,049,388	3,049,388

WATER FUND – 591

As with the Sewer Fund, this fund's service fees should be reviewed and adjusted, on average, between 2% to 4% each year in order to keep up with the rising costs of the purchasing of water, existing debt service, necessary repairs, and equipment. This budget assumes a 2% increase for this fiscal year in user fee. Also, because of the lead issues in the state of Michigan, the City needs to prepare for additional costs soon for upgrades to our water system.

The Water Fund has two bonds that require payment of principal and interest in 2017-2018 – the first is a 2010 Water Utility System Revenue Bond A, which has an amortization end date in 2050. Interest payments for this bond in FY 2024-2025 are \$25,100. Principal payment for this bond during FY 2024-2025 is \$27,000. The balance for Bond A is \$977,000. The second bond, a 2010 Water Utility System Revenue Bond B has interest payments due of \$76,275 in FY 2024-2025 with a principal payment due of \$82,000. The balance for this bond is \$2,969,000.

07/12/2024

BUDGET REPORT FOR CRYSTAL FALLS CITY
Calculations as of 06/30/2024

WATER Fund

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET THRU 06/30/24	2023-24 ACTIVITY 06/30/24	2024-25 REQUESTED BUDGET
ESTIMATED REVENUES				
591-000.000-636.000	FREEZE PLATE	150	150	150
591-000.000-640.000	INSTALLATION & CONNECT CHARGES	1,500	1,500	0
591-000.000-642.000	SERVICE CHARGES	680,000	493,622	672,000
591-000.000-653.000	FORFEITURES/PENALTIES	4,600	3,691	4,900
591-000.000-665.000	INTEREST ON BONDS, CDS & LAND	35,000	28,948	50,000
TOTAL ESTIMATED REVENUES		721,250	527,911	727,050
APPROPRIATIONS				
591-223.000-802.000	PROFESSIONAL SERVICES - AUDITOR	2,000		1,830
591-536.000-702.000	SALARIES & WAGES WATER	41,408	36,708	51,880
591-536.000-707.000	SOCIAL SECURITY	3,200	2,793	3,970
591-536.000-710.000	COMPENSATION INSURANCE	1,934	1,933	2,185
591-536.000-712.000	GENERAL INSURANCE	1,500		1,200
591-536.000-714.000	EMPLOYEE BENEFITS	35,000	30,898	42,540
591-536.000-727.000	MAINTENANCE MATERIALS	10,000	7,386	10,000
591-536.000-802.000	PROFESSIONAL SERVICES-ATTORNEY	2,500	2,315	100
591-536.000-804.000	CONTRACTS & SERVICES	10,000	1,462	5,700
591-536.000-805.000	TRAINING/SAFETY	2,000	534	750
591-536.000-808.000	DUES & SUBSCRIPTIONS	4,000	2,442	3,250
591-536.000-861.000	TRAVEL EXPENSE/CAR ALLOWANCE	500	122	165
591-536.000-900.000	PUBLISHING & ADVERTISING	100		500
591-536.000-920.000	WATER FOR RESALE	130,000	87,328	120,000
591-536.000-922.000	UTILITIES	1,900	1,234	1,650
591-536.000-931.000	EQUIPMENT RENT & REPAIR	1,500	1,395	1,860
591-536.000-940.000	OFFICE RENT	6,000	4,500	6,000
591-536.000-992.000	DEBT PAYMENT	114,000		109,000
591-536.000-993.000	BOND INTEREST PAYMENT	104,500	104,025	101,375
591-965.000-995.401	TRANSFER TO CAPITAL PROJECT FUND	100,000		263,095
TOTAL APPROPRIATIONS		710,838	423,871	727,050
NET OF REVENUES/APPROPRIATIONS - FUND 591		10,412	104,040	
BEGINNING FUND BALANCE		285,464	285,464	389,504
ENDING FUND BALANCE		295,876	389,504	389,504

OPEB – 737

The Retiree Insurance fund was developed, on advice from the auditor, to help track the retiree insurance costs to the City. This fund is supported by transfers from the General Fund, Police Fund, and Electric Fund.

The General Fund transfer of \$54,467 covers retirees from Administration, Police, Fire, and the Public Works departments. The Electric Fund transfer of \$22,340 covers retirees from the Electric Department.

The costs for insurance premiums, payments in lieu of insurance (buy-outs), Medicare Rebates, and prescription drug reimbursements are all accounted for in this fund.

To assist in the City's Retiree Health Care expenses, the City contributes in excess of expenses, a monthly contribution of \$7,500 to the MERS Retiree Health Care Savings Account.

07/14/2024

BUDGET REPORT FOR CRYSTAL FALLS CITY
Calculations as of 06/30/2024

OPEB Fund

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY THRU 06/30/24	2023-24 ACTIVITY	2024-25 REQUESTED BUDGET
ESTIMATED REVENUES				
737-000.000-665.000	INTEREST ON BONDS, CDS & LAND	61,005	70,892	94,500
737-000.000-699.101	TRANSFER FROM GENERAL	164,228	109,908	54,467
737-000.000-699.207	TRANSFER FROM POLICE			17,100
737-000.000-699.582	TRANSFER FROM ELECTRIC	63,795	44,991	22,340
TOTAL ESTIMATED REVENUES		289,028	225,791	188,407
APPROPRIATIONS				
737-191.000-716.001	MEDICARE REIMBURSEMENT - ADMIN	10,590	8,266	9,400
737-191.000-804.000	CONTRACTS & SERVICES - ADMIN	6,500		0
737-301.000-716.001	MEDICARE REIMBURSEMENT - POLICE	1,895		19,000
737-336.000-716.001	MEDICARE REIMBURSEMENT - FIRE	4,179		0
737-441.000-716.001	MEDICARE REIMBURSEMENT - PUBLIC	93,466	62,143	133,607
737-572.000-716.001	MEDICARE REIMBURSEMENT - ELECTR	13,525	10,593	18,000
737-572.000-717.000	PAYMENT IN LIEU OF INS	8,400	6,300	8,400
TOTAL APPROPRIATIONS		138,555	87,302	188,407
NET OF REVENUES/APPROPRIATIONS - FUND 737		150,473	138,489	
BEGINNING FUND BALANCE		518,896	669,369	807,858
ENDING FUND BALANCE		669,369	807,858	807,858

SUMMARY OF LONG-TERM DEBT

Payment Schedules

2024-2025

	<u>Yearly Principal Payments</u>	<u>Yearly Interest Payments</u>	<u>Balance</u>	<u>Date Paid off</u>	<u>Interest Rate</u>
Crystal View Parking Lot	\$ 7,000.00	\$ 5,971.25	\$ 137,000.00	11/1/2035	4.25%
Sewer Bond 2017	\$ 125,000.00	\$ 53,786.40	\$ 1,658,000.00	9/1/2036	3.07%
Water Bond 2010A	\$ 27,000.00	\$ 25,100.00	\$ 977,000.00	6/1/2050	2.50%
Water Bond 2010B	\$ 82,000.00	\$ 76,275.00	\$ 2,969,000.00	6/1/2050	2.50%
Sewer Jr. Lien Bond 2022	\$ 116,000.00	\$ 137,720.00	\$ 6,828,000.00	2/1/2063	2.00%
Sewer RRI	\$ 26,376.00				
Water RRI	\$ 30,916.00				
#15 Loader - Lease	\$ 22,000.00		\$ 22,000.00	3/31/2025	

Totals \$ 436,292.00 \$ 298,852.65 \$ 12,591,000.00

**CITY OF CRYSTAL FALLS
5 YEAR CAPITAL EQUIPMENT PLAN
FISCAL YEARS 2024-2028**

DESCRIPTION	2024	2025	2026	2027	2028
PUBLIC WORKS DEPARTMENT:					
#42 Public Works Foreman Pickup					
#32 PLOW TRUCK (DEFERRED PMT - 5 YEARS)					
#24 Swinger					
#30 International Plow Truck (5 Years)	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
#19 Street Sweeper					
#3 (#38) 1999 Ford F 250					\$ 40,000
#33 2005 International Truck		\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
#27 Loader(DEFERRED PMT - 5 YEARS)					\$ 30,000
#23 1994 Backhoe Compressor	\$ 15,000				
#15 LOADER (DEFERRED PMT - 5 YEARS)	\$ 22,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
DEPARTMENT TOTALS:	\$ 77,000	\$ 105,000	\$ 105,000	\$ 105,000	\$ 175,000

DESCRIPTION	2024	2025	2026	2027	2028
POLICE DEPARTMENT:					
BULLET PROOF VESTS	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
#51 (2022) POLICE VEHICLE				\$ -	\$ -
AMMUNITION		\$ 1,000		\$ 1,000	\$ 1,000
DEPARTMENT TOTALS:	\$ 1,000	\$ 2,000	\$ 1,000	\$ 2,000	\$ 2,000

DESCRIPTION	2024	2025	2026	2027	2028
CEMETERY/PARKS & RECREATION					
ZERO TURN LAWN MOWER		\$ 10,000			
DEPARTMENT TOTALS:	\$ -	\$ 10,000	\$ -	\$ -	\$ -

DESCRIPTION	2024	2025	2026	2027	2028
ELECTRIC DEPARTMENT:					
#10 (1993) CHIPPER					
TRENCHER TRAILER	\$ 15,000				
COMPRESSOR	\$ 15,000				
WELDER				\$ 30,000	
BRUSH HOG		\$ 30,000			
INTERNATIONAL AUGER TRUCK (5 year payments)		\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000
#7 SMALL BUCKET TRUCK (Purchase)	\$ 210,000			\$ -	\$ -
#6 (2000) INTL 4700 W/BUCKET					
DEPARTMENT TOTALS:	\$ 240,000	\$ 110,000	\$ 80,000	\$ 110,000	\$ 80,000

DESCRIPTION	2024	2025	2026	2027	2028
ADMINISTRATION OFFICES:					
COLOR COPIER (LEASE AGREEMENT)	\$ 2,700	\$ 2,700	\$ 2,700	\$ 2,700	\$ 2,700
COMPUTER FOR OFFICE	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
DEPARTMENT TOTALS:	\$ 4,700	\$ 4,700	\$ 4,700	\$ 4,700	\$ 4,700

DESCRIPTION - TOTALS	2024	2025	2026	2027	2028
PUBLIC WORKS:	\$ 77,000	\$ 105,000	\$ 105,000	\$ 105,000	\$ 175,000
POLICE:	\$ 1,000	\$ 2,000	\$ 1,000	\$ 2,000	\$ 2,000
CEMETERY/PARKS & REC	\$ -	\$ 10,000	\$ -	\$ -	\$ -
ELECTRIC:	\$ 240,000	\$ 110,000	\$ 80,000	\$ 110,000	\$ 80,000
ADMINISTRATIVE OFFICES:	\$ 4,700	\$ 4,700	\$ 4,700	\$ 4,700	\$ 4,700
TOTAL FOR EACH FISCAL YEAR:	\$ 322,700	\$ 231,700	\$ 190,700	\$ 221,700	\$ 261,700