PROPOSED AGENDA
CITY COUNCIL
CITY OF CRYSTAL FALLS
5:30 pm Monday, July 10, 2017
401 Superior Avenue
Crystal Falls, Michigan 49920

I. Call to Order

II. Pledge of Allegiance

III. Acceptance of the Proposed Agenda

IV. Public Comment (5 minute time limit per speaker)

V. City Manager Report

VI. Presentations/ Discussions

A. “Doing More Together: Preparing for the Future Through Joint Action” – WPPI, Lori Isaacson, Assistant Vice-President – Member Relations

VII. Public Hearing(s)

A. None

VIII. Old Business

A. None

B. New Business

A. Proposed Resolution 17-48: Approval to Allow Men’s Club to Use Crystal View Golf Course for a Men’s Club Tournament
B. Proposed Resolution 17-49: Approval to Set a Public Hearing for the FY 2017-2018 City Budget
C. Proposed Resolution 17-50: Approval to Participate in the 3rd Quarter ATC Capital Call
D. Proposed Resolution 17-51: Approving, Authorizing, and Directing the City Manager to Sign an Agreement with Carolyn Hilling for City Hall Cleaning Services
E. Proposed Resolution 17-52: Approval of Street and Parking Lot Closures for the 2017 “Humungus Fungus Fest” on August 4-6, 2017
F. Proposed Resolution 17-53: Approval to Hold a Special Meeting of the City Council on Friday, July 14, 2017 at 2:30 pm
G. Proposed Resolution 17-54: Approving the Conveyance of a Deed for Lato Pole Buildings
H. Proposed Resolution 17-55: Approval of Proposed Budget Amendments
I. Proposed Resolution 17-56: Approval to Set a Public Hearing for Proposed Amendment to Ordinance 4.00 – the City of Crystal Falls Zoning Ordinance
J. Motion to Move into Closed Session to Discuss Strategy for Collective Bargaining (Requires a 2/3 Majority by Roll Call Vote)
C. Consent Agenda

A. Meeting Minutes from the Regular City Council Meeting held on May 8, 2017
B. Departmental Reports:
   1. Treasurer
   2. Police Department
   3. Electric Department
   4. Parks and Cemetery Report
C. Payroll and Disbursements

D. Communications

A. City of Crystal Falls Planning Commission Minutes – June 5, 2017
B. City of Crystal Falls DDA Minutes – June 5, 2017
C. State of Michigan, Department of Natural Resources – MNRTF Grant Update
D. “Things You Should Know” – WPPI, June 2017
E. MMEA “Currents” June 2017
F. City of Crystal Falls Newsletter – July 2017

E. Other Business – None

F. Council Member Comments

G. Adjournment
Mayor Sherby and City Council Members,

Please find below my report on the happenings of last month; a brief overview of the non-action items for tonight; and an overview of the proposed resolutions that are placed before you for our July 10, 2017 Council meeting.

**Presentations/ Discussions**

Lori Isaacson, from WPPI, will be at the meeting tonight to make a presentation entitled: “Doing More Together: Preparing for the Future Through Joint Action.” Please find that I have included a copy of this presentation in your packet.

**New Business**

**Proposed Resolution 17-48: Approval to Allow Men’s Club to Use Crystal View Golf Course for a Men’s Club Tournament:** The Men’s Club of the Crystal View Golf Course has requested to reserve the golf course for a Men’s Golf Tournament on Saturday, July 22, 2017 for the standard fee of $400.00 plus the use of the city’s golf carts as well as having a clubhouse attendant on hand during the morning.

**Proposed Resolution 17-49: Approval to Set a Public Hearing for the FY 2017-2018 City Budget:** Per section 5.05(2) of the City Charter for the City of Crystal Falls, “The City Council shall publish in one or more newspapers of general circulation in the city’s notice stating...the time and place, not less than two weeks after such publication, for a public hearing on the budget.” Historically, the City has held this public hearing in August, immediately before the regular Council meeting. I propose that this schedule be followed as in years past.

**Proposed Resolution 17-50: Approval to Participate in the 3rd Quarter ATC Capital Call:** As a member of the UPPPA, the City owns a small share of the American Transmission Company. According to Clerk/Treasurer Peltoma, the City receives approximately $16,000 per year in interest from this ownership stake and by participating in these quarterly capital calls. I recommend that we participate in this capital call.
Proposed Resolution 17-51: Approving, Authorizing, and Directing the City Manager to Sign an Agreement with Carolyn Hilling for City Hall Cleaning Services: In May, I received notice from Pam Waldo that she would no longer be able to provide cleaning services for City Hall. I placed an ad seeking proposals for cleaning services in the newspaper and on the city’s website. During this period of solicitation, I received only one proposal – from Carolyn Hilling of Crystal Falls. After speaking with Carolyn, we negotiated a price of $480 per month for the cleaning of City Hall each Monday, Wednesday, and Friday of the month. Also, due to the sensitive nature of some of the documents within City Hall, I had Chief Bean run a background check on Ms. Hilling, which came back with no issues. I recommend that this agreement be signed.

Proposed Resolution 17-52: Approval of Street and Parking Lot Closures for the 2017 “Humungus Fungus Fest” on August 4-6, 2017: After not having a “Humungus Fungus Fest” in 2016, the Iron County Economic Chamber Alliance has requested to host one in 2017. As part of this event, the ICECA would like to host a beer tent with entertainment on Saturday, August 5, 2017 on Second Street. This area will be operating from 3:00 pm until 10:00 pm on Second Street. I informed representatives that this is a city street and, as such, permission to close this street can only be granted by the City Council. Upon meeting with representatives of the ICECA, I informed them of the City’s ordinance that states that no loud music can be played after 10:00 pm. They have informed me that they fully understand this ordinance and all operations will cease by 10:00 pm so as not to disturb the peace.

The ICECA also plans to hold kids games and a vendor area in the parking lot and grassy area behind the Crystal Theatre and the Harbour House Museum. I have checked the schedules for both of these organizations and have found no events happening which would interfere with the closing of this parking lot or park area. I recommend that the ICECA be granted use of these two areas for the 2017 Humungus Fungus Fest.

Proposed Resolution 17-53: Approval to Hold a Special Meeting of the City Council on Friday, July 14, 2017 at 2:30 pm: As I am currently working with department heads to finalize the budget, I have found that I will need more time to provide the Council with an accurate budget document. I called each Council member to determine if a meeting on this day and time would interfere with any schedules. The only interference appears to be with Council Member Hagglund’s schedule but he informed me that he did not believe that it would be an issue for the Council to move ahead in his absence. I informed Council member Hagglund that I would be happy to go over the budget with him upon his return yet before the public hearing on August 14, 2017.

There is a second issue that needs to be addressed during this meeting – Rex Sheridan, the property owner at 1005 Rock Crusher Road has applied for a front setback variance, in order to build a deck/porch on the front of his property. Due to the irregular shape of his lot, I can see where this variance request has merit. However, variances should not be given out lightly and without research – variances should only be granted when there is a very distinct and real issue with the property, not just because someone wants it. If, as a community, we give grant them without acceptable cause and research, we
may open a pandora’s box that might be difficult to close. Mr. Sheridan’s irregularly shaped lot is a good reason to discuss a variance request and perhaps to grant it.

Proposed Resolution 17-54: Approving the Conveyance of a Deed for Lato Pole Buildings: Patti Roell, the City’s Assessor, and Geoffrey Lawrence, the City’s Attorney, have brought to my attention that the property at Lato Pole Buildings (117 Zaveda Drive) has been taxed on a portion of property that still belongs to the City due to a missing or uncreated deed. Issuing this deed is the remedy to this situation. I recommend that this deed be granted.

Proposed Resolution 17-55: Approval of Proposed Budget Amendments: these amendments are attached to the resolution.

Proposed Resolution 17-56: Approval to Set a Public Hearing for Proposed Amendment to Ordinance 4.00 – the City of Crystal Falls Zoning Ordinance: Geoffrey Lawrence, the City’s Attorney, has informed me that, years ago, the penalties for violating a city ordinance were changed from misdemeanors to civil infractions. In light of an ongoing, uncorrected zoning issue with regard to the sign ordinance portion of the zoning ordinance, we discovered that the penalty for violating the zoning ordinance is still a misdemeanor. Civil infractions appear to be much more even handed than a misdemeanor charge, thus the change. City Attorney Lawrence has strongly advised that this be changed so as to correct the behavior in a way that is both fair and equitable. When, and if, this portion of the City’s Zoning Ordinance is amended, I fully expect that this ongoing zoning issue will be addressed properly.

Motion to Move into Closed Session to Discuss Strategy for Collective Bargaining: this motion, per the Open Meetings Act, requires a 2/3 majority vote of the Council. I propose that if this motion is passed, the Council moves to the Map Room following the “Council Member Comments” section of the agenda. After we are done discussing, the Council would need to move back into the Council Chambers to adjourn the meeting.

Other Items not on the Agenda

Incident at the Cemetery: as I’m sure you have undoubtedly heard, we had an incident two weeks ago at our Cemetery with an individual that had a weapon. As this is still an active investigation, I cannot go into detail or specifics. However, I would like to commend Chief Bean, Patrolman Reid, the Iron County Sheriff’s Department, the Michigan State Police, and Aspirus Medivac for responding quickly to the scene. I am pleased to say that no persons were hurt during this incident thanks to the rapid response of our police forces in the area. I would also like to further commend the cemetery staff for quickly cleaning up the disturbed area.

Runkle Lake Park Grant: I am pleased to inform the Council that the MNRTF Grant for improvements to Runkle Lake Park have been approved by the Michigan House and Senate and now wait for the approval by Governor Snyder. After speaking with representatives from Coleman Engineering, I am confident that
the Governor will see the benefit to signing this appropriation and will allow for these improvements to happen.

**Tennis Court Improvement:** Parks and Cemetery Foreman Gerard Valesano and I have had discussions with Bob Flood and Lorraine Sidler on the possibility of obtaining, from Mr. Flood, a new tennis court surface for one of the two courts located at Runkle Lake Park. Mr. Flood has graciously agreed to donate a plastic, interlocking type of flooring for this court that is used nationwide for both indoor and outdoor courts. The cost to the City would be only a nominal amount of help/supervision from members of the Parks and Cemetery staff. Most of the install would be performed by area volunteers. I would like to commend Lorraine Sidler and Gerard Valesano for their work on this unexpected, yet very welcomed, improvement to this facility.

**Council and Board Member Training:** Scott McInnes, the former City Manager of Houghton and current employee of the Michigan Municipal League, has offered to hold a training session for all Council Members and Planning Commission members. This session covers topics such as holding a meeting, Robert’s rules of Order, ethics, conflicts of interest, and the roles of Council/Board members and the role of the City Manager/Zoning Administrator, to name just a few. Mr. McInnes would be willing to travel to Crystal Falls to hold this training with both the City Council and the Planning Commission/DDA. I very strongly recommend that this training session be considered for the very near future.
Doing More Together: Preparing for the Future through Joint Action

Presented by
Lauri Isaacson
Assistant Vice President – Member Relations
July 2017
Overview

- Member-driven business plan
- Business plan priority: Utilities of the future
  - Technology and customer engagement
  - Competitive, updated rates
- Other priorities
- Key takeaways
Member-Driven Plan

- Five-year roadmap
- Directs WPPI Energy’s work on behalf of 51 members
- Shaped by feedback from 51 members
- Discussed throughout 2016
  - Industry issues
  - Member priorities, concerns
Utilities of the Future

- Evolving customer expectations
- Advancing technologies
- Importance of competitive, updated rates
Technology & Customer Engagement Initiatives

- NorthStar Customer Information System
- Online, modern customer engagement
- Preparing to meet outage management needs
Competitive, Innovative Rates Initiatives

- Help members evaluate and design updated, cost-based retail rates
  - Give customers more control over costs
  - Reflect how costs vary depending on time of use
  - Appropriately capture fixed and variable costs
- Design WPPI Energy wholesale rate to support retail priorities
  - Examples:
    - Market-based rate for new load
    - Wholesale rate update to capture seasonal demand costs
Other Priorities (1)

- **Power Supply Planning**
  - Open space in portfolio beginning 2019
  - Most likely new resource options: renewable energy, energy efficiency, demand response, natural gas
  - Recent addition: Point Beach Solar Energy Center
    ~ 100 MW
    ~ Projected in-service date: 2021
    ~ 20-year contract
    ~ Projected to reduce overall costs to members
  - Evaluating additional renewable options
Other Priorities (2)

- Financial Strength & Wholesale Rates
  - Member all-requirements contracts contribute to excellent credit ratings
    ~ 49 members representing 98% of WPPI Energy’s load have agreements through 2055
  - Bond refinancing in 2016 saved members $9.8 million*
  - Average wholesale power costs to members
    ~ WPPI Energy’s 2016 costs were 2.2% lower than 2015
    ~ We’ve held costs steady over past 5 years
    ~ Expect moderate annual wholesale increase for the next couple of years

* Net present value
Other Priorities (3)

- Member Engagement
  - WPPI Energy is member-owned, member-driven
  - Your participation ensures we are on track
  - Opportunities to get involved:
    ~ Ongoing webinar series
    ~ Workshops, orientations
    ~ Service on board committees or advisory groups
    ~ Annual Meeting – September 14, Wisconsin Dells
Key Takeaways

- WPPI Energy is your member-owned, member-driven joint-action agency
- As you consider your utility’s future goals, keep us informed about how WPPI Energy can help
- By working together, WPPI Energy members are prepared for the future
Questions?

Lauri Isaacson
lisaacson@wppienergy.org
608-834-4500
www.wppienergy.org
Councillor __________________________, supported by Councillor __________________________, made a motion to adopt the following resolution:

RESOLUTION NO. 17-48

A RESOLUTION APPROVING THE USE OF CRYSTAL VIEW GOLF COURSE FOR A GOLF TOURNAMENT BY THE CRYSTAL FALLS MEN’S GOLF CLUB

WHEREAS, the City owns and operates a nine-hole golf course known as the Crystal View Golf Course; and

WHEREAS, the City has historically rented out the golf course to local non-profit organizations in which to hold fundraising events for a $400.00 non-refundable fee; and

WHEREAS, the City Manager received a request from the Men’s Club, to hold a golf tournament on Saturday, July 22, 2017; and

WHEREAS, the Men’s Club has also requested that the city grant this non-profit organization the use of the course on that day. The city will further provide the use of the city managed golf carts as well as an employee of the golf course to assist inside the clubhouse from 7:00 am until 10:00 am on that morning for the non-refundable fee of $400.00.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Crystal Falls City Council approves the renting of the golf course, use of city golf carts, and an employee to assist from 7:00 am until 10:00 am for a golf tournament by the Crystal Falls Men’s Club on Saturday, July 22, 2017 for the non-refundable fee of $400.00.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: July 10, 2017

__________________________________________
Tara Peltoma, City Clerk/ Treasurer
Councillor________________________, supported by Councillor_________________________, made a motion to adopt the following resolution:

RESOLUTION NO. 17-49

A RESOLUTION SETTING A PUBLIC HEARING ON THE BUDGET PROPOSED FOR FISCAL YEAR 2017-2018

WHEREAS, per section 5.05(2) of the City Charter for the City of Crystal Falls, “The City Council shall publish in one or more newspapers of general circulation in the city’s notice stating…the time and place, not less than two weeks after such publication, for a public hearing on the budget;” and

WHEREAS, the City Manager recommends that in order to fulfil this requirement of the charter, the City Council schedules a public hearing on the proposed budget for FY 2017-2018 on Monday, August 14, 2017 at 4:30 pm in the Council Chambers at Crystal Falls City Hall; and

WHEREAS, the City Council shall direct the City Clerk to publish a notice at least two (2) weeks in advance of this hearing in order to comply with the requirements of the City Charter and State Law.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves the recommendation from the City Manager to set a public hearing on the proposed FY 2017-2018 budget for Monday, August 14, 2017 at 4:30 pm in the Council Chambers at Crystal Falls City Hall.
2. The City Council directs the City Clerk to a notice at least two (2) weeks in advance of this hearing in order to comply with the requirements of the City Charter and State Law.
3. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: July 10, 2017

_______________________________
Tara Peltoma, City Clerk/ Treasurer
Crystal Falls City Council
Iron County, Michigan

Councillor________________________, supported by Councillor_________________________, made a motion to adopt the following resolution:

RESOLUTION NO. 17-50

A RESOLUTION APPROVING THE CITY’S PARTICIPATION IN THE THIRD QUARTER ATC CAPITAL CALL

WHEREAS, The City of Crystal Falls is a member in good standing with the Upper Peninsula Public Power Agency (UPPPA); and

WHEREAS, with other UPPPA members, Crystal Falls has a small ownership interest in the American Transmission Company (ATC); and

WHEREAS, this group investment in ATC pays quarterly interest payments that directly improve the general funds of the City of Crystal Falls; and

WHEREAS, UPPPA officers have offered the City the opportunity to take part in this capital call, a memo from Noreen Collins of the UPPPA is attached as Exhibit A; and

WHEREAS, the City’s payment for this capital call is $3,571.23 and is due on July 26, 2017.

NOW THEREFORE BE IT RESOLVED:

1. The City Council approves the participation in ATC’s second quarter Capital Call.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: July 10, 2017

_______________________________
Tara Peltoma, City Clerk/ Treasurer
Memorandum

TO: UPPPA Members

FROM: Noreen Collins
UPPPA Recording Secretary

RE: Third 2017 ATC Additional Capital Amount Due by Wednesday, July 26, 2017.

DATE: 6/29/17

Following is a tabulation for participation in the third opportunity to participate in ATC's 2017 Voluntary Additional Capital Calls. Based on the UPPPA's .4626 percentage ownership in ATC as of 05-31-17, the UPPPA's contribution amount is $92,519.00.

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<tr>
<th>UPPPA MEMBER</th>
<th>PARTICIPATION SHARE DUE BY 7-26-17</th>
</tr>
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<tr>
<td>Baraga</td>
<td>$3,700.76</td>
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<tr>
<td>Crystal Falls</td>
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<tr>
<td>Gladstone</td>
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<tr>
<td>L'Anse</td>
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<tr>
<td>MBLP</td>
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<tr>
<td>Negaunee</td>
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</tr>
<tr>
<td>Norway</td>
<td>$6,846.41</td>
</tr>
</tbody>
</table>

The wire transfer for this transaction is due no later than Wednesday, 7-26-17.

Questions? Please call me at (906) 228-0343. Thanks. Noreen
Crystal Falls City Council  
Iron County, Michigan

Councillor________________________________, supported by Councillor________________________________, made a motion to adopt the following resolution:

RESOLUTION NO. 17-51

A RESOLUTION APPROVING THE AGREEMENT WITH CAROLYN HILLING FOR CITY HALL CLEANING SERVICES

WHEREAS, The City of Crystal Falls owns property at 401 Superior Avenue, Crystal Falls, Michigan 49920 known as “Crystal Falls City Hall;” and

WHEREAS, in May 2017, Pam Waldo informed the City Manager that she was cancelling her cleaning services agreement with the City; and

WHEREAS, the City Manager sought and received proposals for the cleaning of city hall; and

WHEREAS, the City Manager accepted the bid from Carolyn Hilling for cleaning services of city hall. A copy of the proposed agreement is attached as “Exhibit A;” and

WHEREAS, the terms of this agreement are for the cleaning of City Hall three (3) times per week with a monthly payment of $480.00 for services.

NOW THEREFORE BE IT RESOLVED:

1. The City Council approves the agreement with Carolyn Hilling for cleaning services in Crystal Falls City Hall as presented.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: July 10, 2017

_______________________________  
Tara Peltoma, City Clerk/ Treasurer
CLEANING SERVICES AGREEMENT

THIS CLEANING SERVICES AGREEMENT (the "Agreement") dated this 10th day of July 2017 between the City of Crystal Falls, 401 Superior Avenue, Crystal Falls, Michigan, 49920 (the "Customer") and Carolyn Hilling, 210 North Third Street, Apt. 104, Crystal Falls, Michigan, 49920 (the "Provider")

BACKGROUND:
The Customer is of the opinion that the Provider has the necessary qualifications, experience, and abilities to provide cleaning services to the Customer.

The Provider is agreeable to providing such services to the Customer on the terms and conditions set out in this Agreement.

IN CONSIDERATION OF the matters described above and of the mutual benefits and obligations set forth in this Agreement, the receipt and sufficiency of which consideration is hereby acknowledged, the Customer and the Provider (individually the "Party" and collectively the "Parties" to this Agreement) agree as follows:

SERVICES PROVIDED

The Customer hereby agrees to engage the Provider to provide the Customer with services (the "Services") consisting of:

- Cleaning, sanitizing, and stocking of restrooms in the City Hall each Monday, Wednesday, and Friday (2 on the main floor, 2 in the basement floor for a total of 4 restrooms).
- Sweeping and mopping the lobby, hallway, and front office on the main floor on Monday, Wednesday, and Friday of each week.
- Sweeping and mopping the basement hallway and map room as needed.
- Vacuuming the carpets in the offices, lobby, and hallway on the main floor on Monday, Wednesday, and Friday of each week.
- Vacuuming the carpet in the Council Room as needed.
- Dusting woodwork and desks on main floor as needed.
- Clean windows on entrance doors as needed.
- Clean stairway from main floor to basement as needed.
- Empty waste containers on Monday, Wednesday, and Friday of each week.
- The Services will also include any other tasks which the Parties may agree on. The Cleaning Services Provider hereby agrees to provide such Services to the Customer.
- The Customer will provide cleaning supplies and necessary equipment.
- All services shall take place after the close of business (Monday through Friday, 7:00 am to 3:30 pm). Furthermore, cleaning shall not take place during meetings of various City-related Boards and Commissions, including both normal scheduled meetings, special meetings/ hearings, emergency meetings, or elections.

TERMS OF AGREEMENT

The term of this Agreement will begin on the date of the Agreement and will remain in full force and effect until the completion of the Services, and is subject to earlier termination upon written notification from either party. This agreement shall take effect upon approval by the Crystal Falls City Council but may be severed and/ or modified at any time by the City Manager or the Provider as outlined in the agreement.

Exhibit A
COMPENSATION

Except as otherwise provided in this Agreement, all monetary amounts referred to in this agreement are in US Dollars. For the services rendered by the Provider as required by this Agreement, the Customer will provide compensation to the Cleaning Services Provider of $480.00 per month. The compensation will be payable upon completion of the Services.

INDEPENDENT CONTRACTOR STATUS

In providing the Services under this Agreement it is expressly agreed that the Provider is acting as an independent contractor and is not an employee of the City of Crystal Falls. Both the Provider and the Customer acknowledge that this Agreement does not create a partnership or joint venture between them, and is exclusively a contract for service. The Customer is not required to pay, or make any contributions to, any social security, local, state or federal tax, unemployment compensation, workers’ compensation, insurance premium(s), profit sharing, pension, or any other employee benefit for the Provider during the term of this agreement. The Provider is responsible for paying, and complying with reporting requirements for all local, state, and federal taxes related to payments made to the Provider under this agreement.

NOTICE

All notices, request, demands or other communications required or permitted by the terms of this agreement will be given in writing and delivered to the Parties of this Agreement as follows:

City of Crystal Falls
401 Superior Avenue
Crystal Falls, Michigan 49920
Phone: 906-875-3212 x 101 Fax: (906) 875-3767
Email: ctymanager@crystalfalls.org

Carolyn Hilling
210 N 3rd Street, Apt. 104
Crystal Falls, Michigan 49920
Phone: (906) 367-1663

Or to such other address as any Party may from time to time notify the other.

MODIFICATION OF AGREEMENT

Any amendment or modification of this Agreement or additional obligation assumed by either Party in connection with this Agreement will only be binding if evidenced in writing signed by each Party or an authorized representative of each Party.

ASSIGNMENT

The Provider will not voluntarily or by operation of law assign or otherwise transfer its obligations under this Agreement without the prior written consent of the Customer.
SEVERABILITY

In the event that any of the provisions of this Agreement are held to be invalid or unenforceable in whole or in part, all other provisions will nevertheless continue to be valid and enforceable with the invalid or unenforceable parts severed from the remainder of this Agreement.

IN WITNESS WHEREOF the Parties have duly affixed their signatures under hand and seal on Monday, July 10, 2017.

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Patrick T. Reagan, City Manager (Customer)  Date

Carolyn Hilling (Provider)  6/30/17  Date
Crystal Falls City Council  
Iron County, Michigan

Councillor________________________, supported by Councillor__________________________, made a motion to adopt the following resolution:

RESOLUTION NO. 17-52

A RESOLUTION APPROVING THE USE AND CLOSURE OF A CITY STREET AND CITY-OWNED PARKING LOT ON AUGUST 4TH AND 5TH FOR USE DURING THE HUMUNGUS FUNGUS FEST

WHEREAS, the City of Crystal Falls owns and maintains certain real property within the city; and

WHEREAS, the Iron County Economic Chamber Alliance (ICECA) will be bringing back the Humungus Fungus Fest on August 4-6; and

WHEREAS, the ICECA has requested the closure and use of a portion of Second Street, between Superior Avenue and the alleyway between Marquette Avenue and Superior Avenue on August 5, 2017 for live entertainment. A map of the requested area is attached as “Exhibit A;” and

WHEREAS, the ICECA has also requested the use of the city-owned parking lot behind the Crystal Theatre on August 4-5, 2017 for a vendor area and for kids games. A map of the requested area is attached as “Exhibit B;” and

WHEREAS, the City Manager has met with ICECA representatives and has informed them of the City’s “Public Nuisance” Ordinance, which states “No person shall play or operate any musical instrument, phonograph or radio in such a manner as to cause loud or unusual sound or noise between the hours of 10:00 p.m. and 7:00 a.m.”

NOW THEREFORE BE IT RESOLVED:

1. The City Council approves the use and closure of Second Street, between Superior Avenue and the alleyway between Marquette Avenue and Superior Avenue, and the city-owned parking lot behind the Crystal Theater, on August 5, 2017 for use by the ICECA as a part of the Humungus Fungus Fest.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.
Dated: July 10, 2017

Tara Peltoma, City Clerk/ Treasurer
Councillor________________________, supported by Councillor_________________________, made a motion to adopt the following resolution:

RESOLUTION NO. 17-53

A RESOLUTION APPROVING A SPECIAL MEETING FOR FRIDAY, JULY 14, 2017 AT 2:30 PM FOR THE PRESENTATION OF THE PROPOSED 2017-2018 BUDGET AND FOR A MEETING OF THE ZONING BOARD OF APPEALS

WHEREAS, section 5.02 of the City of Crystal Falls Charter states: “On or before the 15th day of July of each year, the city manager shall submit to the City Council a budget for the ensuing fiscal year and an accompanying message;” and

WHEREAS, in order to submit an accurate budget for the 2017-2018 fiscal year, the City Manager has requested to hold a meeting on Friday, July 14, 2017 to submit this document to the City Council and has proposed a meeting time of 2:30 pm on that day; and

WHEREAS, the City Council for the City of Crystal Falls serves as the Zoning Board of Appeals (ZBA) for the city; and

WHEREAS, the Zoning Board of Appeals has received a variance request from the property owner at 1005 Rock Crusher Road to exceed the front setback requirements in the R-2 zoning district due to an irregularly shaped lot. A copy of this variance request is attached as “Exhibit A;” and

WHEREAS, the hearing request for the ZBA has been noticed as required by the City of Crystal Falls Zoning Ordinance.

NOW THEREFORE BE IT RESOLVED:

1. The City Council approves holding a special meeting on Friday, July 14, 2017 at 2:30 pm for presentation of the proposed budget for FY 2017-2018.
2. The City Council/Zoning Board of Appeals further approves holding a public hearing and meeting to discuss the variance request for the property at 1005 Rock Crusher Road at this meeting.
3. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:
Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: July 10, 2017

______________________________________________
Tara Peltoma, City Clerk/ Treasurer
CITY OF CRYSTAL FALLS
APPLICATION FOR ZONING VARIANCE

This application must be completed and accompanied with the required $200.00 fee prior to consideration by the Zoning Board. Applications must be received by the City Clerk no less than six (6) weeks prior to the next scheduled meeting of the Crystal Falls Planning Commission (which also serves as the Zoning Board) to allow for a public hearing to consider your request. (Special hearings may be convened at the discretion of the Planning Commission.) Your attendance at the hearing is mandatory for consideration of your variance request.

Name: Rex Shelton Phone: 231-384-0641
Mailing Address: 1005 Rock Crusher City: Crystal Falls
Address of Building Site: 1005 Rock Crusher Road Crystal Falls Mi 49920
Describe what section of the Zoning Ordinance for the City of Crystal Falls your construction would violate without a variance: Front set back

Why can you not complete your construction within the requirements of the Zoning Ordinance:
Due to an irregular shaped lot one corner of the deck would be in violation of the front set back (18') the average set back on the front line is 25.5.

Expected starting date of construction: ASAP

ATTACH A SKETCH OF THE PROPOSED CONSTRUCTION SITE.
INCLUDING THE FOLLOWING:

- PROPERTY LINES
- DISTANCE OF BUILDING(S) FROM SAID PROPERTY LINES
- DIMENSIONS OF BUILDING(S) TO BE CONSTRUCTED
- OTHER BUILDINGS ALREADY ON PROPERTY
- STREETS ADJACENT TO PROPERTY

NOTE: IT IS THE PROPERTY OWNER'S RESPONSIBILITY TO KNOW THE EXACT LOCATION OF HIS/HER PROPERTY LINES.
Crystal Falls City Council
Iron County, Michigan

Councillor________________________, supported by Councillor_________________________, made a motion to adopt the following resolution:

RESOLUTION NO. 17-54

A RESOLUTION APPROVING A DEED FROM THE CITY OF CRYSTAL FALLS TO LATO POLE BUILDINGS

WHEREAS, the City Manager has been notified by the City Assessor that parcel 052-030-002-10 (heretofore known as “Lato Pole Buildings, 117 Zevada Drive, Crystal Falls, Michigan 49920”) within the City of Crystal Falls has had an erroneous legal description for years due to a missing deed from the City to the owner of this property; and

WHEREAS, in order to rectify this error, the City Assessor and City Attorney advise that the City of Crystal Falls must generate and record a deed conveying the correct legal description to this property. A copy of the letter from the City Assessor is attached as “Exhibit A.”

NOW THEREFORE BE IT RESOLVED:

1. The City Council approves the conveyance of a deed from the City of Crystal Falls to Lato Pole Buildings (117 Zevada Drive, Crystal Falls, Michigan 49920) in order to correct an erroneous legal description due to a missing deed.

2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: July 10, 2017

________________________________________
Tara Peltoma, City Clerk/ Treasurer
June 20, 2017

To whom it may concern:

This letter is regarding parcel 052-030-002-10, in the City of Crystal Falls, Iron County, MI. The legal description has been incorrect for several years due to a missing deed from the City of Crystal Falls to Lato Pole Buildings. Lato Pole Buildings has been paying the taxes on this parcel with the incorrect legal description as mentioned in 685/530 for several years.

At this time the City of Crystal Falls needs to generate and record a deed conveying correct legal description to Lato Pole Buildings. All related material regarding this change will be provided to Geoffrey Lawrence, City Attorney.

Sincerely,

Patti A. Roell, MAAO
City Assessor
Crystal Falls City Council
Iron County, Michigan

Councillor________________________, supported by Councillor_________________________, made a motion to adopt the following resolution:

RESOLUTION NO. 17-55
A RESOLUTION APPROVING BUDGET AMENDMENTS

WHEREAS, State law prohibits local units of government from ending any fiscal year with a negative fund balance in any fund; and

WHEREAS, in the course and practice of monitoring the City’s budget, the City Manager found line items within areas that contained unexpended funds that could be used elsewhere within the same fund and created proposed budget amendments, a copy of these amendments are attached as Exhibit A; and

WHEREAS, the City Charter of the City of Crystal Falls dictates that budget amendments must be approved by the City Council.

NOW THEREFORE BE IT RESOLVED:

1. The City Council approves the proposed budget amendments as outlined in Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED.

Dated: July 10, 2017

____________________________
Tara Peltoma, City Clerk/ Treasurer
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Approved By: ________________________________

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Journal Total: 6,013.88 6,013.88
Councillor________________________, supported by Councillor_________________________,
made a motion to adopt the following resolution:

RESOLUTION NO. 17-56

A RESOLUTION SETTING A PUBLIC HEARING FOR ORDINANCE AMENDMENT 4.00-B, AN
ORDINANCE TO AMEND SECTION 13.4 OF THE CITY OF CRYSTAL FALLS ZONING
ORDINANCE, ORDINANCE NO. 4, TO CHANGE VIOLATIONS OF THE CITY’S ZONING
ORDINANCE FROM A MISDEMEANOR TO A CIVIL INFRACTION

WHEREAS, the City of Crystal Falls Charter states in section 2.12(b):

“Upon introduction of any ordinance, the City Clerk shall distribute a copy to each council member
and to the city manager, shall file a reasonable number of copies in the office of the city clerk and such
other public places as the council may designate, and shall publish a notice setting out the time and
place for a public hearing thereon and for its consideration by the council. The public hearing may be
held at a special or regular meeting of the council and all persons interested shall have an opportunity
to be heard;” and

WHEREAS, the City Manager has received the legal opinion from the City’s Attorney that violations of the
City’s Zoning Ordinance should be prosecuted as civil infractions rather than as a misdemeanor; and

WHEREAS, the City Clerk has distributed a copy of the proposed ordinance amendment; and

WHEREAS, the next regular meeting of the Crystal Falls City Council is scheduled to be held on Monday,
August 14, 2017 at 5:30 pm in the Council Chambers at Crystal Falls City Hall, located at 401 Superior
Avenue, Crystal Falls, Michigan 49920.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Crystal Falls City Council approves the scheduling and noticing of a public hearing at 5:30 pm on
   Monday, August 14, 2017 at Crystal Falls City Hall in order to receive public comment on proposed
   ordinance amendment 4.00-B.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution,
   rescinded.

Ayes:

Nays:

Absent:

Abstain:

RESOLUTION DECLARED ADOPTED.
a. The building stakeouts and/or such other stakeouts as are necessary shall be inspected by the Administrator or his agent to determine if the written permit form and the ordinance requirements are in agreement and have been complied with. Subsequent inspections shall be made as are required by the extent and the complexity of the proposed construction or usage.

b. Upon completion of the work authorized by the permit, final inspection shall be promptly made by the Administrator or his agent and the use and occupancy permit issued if the requirements of this Ordinance and other lawful pertinent ordinances are met.

c. It shall be the duty of the holder of every permit to notify the Zoning Administrator when the construction is ready for any inspection. Upon receipt of such notification, the Zoning Administrator shall first satisfy himself that the corners and boundaries of the lot are accurately designated and forthwith proceed to make an inspection of the progress of the construction, and if the same shall meet with the requirements of the Ordinance, at the stage of such inspection, he shall issue his written approval thereof and the applicant shall be authorized to proceed in accordance with the permit. Should the Zoning Administrator determine that the construction is not proceeding according to the site and construction plans filed, or is in violation of any provision of this Ordinance, or any other applicable law, he shall so notify the holder of the permit or his agent, and further construction shall be stayed until correction of the defects set forth has been accomplished and approved by the Zoning Administrator upon notice and request for re-inspection duly made.

d. Should a zoning permit holder fail to comply with the requirements of the Zoning Administrator at any inspection stage, the latter shall make a report in writing of such failure to the City Clerk whose duty it shall be to forthwith cancel the permit issued, and the Clerk shall cause notice of such permit cancellation to be securely posted upon or affixed to the construction not conforming to the Zoning Ordinance interpreted to be the Zoning Administrator’s requirements, such posting shall be considered as service upon and notice to the permit holder of cancellation thereof; and no further work upon said construction shall be undertaken or permitted until a valid permit shall thereafter have been issued.

e. Failure to make proper notification of the time inspection shall automatically cancel the permit, requiring issuance of a new permit before construction may proceed or occupancy may be permitted.

13.4 Violation and Penalties

1. Violation a Nuisance: Buildings erected, altered, moved, razed, or converted, or any use of land or premises carried on in violation of any provision of this
2. Inspection of Violation: The Zoning Administrator shall inspect each alleged violation and shall order correction, in writing, to the violation of all conditions found to be in violation of this Ordinance.

3. Correction Period: All violations shall be corrected within a period of thirty (30) days after the order to correct is issued by the Zoning Administrator or as such longer period of time, not to exceed six (6) months, as the Zoning Administrator shall determine. A violation not corrected within this period shall be reported to the County Prosecuting Attorney or the City Attorney who shall initiate prosecution procedures.

Penalties: Every person, corporation or firm which violates, disobeys, omits, neglects, or refuses to comply with any provision of this Ordinance or any permit license or exception granted hereunder, or any lawful order of the Zoning Administrator, Zoning Board of Appeals or Planning Commission issued in pursuance of this Ordinance, shall be deemed to have committed a Municipal Civil Infraction which shall be processed in accordance with MCLA 600.8701. The assessment and collection of fines and costs shall be in accordance with MCLA 600.8701 et seq.. Violations of the zoning ordinance shall be subject to the payment of civil fines of $50.00 plus costs, for the first violation. Any repeat offense shall be subject to increased fines as follows:

1. First repeated offense shall be no less than $150.00 plus costs.

2. A fine for any second repeated offense or any subsequent repeated offense shall be no less than $250.00 plus costs.

In addition to ordering that the person found in violation of this Ordinance must pay civil fines and costs the District Court Judge or District Court Magistrate may issue any writ or order necessary to enforce the Ordinance including but not limited to the authority to order the person found in violation of this Ordinance to correct the condition(s) giving rise to the civil infraction within 30 days or be subject to the contempt powers of the District Court as authorized and provided for by applicable Michigan Statutes. The imposition of any fine or sentence shall not exempt the offender from compliance with the provisions of this Ordinance.

5. Remedies: The Zoning Administrator, or the City Council, the Planning Commission, the Zoning Board of Appeals, or any interested party may institute injunction, mandamus, abatement or other appropriate proceedings to prevent, enjoin, abate or remove any unlawful erection, alteration, maintenance or use. The rights and remedies herein provided are civil in nature and are in addition to criminal remedies.
6. Scope of Remedies: The rights and remedies provided in this Ordinance are cumulative and are in addition to all other remedies provided by law. All fines collected shall belong to the City and shall be deposited in the General Fund.

Section 14 – Severability Repeals, Effective Date

14.1 Severability: Should any action or provision of this Ordinance be declared by a Court of competent jurisdiction to be invalid, such decision shall not affect the validity of the Ordinance as a whole or any portion thereof other than the portion so declared to be invalid.

14.2 Repeals of Prior Ordinances: All prior Zoning Ordinances of the City of Crystal Falls and amendments thereto, are hereby repealed. Parts of other ordinances in conflict with this Ordinance to the extent of such conflict, and no further, are hereby repealed.

14.3 When Effective:

Approved and ordained by the City of Crystal Falls Council this 10th day of July, 2007.

Adopted: July 10, 2007
Published: July 18, 2007
Effective: July 18, 2007
Amended: June 8, 2009 (Section 6 – Signs, 6.4, Commercial Districts)
Amended: November 9, 2009 (Section 3.10 (1), 3.11 (1), 3.12 (1), 3.13 (1), 3.17 (1),
3.18 (1) – Intent – to clarify language regarding water and sewer services)
Amended: June 14, 2010 (Section 3.15 (2) to add a, b, c, & d as Permitted Principal Uses.
Amended: May 14, 2012 (Section 3.16 (3) to add n, o, p, & q as Special Uses Authorized by Permit.
To change water services
Amended: June 9, 2014 (Sec. 3.16 (2) to add f as Permitted Principal Use, to change the zoning map to show a new Mixed Use District (part of Forest Park School District property), and to add the description of the newly formed Mixed Use District to the Mixed Use description and to remove the same from the Residential 1 District description.
Amended: December 22, 2016 (Sec. 3.14 (3)) added “Indoor archery and/ or pneumatic gun (.177 caliber or lower) ranges” as a “Special Use Authorized by Permit” in the “B-1 Central Business District.”
Effective: January 22, 2017
A meeting of the Council for the City of Crystal Falls was held in the Council Chambers of the City Hall on Monday, June 12, 2017 at 5:30 P.M. Central Time.

Roll Call: Mayor Sherby McCarthy, Councilors Peterson and Hagglund.

Absent: Councilor Schiavo

Also Present: City Manager Reagan, City Attorney Geoffrey Lawrence, and Clerk/Treasurer Tara Peltoma.

Mayor Sherby led the reciting of the Pledge of Allegiance.

Mayor Sherby supported by Councilor McCarthy moved approve the revised agenda and to excuse Councilor Schiavo from this meeting.

Ayes: Mayor Sherby, Councilors McCarthy, Peterson and Hagglund.

Nays: None

Absent: Councilor Schiavo

Public Comment: Paul Schutyema director of the Iron County Economic Chamber Alliance. Spoke on the things he will be working on in our community and thanked the council for the contribution.

City Manager, Patrick Reagan presented his manager’s report.

Councilor Peterson supported by Councilor McCarthy moved to approve resolution 17-42: Recognizing Tahoney Anderson as the 2017 Citizen of the Year.

Ayes: Mayor Sherby, Councilors McCarthy, Peterson and Hagglund.

Nays: None

Absent: Councilor Schiavo

Motion carried.

Mayor Sherby supported by Councilor Hagglund moved to approve Resolution 17-43: Approving, authorizing, and directing the City Manager to sign an amendment to the SAW grant agreement with GEI Consultants.
CITY OF CRYSTAL FALLS  

June 12, 2017

Ayes: Mayor Sherby, Councilors McCarthy, Peterson and Hagglund.

Nays: None  
Absent: Councilor Schiavo

Motion carried.

Mayor Sherby supported by Councilor Hagglund moved to approve Resolution 17-44: Approval of the Auditorium use Policy with a revised $25 cleaning and key deposit for all tenants.

Ayes: Mayor Sherby, Councilors McCarthy, Peterson and Hagglund.

Nays: None  
Absent: Councilor Schiavo

Motion carried.

Councilor Hagglund supported by Councilor McCarthy moved to approve Resolution 17-45: Approval of Utility Billing Policy.

Ayes: Mayor Sherby, Councilors McCarthy, Peterson and Hagglund.

Nays: None  
Absent: Councilor Schiavo

Motion carried.

Councilor Hagglund supported by Mayor Sherby moved to approve Resolution 17-46: Approval of Budget Amendments.

Ayes: Mayor Sherby, Councilors McCarthy, Peterson and Hagglund.

Nays: None  
Absent: Councilor Schiavo

Motion carried.

Councilor Hagglund supported by Councilor Peterson moved to approve Resolution 17-47: Approving quote from Utility Sales and Service for repairs to truck no. 7 – Ford Aerial Bucket Truck for the cost of $6,101.73.

Ayes: Mayor Sherby, Councilors McCarthy, Peterson and Hagglund.

Nays: None  
Absent: Councilor Schiavo

Motion carried.

Councilor Peterson announced that seasonal worker Glenn Trezicak donated use of a new zero turn Gravely mower at the cemetery.
CITY OF CRYSTAL FALLS                June 12, 2017

This has helped out the cemetery immensely since the crew has been cut by a worker this year.

Mayor Sherby seconded by Councilor McCarthy moved that the items on the Consent Agenda be approved as noted below:

1. The following reports for the month of May 2017:
   A. Regular meeting minutes from May 8, 2017
   B. Police report, as submitted by Police Chief Tim Bean, indicating 159 complaints, of which 8 were closed by arrest, 0 parking tickets, 0 road permits and logging of 1,462 miles on patrol duty.
   C. Public Works Department activity report as submitted by Foreman Kelly Stankewicz.
   D. Electric Department activity report as submitted by Chief Electrician David Graff.
   E. Treasurer’s Revenue Report as submitted by Clerk/Treasurer Tara Peltoma.

2. Payrolls and disbursements in the amount of $299,186.06 be approved, and instruct the City Clerk to draw checks on the City Treasury in payment of same.

Ayes: Mayor Sherby, Councilors McCarthy, Peterson and Hagglund
Nays: None  Absent: Councilor Schiavo

Motion carried.

Mayor Sherby adjourned this meeting at 6:21 p.m.
June 2017 Report

Total Complaints: 133
Total Arrests: 9
Total Parking Tickets Issued: 0
Total Assists Outside City Limits: 0

Total miles logged on Patrol: 1,587
Miles on 2016 Dodge Charger: 1,584
   Current Mileage: 8,924
Miles on 2006 Ford Expedition: 3
   Current Mileage: 114,111

Road Permits Issued: Weyerhauser- One day
   Hilberg Logging- One Month

Trainings Attended: None
## Summary of Complaints:

<table>
<thead>
<tr>
<th>FILE CLASS</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>11001- SEXUAL ASSAULT</td>
<td>1</td>
</tr>
<tr>
<td>13003- INTIMIDATION/STALKING</td>
<td>2</td>
</tr>
<tr>
<td>22002- BURGLARY/ ENTRY W/O FORCE</td>
<td>1</td>
</tr>
<tr>
<td>26003- FRAUD</td>
<td>2</td>
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<tr>
<td>29000- PROPERTY DAMAGE</td>
<td>3</td>
</tr>
<tr>
<td>38003- FAMILY OFFENSE</td>
<td>1</td>
</tr>
<tr>
<td>42000- DRUNKENESS</td>
<td>4</td>
</tr>
<tr>
<td>50000- OBSTRUCTING JUSTICE</td>
<td>3</td>
</tr>
<tr>
<td>52003- WEAPONS OFFENSE</td>
<td>1</td>
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<tr>
<td>54001- HIT AND RUN PROPERTY DAMAGE</td>
<td>1</td>
</tr>
<tr>
<td>54002- OPERATE UNDER THE INFLUENCE</td>
<td>1</td>
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<tr>
<td>55000- HEALTH AND SAFETY</td>
<td>3</td>
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<tr>
<td>62000- CONSERVATION</td>
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<tr>
<td>73000- MISCELLANEOUS CRIMINAL OFFENSE</td>
<td>21</td>
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<tr>
<td>92002- MENTAL</td>
<td>1</td>
</tr>
<tr>
<td>93001- TRAFFIC ACCIDENT</td>
<td>2</td>
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<td>93003- TRAFFIC VIOLATION/WARNING</td>
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<td>93004- PARKING VIOLATION/WARNING</td>
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<tr>
<td>93005- TRAFFIC INVESTIGATION</td>
<td>1</td>
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<td>93006- TRAFFIC POLICING</td>
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<td>98003- PROPERTY INSPECTION</td>
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<td>98004- PERMIT TO PURCHASE</td>
<td>1</td>
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<td>98006- CIVIL DISPUTE</td>
<td>1</td>
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<td>98007- SUSPICIOUS SITUATION</td>
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<tr>
<td>99002- NATURAL DEATH</td>
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</tr>
<tr>
<td>99008- ASSISTANCE</td>
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**TOTAL**                                          **133**
Traffic Citation/Warning Report

<table>
<thead>
<tr>
<th>Date</th>
<th>Violation</th>
<th>Location</th>
<th>Street</th>
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<tbody>
<tr>
<td>06/01/17</td>
<td>TRAFFIC WARNING/EQUIPMENT</td>
<td>RR</td>
<td>CRYSTAL AVENUE</td>
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<td>TRAFFIC WARNING/EQUIPMENT</td>
<td>RR</td>
<td>CRYSTAL AVENUE</td>
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<td>US-2</td>
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<td>RR</td>
<td>EAST SUPERIOR</td>
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<td>TB</td>
<td>LOGAN STREET</td>
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<tr>
<td>06/23/17</td>
<td>TRAFFIC WARNING</td>
<td>RR</td>
<td>SUPERIOR AVENUE</td>
</tr>
<tr>
<td>06/25/17</td>
<td>TRAFFIC WARNING</td>
<td>RR</td>
<td>SUPERIOR AVENUE</td>
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</table>

Ordinance Violations/Warnings

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<td>Blight</td>
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</tr>
<tr>
<td>Junk Car</td>
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</tr>
<tr>
<td>Grass</td>
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</table>

Arrest Report

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<tbody>
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<td>06/02/17</td>
<td>46A-17</td>
<td>70001- MINOR POSSESS/CONSUME ALCOHOL</td>
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<td>47A-17</td>
<td>93003- EXCESSIVE SPEED</td>
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<td>06/18/17</td>
<td>48A-17</td>
<td>54002- OPERATE WHILE INTOXICATED</td>
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<td>50000- OBSTRUCTION OF JUSTICE</td>
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<td>50A-17</td>
<td>50000- PROBATION VIOLATION</td>
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<tr>
<td>06/28/17</td>
<td>51A-17</td>
<td>11001- SEXUAL ASSAULT OF A CHILD</td>
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<tr>
<td>06/28/17</td>
<td>52A-17</td>
<td>52003- RECKLESS DISCHARGE OF A FIREARM</td>
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<td>06/28/17</td>
<td>53A-17</td>
<td>29000- MALICIOUS DESTRUCTION OF PROPERTY</td>
</tr>
<tr>
<td>06/28/17</td>
<td>54A-17</td>
<td>73000- DISINTERMENT OF A BODY</td>
</tr>
</tbody>
</table>

CHIEF TIM BEAN
June 2017
Electrical Department Summary
By Dave Graff

Tasks completed by the electrical department include the following:
1. Distribution system upgrades.
2. Brushing and line clearing.
4. Identified miss dig locates.
5. Power plant inspections.
6. Water samples, water reports
7. Outage restoration/service calls.
8. Routine street light bulb replacements.
10. Flags and a Cancer benefit banner were put up and then taken down.

Power pole replacement: Power pole replacement is in full swing as we are trying to spend as much time replacing power poles as possible.

Customer service upgrades: We have seen an increase in electrical service work for customers. This is typical for this time of year as people start more construction projects.

Power Plant: We had an exceptional spring run off this year, as the power plant has been running at peak capacity for 4 months. Only now is the generation about to back down.

Whitewater Associates will be monitoring water quality at the power plant in July and August. This study is required by our license agreement once every 5th year.

Annual bucket truck inspections: Annual bucket truck and digger truck inspections occurred in May. Two of the three trucks required only minor repairs. However the small bucket truck (the one that is used most often) required about $6000 worth of repairs and is expected back from Appleton this week. The major expense is to repair bushings and pins on the bucket arm which are worn out from numerous operations over the past ten year. We were able to secure a new demo bucket truck from Versalift while our bucket truck was getting repaired, which allowed us to do our normal work events and maintain our schedule.
June 2017 Monthly Report for
City Parks and Cemetery

Submitted by: Gerard Valesano

Work completed:

• Summer maintenance continues at the cemetery, parks and RLP recreational complex
• Plumbing repairs at RLP
• Precautions taken for high water at Runkle Lake beach
• Tennis court flooring donated by Robert Flood, Jr. has been delivered to the City
• Contractors have been asked to check on needed repairs to the cemetery hangar building
A meeting of the Crystal Falls Planning Commission was held on Monday, June 5, 2017, at 5:30 p.m. in the City Map room at City Hall.

Present: Commissioners Mark Stoor, Carol Azan, Dave Sherby, Volney Ponchaud, Harold Robbe, and Patrick Reagan

Absent: Commissioners Jeff Hagglund, Mark Ahola, and Jim Nocerini

Visitors in attendance: Paul Schuytema

Commissioner Reagan, supported by Commissioner Robbe, moved to accept the agenda as presented.

Motion Carried.

Commissioner Robbe, supported by Commissioner Ponchaud, moved to excuse member Nocerini.

Motion carried.

Commissioner Robbe, supported by Commissioner Azan, moved to approve the minutes of the May 1, 2017, Planning Commission meeting.

Motion carried.

Paul Schuytema representing the ICECA (Iron County Economic Chamber Alliance) introduced himself and spoke of the work that he does with the communities in Iron County including alliances with volunteer groups, helping entrepreneurs, youth organizations, and businesses.

The International Property Maintenance Code will be postponed for discussion until next months meeting.

There was discussion regarding a need for a Chicken Ordinance. Commissioner Reagan discussed some options. More discussion will be postponed until next meeting.
Commissioner Robbe asked if there was a permit or variance applied for by the business “Table for One”. Discussion of other home businesses and whether permits/variances were obtained will be postponed until next meeting.

Commissioner Ponchaud stated an incident with a driveway sealer company going door to door soliciting work. A reminder of the Ordinance no. 2.08 – Prohibiting Solicitation of Business on Private Property will go into the newsletter next month.

Next scheduled meeting will be July 17, 2017, at 5:30 p.m.

Commissioner Stoor adjourned the meeting at 5:54 pm.

Motion carried.

____________________________________
Mark Stoor, Chairperson

____________________________________
Patrick Reagan, Secretary
A meeting of the Crystal Falls Downtown Development Authority was held on Monday, June 5, 2017 at the City Hall, 6:00 P.M.

**Present:**
Mark Stoor, Carol Azan, Dave Sherby, Volney Ponchaud, Harold Robbe, and Patrick Reagan

**Absent:**
Jeff Hagglund, Mark Shola, and Jim Nocerini

**Others Present:**
Tara Peltoma (recording)

M. Stoor supported by P. Reagan moved to approve the agenda.

D. Sherby supported by P. Reagan moved to approve the October 10, 2016 minutes.

P Reagan discussed the DDA purpose now that it is under the umbrella of the Planning Commission. The TIF will expire in December 2019 so there should be a new plan developed before then. The Planning Commission needs to meet as the DDA board a minimum of once a year to develop and approve the budget.

D. Sherby supported by P. Reagan moved to nominate H. Robbe as Chairperson. Motion carried.

P. Reagan supported by C. Azan moved to nominate M. Stoor as Vice Chairperson. Motion carried.

P. Reagan supported by M. Stoor moved to nominate D. Sherby as Treasurer. Motion carried.

D. Sherby supported by V. Ponchaud moved to nominate P. Reagan as Secretary. Motion carried.

M. Stoor supported by D. Sherby moved to approve the budget and pay what money the DDA captures up to $5,000 for the Crystal View parking lot bond payment. Motion carried.

P. Reagan explained the pros and cons of making the downtown into a blight district. H. Robbe asked if the Industrial Park could be included in the blight district, discussion was no, because it needs to be contiguous.

Next meeting will be determined by P. Reagan sometime before June 2018.

H. Robbe adjourned the meeting at 6:15 p.m.

___________________________________________
Harold Robbe, Chairperson

___________________________________________
Patrick Reagan, Secretary
June 16, 2017

Dear Local Government Official:

The purpose of this communication is to update you on the status of the legislative approval needed for your Michigan Natural Resources Trust Fund (MNRTF) grant which was recommended for funding by the MNRTF Board on December 7, 2016. Normally, your project agreement would have been executed by now and work on your project may have started. However, the Legislature has not yet approved Senate Bill (SB) 76 which includes funding for your recommended grant.

The Department of Natural Resources (DNR) and the MNRTF Board were opposed to SB 76, as amended in the Senate, due to the Senate adding 43 projects which were not recommended for funding by the MNRTF Board. The House of Representatives voted to remove the 43 projects which were not recommended by the MNRTF Board, and instead approved SB 76 (H-3) by a vote of 104-3. The bill now awaits Senate action to concur with the House-passed version.

A number of communities have contacted our office to learn the status of the appropriations. Until the Legislature approves a bill funding these projects and the Governor signs that bill, we will not be able to execute project agreements. This will delay the start of your projects and may cause you to miss this construction season.

We regret having to inform you of this unfortunate development. However, we wanted to let you know the current status. If you would like to provide comments regarding SB 76, please contact your state Senator or Representative.

Thank you for your patience during this process. If you have any questions, please feel free to contact the Grants Management Section at 517-284-7268.

Sincerely,

Steve DeBrabander, Manager
Grants Management Section

cc: Governor Rick Snyder
Ms. Erin McDonough, Chair, MNRTF Board
Mr. Keith Creagh, Director, DNR
Dr. William E. Moritz, Natural Resources Deputy, DNR
Mr. Mark Hoffman, Chief Administrative Officer, DNR
Ms. Anna Mooney, Legislative and Legal Affairs, DNR
Ms. Sharon M. Schafer, DNR
Monthly Wrap-Up for June 2017
Issued June 29, 2017

*Things You Should Know* is my monthly wrap-up for members of all things related to WPPI Energy. As always, I welcome your feedback. Hearing directly from you is critical to our ability to serve our members. If you have any questions, comments or concerns, please contact me at 608-834-4557 or mpeters@wppeienergy.org.

**A New Resource and a Road Trip: Nelson Energy Center.** WPPI Energy started taking power this month from our newest resource, the Nelson Energy Center. We signed an agreement in 2014 to purchase 90 megawatts from this natural gas-fired, combined-cycle power plant beginning on June 1, 2017. The facility has been in operation since 2015.

WPPI Energy’s purchase represents about 15% of the output from Nelson Energy Center. The facility is owned by Invenergy and located in Lee County, Illinois. Our 20-year contract, which we have the option to extend for another five years, adds to WPPI Energy’s portfolio another cost-effective, long-term resource that will help keep costs down for members for years to come.

This month, some WPPI Energy members and employees fired up their bikes for a “combined cycle tour” to check out the Nelson facility. As we expected, the plant was modern, efficient, and very well run.

I’ve heard it said that no road is too long when you have good company, and I agree. I thoroughly enjoyed the company on this 250+ mile round trip with our group. Thank you to all who participated.

**myWPPI Web Site Survey.** A take-away from last summer’s Member Feedback Survey indicated that we should look at ways to enhance WPPI Energy’s members-only internal web site, myWPPI. Last week, we took the first step in the process by launching a short, five-question survey to the more than 400 registered
users of this online resource. Insights will help guide our work on improving the site’s general organization, features and functionality. Thanks in advance for your participation and candid feedback.

**Doing More Together: WPPI Energy 2016 Annual Report.** From building a reliable, diverse power supply and an effective voice for advocacy to comprehensive, best-in-class services, WPPI Energy member utilities have always done their best work together. Today, as we take on a world of advancing technologies and evolving customer expectations, we have even more to accomplish.

Now and in the future, we will succeed as we always have – by “Doing More Together.” This is the theme of our 2016 Annual Report, which is available online at [www.wppienergy.org/aboutus/financials](http://www.wppienergy.org/aboutus/financials).

The report will be sent in early July to a diverse list including member utility staff and officials; local, state and federal policymakers; members of the financial community; members of the media; key “managed account” customers of WPPI Energy member utilities; and more. If you have questions about this publication or would like extra copies, please contact Anne Rodriguez at arodriguez@wppienergy.org or 608-834-4569.

**Staff Updates.** I am pleased to welcome three new WPPI Energy employees:

- **Jody Schumacher** joined our staff on June 27 as a Customer Information System Support Analyst.
- **Jay Kirby** will join us on July 10 as a Metering Electrician.
- **Markie Bscherer** will join us on July 24 as the Energy Services Representative for Algoma and Sturgeon Bay.

If it seems like we have increased recruitment and hiring activity over the past six months, it’s because we have. Since the first of the year, we have filled 12 new and recently vacated positions. Several of the new positions are part of our planned growth in member support, particularly for the NorthStar Customer Information System and related technology enhancements, and for the new billing service we are developing.

A key priority in the 2017-2021 business plan that the WPPI Energy Board of Directors approved in December is ensuring that our membership is ready to serve customers well as utilities of the future. Drivers for this priority include:

- **Member satisfaction.** Responses to our Member Feedback Survey tell us that overall member satisfaction with WPPI Energy is driven to a great extent by satisfaction with our services, and that our technology support services should be a particular area of focus.
- **Evolving customer expectations.** From residential to industrial, many customers of all types are seeking increased options for engaging and doing business with their utilities online.
- **Changing technology.** Advanced meter technology, meter data management systems, customer information and billing systems, and online engagement tools can all help utilities make their operations more efficient and up-to-date and also meet customers’ increasing expectations.
Through joint action, WPPI Energy members have access to cost-effective shared technology systems, professional expertise, staff training, and a host of programs to support these needs. The business plan directs us to improve and enhance these services in order to help members meet customer expectations for what a “Utility of the Future” should be able to provide.

Our staff recruitment and hiring activities reflect the importance that our membership has placed on this priority.

**WPPI Energy Members Launch New Online Presence.** A utility website is an efficient and cost-effective tool for doing business with current customers, attracting and retaining business, promoting services and programs, enhancing the utility’s image, and more. As customer expectations continue to evolve, it will become increasingly important for utilities of the future to offer modern, updated sites in order to help meet these expectations.

Through joint action, WPPI Energy members have access to a Website Development Service that can help. We recently updated the website templates available to members through this service, and three participating member utilities have now used the templates to launch new sites.

Congratulations, Columbus, Two Rivers and Waterloo.

As you can see from the thumbnails above, each of these three utilities used a different template, customizing the site to reflect their individual brand and meet their local needs.

We look forward to working with those members using WPPI Energy’s service that have yet to take advantage of the new templates. For WPPI Energy members that aren’t currently taking part in this service, I encourage you to take a look at the new templates and talk with our staff about how we may be able to meet your website needs. Please contact Steve Lightbourn at 608-834-4519 or slightbourn@wppienergy.org.

**Advocacy Opportunity: IDEAS Legislative Meetings.** Periodically, WPPI Energy coordinates in-district visits with legislators who represent our member utilities. These meetings, which have proven to be effective and well received, provide opportunity for members to speak together with the shared strength of their combined voices to advocate sound energy policies that protect the interest of their customers and communities. Our goal is to meet in-district with elected officials representing each WPPI Energy member community at least once every three years.
Attached is a flyer with more information about our planned In-District Energy Advocacy Session (IDEAS) legislative meetings for 2017. WPPI Energy will coordinate and schedule these meetings throughout this summer and fall. We’ll provide talking points about our shared energy policy issues. The visits typically also offer opportunity for you to discuss other local issues with your legislators.

If one or more of your community’s legislators is on this year’s list, our government relations staff will be in touch with more details. Please consider who from your community might be interested in attending, and whether your utility might be able to host. If you would like an in-district visit with a legislator not on this year’s list, please don’t hesitate to let us know. We are glad to schedule additional meetings. Please contact Joseph Owen at jowen@wppienergy.org or 608-834-4517.

**Notes for Your Calendar.** Finally, I’d like to remind you about a few upcoming events and meetings.

- **Orientation On-the-Go.** We are holding an Orientation On-the-Go on July 11 in Florence, Wis., for WPPI Energy member utility staff and officials in the region who may otherwise not have the opportunity to attend an orientation in Sun Prairie to learn more about our joint-action agency. Contact Kayla Pierce at kpierce@wppienergy.org or 608-834-4537.

- **Cybersecurity Workshop.** Together with the Municipal Electric Utilities of Wisconsin (MEUW), we are offering a Cybersecurity Workshop on August 16 at WPPI Energy’s office and operations facility. Part informational session, part hands-on tabletop exercise, this program can provide valuable information for your interested technical and non-technical staff and officials. MEUW is taking the lead to coordinate the event and will communicate more details.

- **Governing Body Visits.** Now through early this fall, WPPI Energy is visiting member utility commissions, committees and other governing bodies to share a 20-minute presentation entitled, “Doing More Together: Preparing for the Future through Joint Action.” Topics covered include assumptions and priorities in the 2017-2021 business plan, items for members to consider in their own planning efforts, and ways that WPPI Energy can be of help. Members of our senior staff team are contacting each utility to arrange the visits.

- **Annual Meeting.** The 2017 WPPI Energy Annual Meeting will take place on September 14 at the Glacier Canyon Conference Center, part of the Wilderness Resort, in Wisconsin Dells, Wis. Invitations will be sent in late July to member utility managers, elected/appointed officials and those involved with our advisory groups.

I am always open to suggestions and feedback from WPPI Energy members. If you have any questions, comments or concerns about WPPI Energy or the updates I have provided here, please don’t hesitate to contact me at 608-834-4557 or mpeters@wppienergy.org.
WPPI Energy member utilities use the strength of their combined voices to advocate for sound energy policy that protects customers’ interests. To help them tell their story, WPPI Energy will be coordinating in-district visits with legislators in member communities.

- Talking points will be provided in advance
- Utility managers, staff, commissioners, city and village administrators, mayors, council members, etc., are all encouraged to participate
- Meetings will focus on building relationships, as well as current utility issues, and are not fundraising events

Issues, Topics and Priorities

- Relationship Building
- The Value of Your Local Utility
- Utility Regulation
- Customer Programs and Tariffs
- Renewable Energy
- Economic Development
- Energy-Related Legislative Proposals

Upcoming Meetings – Summer/Fall 2017

- Wis. State Senator Devin LeMahieu - Plymouth
- Wis. State Senator Scott Fitzgerald - Columbus, Hartford, Hustisford, Juneau, Lake Mills, Oconomowoc, Waterloo
- Wis. State Senator Howard Marklein - Boscobel, Cuba City, Muscoda, Reedsburg, Richland Center
- Wis. State Senator Sheila Harsdorf - New Richmond, River Falls
- Wis. State Senator Mark Miller - Stoughton, Sun Prairie
- Wis. State Representative Rob Brooks - Cedarburg
- Wis. State Representative Rob Swearingen - Eagle River, Florence
- US Congressman Jack Bergman - Alger Delta, Baraga, Crystal Falls, Gladstone, L'Anse, Negaunee, Norway
- US Congressman Rod Blum - Independence, Maquoketa, Preston

To Discuss Arrangements, Dates or Location

Contact Joseph Owen, Manager of Government Relations, jowen@wppienergy.org, 608.834.4517
WPPI Community Relation Grant Funds

As a member of the WPPI Energy Cooperative, the City of Crystal Falls distributed the 2017 Community Relation Grant Funds. $4,000 was granted to various community organizations. In addition, a $1,000 scholarship was also awarded.

The Economic Development portion of the funds ($1,000) were presented by Mayor David Sherby. Left: Debbie Smithson accepted a check of $500 for the Forest Park BPA. Right: Paul Sundquist accepted a check of $500 for the Crystal Theatre.

The Value of Public Power Funds – $1,500

Jeff Forbes, representing WPPI, hands over a $500 grant to Deputy Clerk Janet Smithson for the City’s Goody Bag Program. A Goody Bag, packed with nearly $50 of energy saving goodies, is given away each month to an electric utility customer.

Donna Nelson, representing the Harbour House Board, accepts a $500 check from Mayor Sherby to be put toward the upkeep of the museum building.

Duane Lortie accepts a $500 check from Mayor Sherby for the Crystal Falls Senior Citizens Center.

The Community Contribution Funds totaled $1,500.

Above right: Laura Wessin, representing Forest Park accepted two checks from Tara Peltoma in the amount of $300 each for the Seniors Non-Alcohol Party and the FP Academic Boosters.

Mayor Sherby presented a $300 check to the Iron County Medicare Facility, represented here by Chester Pintarelli. This money will go toward the construction of a new pavilion on the IC Medical Care Facility grounds.

Janet Smithson presents Stephanie Stoor with a $300 grant for the Forest Park Sports Boosters.

Britt Curnow Brozak along with her son Owen, accepts $300 on behalf of the Contemporary center from Janet Smithson.

The High School Scholarship Grant is worth $1,000. This year’s recipients were James Olson and Will Toivonen. Both graduates are attending Michigan Tech this fall and are pursuing careers in mechanical engineering.

CONGRATULATIONS TO ALL THE GRANT RECIPIENTS
and
THANK YOU WPPI!
The Crystal Theatre is excited about icon Peter Yarrow of Peter, Paul, and Mary fame coming Sunday, July 2 at 7 pm. Also a limited number of people will be able to attend a Meet ‘n Greet with Yarrow in Stage Left before the concert at 5:30 pm.

On Friday, July 21 at 7 pm the "Gem" series will continue with the "Cactus Blossoms". Two young brothers that mix fresh originals with seasoned songs and make them their own. They have been compared to the Everly Brothers.

For tickets to these concerts and others go to www.TheCrystalTheatre.org, call 906-875-3208, or visit outlets Ben Franklin's and Wink's Woods.

The City of Crystal Falls is in the process of updating our water meter reading technology. To do this, we need access to the water meter in your house. To make an appointment please call Janet Smithson at 875-3212 ext. 112 between the hours of 9-3. We only need access for about 10-15 minutes.

COME AND GET YOUR FREE NIGHT LIGHT AND REFRIGERATOR/FREEZER THERMOMETER!

The City along with help from WPPI, is currently giving away LED Sensor night lights and Taylor Industrial Thermometers. One per household, while supplies last. This is on a first come first serve bases, so HURRY IN to the utility office!

Crystal View Golf Course is seeking part-time seasonal help in the clubhouse for the 2017 golf season. Pay is $8.90 per hour. The qualified individual will have an outgoing, friendly attitude, will have great customer service skills, and will have a superb attention to detail. For more information, please contact Crystal Falls City Hall at (906) 875-3212. This position will be open until filled.

“City of Community Pride”

Gardening and Fairies

For those of you who have a passion for gardening you will understand evolution and change. And that is why we love it so much – it is constantly changing with the seasons and with the years. And that is why we now are enjoying grandchildren and Fairy Gardens.

Our garden started out with an area of the yard that was on a hillside too difficult to mow and too hot to plant. So we decided to dig a hole for a pond. That was in the beginning. What took place evolved with time, patience, learning and some mistakes. Moving plants around as they matured and outgrew their places. Moving plants as the sunny areas became shady. Dividing plants to share with the new gardens and new friends. Making more gardens as we learned how to combat the wildlife (a good fence is the only answer that truly works!) This enabled us to combine our love for the flower garden with vegetables.

Now to the best part. When our 3 granddaughters come to visit we needed an outside activity to keep them busy in the beautiful North woods! Hence the beginning of the Fairy Garden. When we cleared another area of the yard it needed a focus and what better place to tuck in a Fairy Garden. This project has evolved over the last 3 years and is still a work in progress. Last year when we hauled some driftwood home it was only natural that my 9 year old granddaughter, Anna, had a vision of a Fairy apartment building and some other fairy necessities. When they come for their annual visit we never know what will end up in the fairy village!! If you are in the area come and see and support the Harbour House Museum at the same time. We will be having strawberry shortcake in the Fairy Garden on July 22, 11:00-2:00.

AND THE WINNER IS…..

Corrine Holm

A drawing for the “Goody Bag” is held each month. All customers who have paid their utility bill on time are eligible to win. The reusable bag is full of energy saving goodies worth nearly $50 and we throw in some fun stuff too!

Just another energy saving promotion brought to you by the City of Crystal Falls, WPPI Energy, and Efficiency United.