

**PROPOSED AGENDA**  
**CITY COUNCIL**  
**CITY OF CRYSTAL FALLS**  
5:30 pm Monday, August 8, 2016  
401 Superior Avenue  
Crystal Falls, Michigan 49920

*MAYOR:*  
PATRICK SOMMERS

*CITY COUNCIL:*  
DAVID SHERBY  
ADAM SCHIAVO  
JEFF HAGGLUND  
MIKE McCARTHY

*CITY MANAGER:*  
PATRICK REAGAN

*CITY CLERK/TREASURER:*  
TARA PELTOMA

*CITY ATTORNEY*  
GEOFFREY LAWRENCE

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Acceptance of the Proposed Agenda**

**IV. Public Comment (5 minute time limit per speaker)**

**V. City Manager Report**

**VI. Presentations/ Discussions**

- A. Presentation: Iron County Chamber of Commerce/ Iron County EDC – Katie Clark
- B. Presentation: Engineering of Crystal View Apartments Retaining Wall – Mark Stoor, GEI
- C. Discussion: Amending City Purchasing Policy

**VII. Public Hearing(s) – None**

**VIII. Old Business - None**

**IX. New Business**

- A. Proposed Resolution 16-14: Approval of the 2016-2017 City of Crystal Falls Budget
- B. Proposed Resolution 16-15: Approval of City of Crystal Falls Tax Levy
- C. Proposed Resolution 16-16: Approval of Draft Language of Inter-local Agreement with the Iron County Road Commission
- D. Proposed Resolution 16-17: Approval of MERS Officer Delegate for the City of Crystal Falls
- E. Proposed Resolution 16-18: Approval to Close and Restrict the Remaining Funds in Television Fund
- F. Proposed Resolution 16-19: Approval to Abandon a Portion of the Existing City Sewer Line on Forest Avenue
- G. Proposed Resolution 16-20: Approval to Accept Quote from the Iron County Road Commission for Laying Gravel on Hilltop-Kelso Road

**X. Consent Agenda**

- A. Meeting Minutes from the Regular City Council Meeting held on July 11, 2016
- B. Departmental Reports:
  - 1. Treasurer
  - 2. Police Department
  - 3. Electric Department
- C. Payroll and disbursements

**XI. Communications**

- A. Planning Commission July 2016 Minutes
- B. Report from Crystal Falls Township Fire Department

- C. Crystal Falls Business Association Meeting June Minutes
- D. Crystal Falls District Community Library May and April 2016 Minutes and Financial Information
- E. Crystal Theater Board -- January-May Minutes

**XII. Other Business – None**

**XIII. Council Member Comments**

**XIV. Adjournment**

## REPORT TO THE CITY OF CRYSTAL FALLS CITY COUNCIL

DATE: August 8, 2016

TO: Mayor Patrick Sommers; Councillor David Sherby; Councillor Jeff Hagglund; Councillor Adam Schiavo; Councillor Mike McCarthy

FROM: Patrick Reagan, City Manager

RE: Manager's Report to City Council

Mayor Sommers and City Council Members,

Please find below my report on the happenings of last month as well as some discussion on the seven proposed resolutions that we have slated for Monday.

### **Presentations and Discussions**

We have two presentations scheduled for tonight and one item for discussion.

The first presentation is by Katie Clark of the Iron County Chamber of Commerce/ EDC. Katie will be speaking to the Council about the merger between the Iron County Chamber of Commerce and the Iron County EDC.

The second presentation will be from Mark Stoor of GEI and will focus on the engineering for the retaining wall next to the Crystal View Apartments. Mark will discuss the plans themselves but will be staying away from talking too much about the costs for this project as this will be for a future bid and might compromise our leverage when it comes to negotiating the costs and accepting bids for this future project. After diving into the budget with department heads, I am not sure about City's ability to afford to undertake this project in the next fiscal year.

The discussion portion will be focused around the City's purchasing policy. As we are entrusted with the wisest, most efficient use of public funds, I would like to discuss amending this policy. Basically, what I am looking at is making sure we get the most out of every dollar. I would like to amend this policy, with your approval, to set some limits on spending as well as to ensure that we, as a staff, get competitive quotes for the materials and services that we use to operate the City.

### **New Business**

#### **Resolution 16-14: Approval of the 2016-2017 Budget**

As you have undoubtedly seen in your review of the proposed budget, it is a conservative budget. It was built in partnership with city staff and it attempts to use our funds wisely. City staff asked me, early in the process, to take the budget very seriously as they had to live through some financially trying times faced by the City of Crystal Falls – I took this message to heart and built this budget around the idea of setting the city on a course that will help us use our precious funds wisely while giving an a conservative view of our City's future revenue.

**Resolution 16-15: Approval of the City’s Tax Levy**

This is directly tied to the budget and was calculated by our Assessor and the Clerk/ Treasurer. As you can see, our real property taxes are forecasted to be less than the current budget year, though not as dire as initially calculated.

**Resolution 16-16: Approval of the Draft Language of the Inter-Local Agreement with the Iron County Road Commission**

This was sent to me by the Iron County Road Commission. Basically, they are asking you to approve the language of the agreement and the road millage language that is to be placed on the ballot during the November 8, 2016 general election. My understanding is that the language is the same as in previous years.

**Resolution 16-17: Approval of the Appointment of Tara Peltoma as the City’s Officer Delegate for the 2016 MERS Conference**

As the City of Crystal Falls is a member of the Michigan Employee Retirement System, we are afforded the opportunity to have two delegates who have voting rights at this conference – one is an officer delegate, who must hold a department head position and exercises management responsibilities. Tara fits this bill. The second delegate is an employee delegate (or alternate) that is not responsible for management. No employee expressed interest in attending this year’s conference. Tara will be voting on candidates for Board members. However, while voting is important, I believe that this conference will give Tara more knowledge about the future of retirement system – knowledge that she can bring back to Crystal Falls to help us stay fiscally sound and stable.

**Resolution 16-18: Closing the City’s TV Fund and setting aside the Remaining Access as restricted until the 2016-2017 budget year**

As the City formally entered into an agreement to transfer the cable system during the past year, we no longer have any use for the TV Fund and the dollars that are left in it. Tara has informed that after employee benefits are calculated and dispersed, the City will have \$75,000 left over. As you have undoubtedly seen in the proposed budget for 2016-2017, I have requested that this money be used to fill a projected \$75,000 gap in the general fund. After speaking with the auditor, he advised that we close this account and restrict these funds until the 2016-2017 budget year.

**Resolution 16-19: Abandoning the Sewer Line on Forest Avenue**

As we have spoken about before, our SAW grant afforded us the opportunity to televise our sewer lines. During this project, GEI and City Staff found that the sewer line connected to 809, 813, 921, and 923 Forest Avenue is failing. As I spoke about during the last Council meeting, Kelly, Mark Stoor, and I had a meeting with the affected homeowners (Santilli, Boulanger, Lehto, and Fabbri) and came to the conclusion that fixing this line, as it stands, was not a feasible option. Instead, we have determined that running a new sewer line in a city-owned right-of-way behind Mr. Santilli’s and Mr.

Boulanger's property (approximately 200') and having them connect there was the most feasible, cost effective solution. Unfortunately, due to the change in elevation behind Mr. Fabbri's and Mr. Lehto's homes, running this line further was not a feasible solution. Instead, Mark and Kelly advised me that allowing them to find the connection to the service out in Forest Avenue was the best idea. The property owners were in agreement with this plan and understood both the City's role and responsibility as well as their own.

In mid-July, a letter was sent to each of the affected homeowners, notifying them that the City would look to abandon this line in September. It is attached to the resolution. The information contained in the letter was stated during the meetings to the homeowners.

It should be noted that Bill Santilli has been an invaluable help with this undertaking. Mr. Santilli has worked with the other homeowners to help them get quotes for their portion of this work and has kept in communication with me throughout the process.

### **Resolution 16-20: Approving the Quote from the Iron County Road Commission to Lay Gravel on Hilltop-Kelso Road within the City Limits**

Kelly brought this to my attention a few weeks ago. Apparently, when the Council initially discussed the paving project 6-8 months ago, this was included in the overall work. However, we only approved the paving work to be completed by Northeast Asphalt in June, which is why I am bringing this to you at this time.

I have driven out to the proposed area and it appears that a layer of gravel is needed in this area, as the road appears to be mostly sand and dirt which I believe must make this area an absolute mess in the spring. Kelly has assured me that the laying of gravel in this area will help this issue and is a wise investment.

### **Other Items not on the Agenda**

#### **Paving Project**

The paving work has been completed by NEA. I will be bringing a final copy of their invoice to our September meeting.

#### **Blight around Town**

As I have been here just over three months, one of the things that I have heard is the need to clean up the blight around town. After inspecting many of the areas, I strongly concur. Trash lying in lawns, junk piles lying in lawns, lawns not being mowed, and unlicensed cars on blocks and in driveways can be spotted easily. I have directed our Police Department to get out and to start notifying people that we have a blight ordinance that must be followed. Tim and Bob have both been doing a good job and will continue to help clean up the blighted portions of the City.

## **Recreation Plan**

The City's Recreation Plan needs to be updated every five years and ours needs to be updated by the end of this year. To that end, the Planning Commission met in July and this was one of the main issues we discussed. I brought them copies of the Recreation Plan from Portland, Michigan to review. Portland has a strong track record of obtaining many grants in the Parks and Recreation Department and their plan is a key component to their success.

Also, to help build this plan, I have created an online survey to help gain public attitudes about our Parks and Recreation offerings. I encourage all Council Members to take this survey as the greater participation rate we have, the better the data we collect as stronger conclusions can be drawn from a larger sample size. Please note that a link to this survey can be found on the City's website:

[www.crystalfalls.org](http://www.crystalfalls.org)

## **ATV's in the City**

The final issue that I would like to notify you about is the use of ATV's on City streets – I have received a number of complaints from citizens about the speed of the drivers (way too fast), the age of the drivers (too young and unsupervised), and the fact that these ATV's are being used to zip up and down residential streets while not going from trailhead-to-trailhead. Most of these complaints have been from residents in the Western Location. I have directed our police officers to spend some more time up in this area to both monitor this situation and to find offenders. Though I realize ATV's are quite common in this area (and a lot of fun), we need to make sure that people use these pieces of equipment safely and legally within the City of Crystal Falls.

## **Upcoming Meetings and Conferences for the City Manager**

August 15, 2016 – WGCSAA Conference – Oneida, WI

September 14-16 – MML Convention – Mackinac Island

# **Purchasing and Fiscal Procedure Policy**

## **I. Purpose/Objective**

The purchasing and fiscal policies guidelines are to assure that the City of Crystal Falls maintains lawful, prudent, and ethical methods to procure or dispose of supplies, materials, equipment, contract services, and construction projects for the City.

## **II. Purchasing**

- A. All purchases require that the appropriate funds are budgeted and sufficient funds are available at the time of purchase.
- B. No employee or any person shall make purchases or commit City funds without authorization.
- C. All purchases that require a check drawn for over \$500 on City funds shall be accompanied by a purchase order presented prior to the processing of the check.
- D. All employees/designated persons making purchases or presenting claims less than \$20 are encouraged to seek reimbursement from the appropriate petty cash fund.
- E. Employees/designated persons are authorized to make purchases of goods and services up to \$500 with the City Manager verbal approval.
- F. The City Manager is authorized in the course of his/her duties to make expenditures within the bounds established by the line items of the City budget.
- G. Expenditures greater than what the City has budgeted within its various fund budgets requires the City Council approval in advance of any purchase or commitment of funds.
- H. The City Manager may impose a spending freeze on all discretionary purchasing if it is in the best interest of the City.

## **III. Fiscal Policies**

- A. All purchases must have an accompanying receipt or invoice prior to issuing a check.
- B. All Purchases above \$500 must have an accompanying detailed receipt or invoice prior to issuing a check.
- C. Competitive quotes will be secured when feasible.
- D. All checks issued by the City shall have two authorized signatures recorded on its front surface before the check is valid.
- E. It is the intent of the City to engage in the settlement of accounts payable on Friday of each week.

**IV. Bid Procedure**

- A. A notice inviting bids shall be published in local publications at least ten days preceding the date set for receipt of the bid.
- B. Bids shall be solicited from local, responsible prospective supplies when possible. Invitations shall be limited to vendors whose commodities or services are similar in character and ordinarily handled by the trade group to which the invitations are sent.
- C. Bids shall be sealed and identified as a bid on the envelope and submitted to the City Clerk.
- D. Late bids, at the City's discretion, may be returned unopened to the bidder.
- E. Purchases of supplies, equipment, and contractual services must be from sealed bids/proposals. In any case where competitive bidding is not practical or it is to the City's advantage to contract without competitive bidding, the City, upon recommendation of the City Manager, may authorize the execution of a purchase without competitive bidding.
- F. All bid openings are conducted by the City Manager at the regular Council meeting unless otherwise specified in the public announcement.

**V. Award of Contract and Rejection of Bid**

- A. The City shall have the authority to reject any and all bids when the best interest of the public is served.
- B. The City shall not accept the bid of a contractor who is in default on the payment of taxes, utilities, or other monies due the City.
- C. In determining the best responsible bidder, in addition to price, the City shall consider the location, ability, capacity, and skill of the bidder to perform as contracted; whether the bidder can perform in a timely manner consistent with City requirements; the character, integrity, reputation, judgment, experience, and efficiency demonstrated by the bidder; the performance experienced with previous contracts; and the predictable ability of the bidder to provide future maintenance and service.
- D. When the award is not given to the lowest bidder, a statement of reasons for placing the order with the successful contractor shall be prepared and filed with other award documentation.
- E. After a bid is awarded, a contract will be executed with the successful bidder. A performance bond, certificate of liability insurance or worker compensation maybe required if applicable and appropriate for the contracted service.

**VI. Performance Bonds**

- A. The City shall have the authority to require a performance bond before entering a contract in an amount necessary to protect the interests of the City.

**VII. Co-operative Purchasing**

- A. The City shall have the authority to join with other units of government in a co-operative purchasing plan when the best interest of the City would be served.

**VIII. Legal and Professional Services**

- A. Only the City Manager is authorized to purchase legal or professional services that are not otherwise already contracted for execution.

**IX. Conflict of Interest – Employees**

- A. No employee will participate directly or indirectly in a procurement when the employee knows that the employee or any member of the employee's immediate family has a financial interest to the procurement; when a business or organization in which the employee, or any member of the employee's immediate family, has a financial interest pertaining to the procurement; or when any other person, business or organization with whom the employee or any member of the employee's immediate family is negotiating or has an arrangement concerning prospective employment is involved in the procurement.
- B. Upon discovery of an actual or potential conflict of interest, an employee shall promptly file a written statement of disqualification and shall withdraw from any further participation in the transaction involved. Failure to do so could result in immediate dismissal.

**X. Conflict of Interest – Councilpersons**

- A. The City of Crystal Falls can enter into a contract with a vendor which a councilperson has a conflict of interest as defined in IX above. In entering into a contract with this vendor the councilperson must not vote on the contract and must disclose any pecuniary interest. A vote of two thirds of the full City Council must approve the contract.

# Crystal Falls City Council

Iron County, Michigan

Councillor \_\_\_\_\_, supported by Councillor \_\_\_\_\_, made a motion to adopt the following resolution:

## RESOLUTION NO. 16-14

### A RESOLUTION TO ADOPT THE CITY OF CRYSTAL FALLS ANNUAL BUDGET FOR FISCAL YEAR 2016-2017

**WHEREAS**, in accordance with Article Five of the Charter for the City of Crystal Falls, the City Manager has prepared a budget which was presented to the Council; and

**WHEREAS**, the City Council has considered the financial needs of the City of Crystal Falls for its efficient operations during the coming fiscal year and has reviewed the recommended budget submitted by the City Manager; and

**WHEREAS**, on August 8, 2016, the Council did, after proper notice and in accordance with the laws of the State of Michigan, conduct a public hearing on the proposed budget and on the proposed millage rate to be levied to support the proposed budget; and

**WHEREAS**, the Council has heard and considered all objections and comments on the proposed budget and millage rate to support the proposed budget made at the public hearing; and

**WHEREAS**, pursuant to said budget is necessary that FIVE MILLION, FIVE HUNDRED NINE THOUSAND, TWO HUNDRED FIFTY DOLLARS AND SEVENTY FOUR CENTS (\$5,509,250.74) has been determined to be necessary to defray the expenditures and liabilities of the City of Crystal Falls for the fiscal year of 2016-2017, the following sums shall be and hereby are appropriated:

General Fund -- \$1,306,915.74

Major Street Fund -- \$228,717.00

Local Street Fund -- \$62,140.00

TIF Fund -- \$19,725.00

Golf Fund -- \$130,625.00

Electric Fund -- \$2,439,692.00

Sewer Fund -- \$446,270.00

Water Fund -- \$577,600.00

Retiree Healthcare Fund -- \$259,800.00

Electric Reserve and Contingency Fund -- \$34,366.00

Perpetual Care Fund -- \$3,400.00.

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The Crystal Falls City Council hereby approves the proposed 2016-2017 budget as submitted on July 11, 2016, to become effective October 1, 2016 until September 30, 2017.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** August 8, 2016

\_\_\_\_\_  
**Tara Peltoma, City Clerk/ Treasurer**

**CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Portland, County of Ionia, State of Michigan, at a regular meeting held on May 2, 2016 and that the meeting was conducted and public notice of the meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976.

\_\_\_\_\_  
**Tara Peltoma, City Clerk/ Treasurer**

# Crystal Falls City Council

Iron County, Michigan

Councillor \_\_\_\_\_, supported by Councillor \_\_\_\_\_,  
made a motion to adopt the following resolution:

## RESOLUTION NO. 16-15

### A RESOLUTION TO APPROVE THE MILLAGE RATES FOR THE CITY OF CRYSTAL FALLS, MICHIGAN FOR THE 2016-2017 BUDGET YEAR

**WHEREAS**, in accordance with Article V of the Charter of the City of Crystal Falls, the City Manager has caused to be prepared a budget which was presented to the Council; and

**WHEREAS**, on August 8, 2016, the Council did, after proper notice and in accordance with the laws of the State of Michigan, conduct a public hearing on the proposed budget and on the proposed millage rate to be levied to support the proposed budget; and

**WHEREAS**, the Council has heard and considered all objections and comments on the proposed budget and millage rate to support the proposed budget made at the public hearing; and

**WHEREAS**, pursuant to said budget it is necessary that FOUR HUNDRED THIRTY SIX THOUSAND SIX HUNDRED EIGHTY ONE DOLLARS AND THIRTEEN CENTS (\$436,681.13) for General Operation be raised by taxation; and

**WHEREAS**, the Taxable Valuation for the City of Crystal Falls is TWENTY TWO MILLION EIGHT HUNDRED SEVENTY –NINE THOUSAND, TWO HUNDRED NINETY-SEVEN dollars (\$22,879,297.00).

### NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City of Crystal Falls shall levy 19.0863 mills to be assessed against all real and personal property located in the City of the aforesaid for municipal purposes.
2. The the City of Crystal Falls shall levy 1.5 mills to be assessed against all real and personal property located in the City of the aforesaid for the sole purpose of raising funds for fire protection.
3. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** August 8, 2016

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**Tara Peltoma, City Clerk/ Treasurer**

**CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Portland, County of Ionia, State of Michigan, at a regular meeting held on May 2, 2016 and that the meeting was conducted and public notice of the meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976.

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**Tara Peltoma, City Clerk/ Treasurer**

**Crystal Falls City Council**  
Iron County, Michigan

Councillor \_\_\_\_\_, supported by Councillor \_\_\_\_\_, made a motion to adopt the following resolution:

**RESOLUTION NO. 16-16**

**A RESOLUTION APPROVING THE DRAFT LANGUAGE OF THE INTERLOCAL AGREEMENT  
BETWEEN THE CITY OF CRYSTAL FALLS AND IRON COUNTY, MICHIGAN**

**WHEREAS**, the Iron County Road Commission will present to the voters of Iron County a request for a countywide road millage of .5 mil for the years 2017-2020 inclusive on the November 8, 2016 general election ballot; and

**WHEREAS**, this millage request is for operations, maintenance, and improvements of public roads in Iron County, including the City of Crystal Falls; and

**WHEREAS**, subject to voter approval of such millage, the Iron County Board of Road Commissioners has agreed to share such revenues with the cities and villages as outlined in the proposed Interlocal Agreement, attached as Exhibit A; and

**WHEREAS**, this millage and subsequent revenue sharing has provided the City of Crystal Fall's "Local Street Fund" with \$11,500.00 which allowed for maintenance and repair of local streets during the current fiscal year; and

**WHEREAS**, the Iron County Board of Road Commissioners has asked each city listed in the aforementioned agreement to review and approve the draft language of this document at their next regular meeting.

**NOW THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The City Council approves the draft language of the attached Interlocal Agreement between the Iron County Road Commission and the City of Crystal Falls.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** August 8, 2016

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**Tara Peltoma, City Clerk/ Treasurer**

# Board of County Road Commissioners

of

## IRON COUNTY

800 W. Franklin Street

**IRON RIVER, MI 49935-1047**

Telephone: (906) 265-6686

FAX: (906) 265-6680



Christopher Sholander, Chairman  
Ernest Schmidt, Vice Chairman  
Charles Battan, Member  
Dan Germic, Member  
Richard Frighetto, Member

Douglas C. Tomasoski, P.E.  
Superintendent/Manager

Lisa M. Powell, CPA  
Finance Director/Clerk

John Stokoski  
City of Caspian  
P. O. Box 273  
Caspian, MI 49915

Chris Stachowicz  
City of Gaastra  
P. O. Box 218  
Gaastra, MI 49937

Patrick Reagan  
City of Crystal Falls  
401 Superior Ave  
Crystal Falls, MI 49920

Village of Alpha  
P. O. Box 85  
Alpha, MI 49902

David Thayer  
City of Iron River  
106 W Genesee Street  
Iron River, MI 49935

Dear Interlocal Participants,

The Board of County Road Commissioners of Iron County will again be approaching Iron County's taxpayers for the renewal of the millage for the "purpose of maintenance, repair and reconstruction of all public streets, avenues and roads."

Along with the renewal comes the Interlocal Agreement to allocate the revenue to the cities of Caspian, Crystal Falls, Gaastra, Iron River and the Village of Alpha.

Please find the draft of the millage wording and a draft copy of the Interlocal Agreement attached. There have been no changes in either the wording or the interlocal agreement except for the dates.

Per our special meeting on June 2, 2016, the Board will be submitting the enclosed ballot language to both the Iron County Board of Commissioners and the Clerk of the County for the Election Board's approval. The Iron County Board of Commissioners approved the submitted ballot language on June 14, 2016. Upon final approval of the wording by the Election Board a final copy of the Interlocal Agreement will be circulated for signatures following your entities approval by resolution of your respective board following proper public notice and related procedures as required by statute.

If you have any questions, please call Doug or myself.

Sincerely,

Lisa M. Powell  
Finance Director/Clerk

Encl.

**Exhibit  
A**

MILLAGE RENEWAL REQUEST

NOVEMBER 8, 2016 ELECTION

**IRON COUNTY ROAD MILLAGE**

**IRON COUNTY ROAD MILLAGE RENEWAL PROPOSAL**

Shall there be a one-half (0.5) mill levy (\$0.50 per \$1,000.00) of the taxable value on taxable property in Iron County for the next four (4) years (2017 - 2020) for the purpose of maintenance, repair and reconstruction of all public streets, avenues and roads in Iron County?

The revenues derived from the tax levy shall be allocated pursuant to a Revenue Sharing agreement entered into between the Iron County Road Commission and the cities of Caspian, Crystal Falls, Gaastra, Iron River and the Village of Alpha, wherein the cities of Caspian, Crystal Falls, Gaastra, Iron River and the Village of Alpha will retain the revenues collected from any countywide road millage approved by the voters of Iron County equal to the amount of revenue collected within that city's/village's limit. The Iron County Road Commission will receive an amount of the revenue collected from any countywide road millage approved by the voters of Iron County equal to the amount of revenue collected from the unincorporated areas of Iron County.

It is estimated that the revenue generated on this proposal will be \$243,351.10 in the first year of the levy.

This is a millage renewal.

**DRAFT**

**INTERLOCAL AGREEMENT  
FOR SHARING OF REVENUE**

**RECITALS:**

The IRON COUNTY ROAD COMMISSION is a Michigan body corporate, of 800 W. Franklin, Iron River, Michigan 49935.

The VILLAGE OF ALPHA is a Michigan body corporate of 404 Main Street, Alpha, Michigan 49902.

The CITY OF CASPIAN is a Michigan body corporate of 500 West Railroad Street, Caspian, Michigan, 49915.

The CITY OF CRYSTAL FALLS is a Michigan body corporate of 401 Superior Avenue, Crystal Falls, Michigan 49920.

The CITY OF GAASTRA is a Michigan body corporate of 4 Valley Street, Gaastra, Michigan 49927.

The CITY OF IRON RIVER is a Michigan body corporate of 106 West Genesee, Iron River, Michigan 49935.

The IRON COUNTY ROAD COMMISSION will present to the voters of Iron County a request for countywide road millage of  $\frac{1}{2}$  mill for the years 2017 to 2020 inclusive at the general election on November 8, 2016.

Such millage request is for operations, maintenance and improvements to the roads of Iron County, including the Cities and the Village.

Subject to voter approval of such millage the Iron County Board of Road Commissioners has agreed to share such revenue with the Cities and the Village as specified herein. Such agreement is authorized and contemplated by MCL 224.206.

**AGREEMENT:**

Therefore, the parties agree as follows:

1. This agreement is subject to voter approval of said millage request.
2. The agreement applies to the years 2017-2020 inclusive, and no others.
3. The Cities and the Village will receive 100% of the revenue raised from such millage on property within the municipal boundaries of said Cities and the Village.
4. The Iron County Road Commission will receive 100% of the revenue received from such millage on property outside of municipal boundaries of said Cities and the Village.
5. The Cities and the Village will not oppose said millage request and will not protest the ballot language related to such millage request.

6. This agreement is entered into by each of the parties pursuant to appropriate resolutions of their respective boards following proper public notice and related procedures as required by statute.

**IRON COUNTY ROAD COMMISSION**

By: \_\_\_\_\_

By: \_\_\_\_\_

Its:

Its:

Dated: \_\_\_\_\_, 2016

Dated: \_\_\_\_\_, 2016

**VILLAGE OF ALPHA**

By: \_\_\_\_\_

By: \_\_\_\_\_

Its:

Its:

Dated: \_\_\_\_\_, 2016

Dated: \_\_\_\_\_, 2016

**CITY OF CASPIAN**

By: \_\_\_\_\_

By: \_\_\_\_\_

Its:

Its:

Dated: \_\_\_\_\_, 2016

Dated: \_\_\_\_\_, 2016

**CITY OF CRYSTAL FALLS**

By: \_\_\_\_\_

By: \_\_\_\_\_

Its:

Its:

Dated: \_\_\_\_\_, 2016

Dated: \_\_\_\_\_, 2016

**CITY OF GAASTRA**

By: \_\_\_\_\_

By: \_\_\_\_\_

Its:

Its:

Dated: \_\_\_\_\_, 2016

Dated: \_\_\_\_\_, 2016

**CITY OF IRON RIVER**

By: \_\_\_\_\_

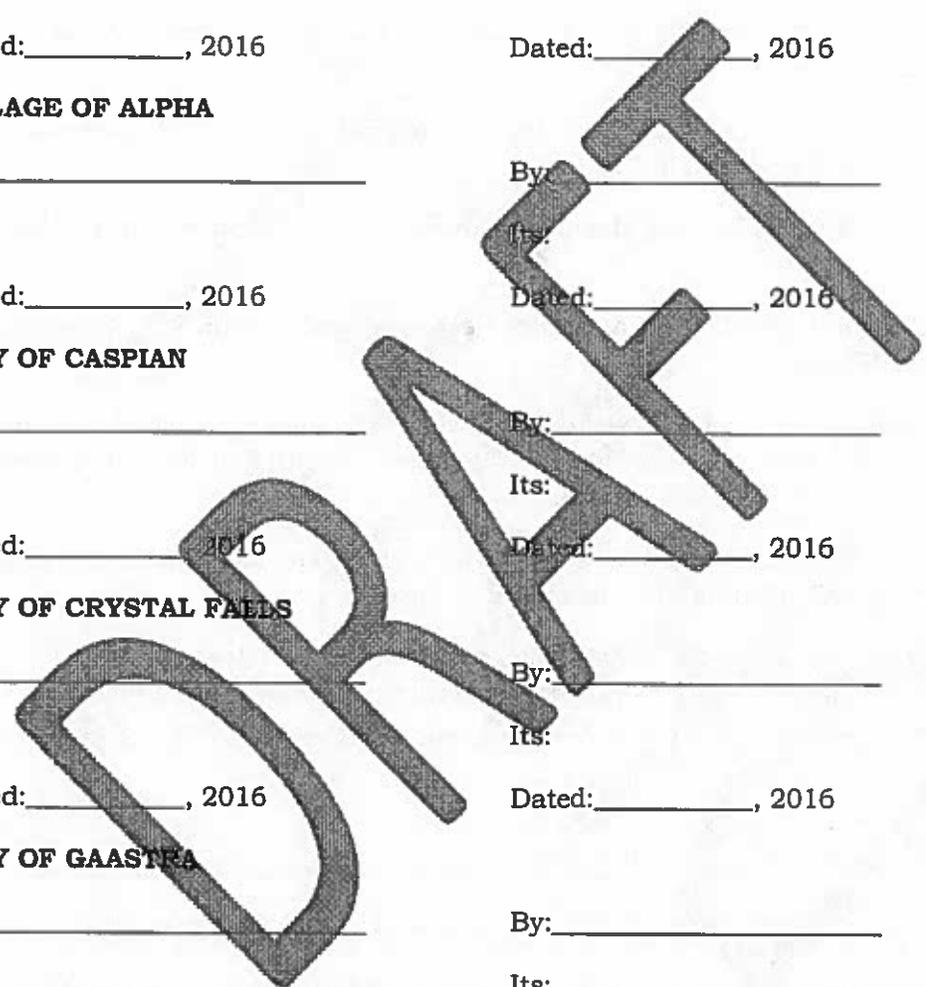
By: \_\_\_\_\_

Its:

Its:

Dated: \_\_\_\_\_, 2016

Dated: \_\_\_\_\_, 2016



# Crystal Falls City Council

Iron County, Michigan

Councillor \_\_\_\_\_, supported by Councillor \_\_\_\_\_, made a motion to adopt the following resolution:

## RESOLUTION NO. 16-17

### A RESOLUTION APPOINTING AN OFFICER DELEGATE TO REPRESENT THE CITY AT THE 2016 MERS CONFERENCE

**WHEREAS**, each participating municipality may send an employee delegate and officer delegate to the annual Michigan Employee Retirement System (MERS) conference; and

**WHEREAS**, the officer delegate “shall be a MERS member who holds a department head position or above, exercises management responsibilities, and is directly responsible to the legislative, executive, or judicial branch of government; and

**WHEREAS**, the City Manager recommends that the Council appoint the Clerk/ Treasurer Tara Peltoma as the City’s Officer Delegate for the MERS conference, September 28-29, 2016, at the Grand Traverse Resort in Acme, Michigan.

### NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Crystal Falls City Council approves the City Manager’s recommendation and appoints the Clerk/ Treasurer Tara Peltoma as the City’s officer delegate for the 2016 Michigan Employee Retirement System (MERS) conference.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** August 8, 2016

---

**Tara Peltoma, City Clerk/ Treasurer**



Municipal Employees' Retirement System of Michigan  
 1134 Municipal Way • Lansing, MI 48917  
 800.767.MERS (6377) • Fax: 517.703.9707  
 www.mersofmich.com

## 2016 Officer and Employee Delegate Certification Form

MERS 70<sup>th</sup> Annual Conference | September 28-29, 2016 | Grand Traverse Resort, Acme, MI

Please print clearly • Retain a copy for your records

**IMPORTANT:** A **voting delegate** registered to attend the **MERS Annual Conference** is **NOT** confirmed to have voting rights until this form has been received by MERS.

The voting delegate representative must be a MERS member, defined as an **active employee on payroll** who is enrolled in either a MERS Defined Benefit Plan, Defined Contribution Plan or Hybrid Plan.

**If you are not attending MERS Annual Conference, you do not need to submit this form.**

### 1. Officer (and alternate) delegate information

The officer delegate (or alternate) shall be a MERS member who holds a department head position or above, exercises management responsibilities, and is directly responsible to the legislative, executive, or judicial branch of government.

Officer Delegate name

Tara L. Peltoma

Officer Alternate name

Officer delegate and alternate listed above were appointed to serve at the 2016 MERS Annual Conference by official action of the governing body (or chief judge for a participating court) on 8-8, 2016.

### 2. Employee (and alternate) delegate information

The employee delegate (or alternate) shall be an employee member who is not responsible for management decisions, receives direction from management and, in general, is not directly responsible to the legislative, executive, or judicial branch of government.

Employee Delegate name

Employee Alternate name

Employee delegate and alternate listed above were elected to serve at the 2016 MERS Annual Conference by secret ballot election conducted by an authorized officer on \_\_\_\_\_, 2016.

### 3. Certification

**NOTE:** Certification should be signed by a member of the governing body or chief administrative officer, or the chief judge for a participating court, and municipality number provided in space at the bottom of certification box.

I certify that the officer delegate and alternate selections are true and correct, and the secret ballot election results for employee delegate and alternate are true and correct.

Employer/municipality name\*

City of Crystal Falls

Municipality number\*

3603

Email address

citymanager@crystalfalls.org

Employer address

401 Superior Ave.

Employer city

Crystal Falls

Employer state

MI

Employer zip code

49920

Signature of authorized authority\*

*[Handwritten Signature]*

Printed name

Patrick T. Reagan

Title of authorized authority\*

City Manager

Date

8/5/16

\* Required field

Exhibit

A

# Crystal Falls City Council

Iron County, Michigan

Councillor \_\_\_\_\_, supported by Councillor \_\_\_\_\_, made a motion to adopt the following resolution:

## RESOLUTION NO. 16-18

### A RESOLUTION APPROVING THE CLOSING OF THE CITY'S TELEVISION FUND

**WHEREAS**, on May 13, 2016, the City of Crystal Falls formally transferred the City's cable television system to Packerland Broadband; and

**WHEREAS**, the Television Fund (Fund 502) is deemed no longer necessary due to the sale of this City-owned asset; and

**WHEREAS**, the Clerk/ Treasurer has informed the City Manager that, after employee benefits are calculated prior to the end of the 2015-2016 fiscal year, the City will have \$75,000.00 worth of cash and certificates of deposit remaining in this account; and

**WHEREAS**, the City Manager recommends immediately closing this account and placing the remaining funds to be held as restricted until October 1, 2016, whereupon said funds will be moved directly to the City's General Fund per the 2016-2017 budget.

### NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves the closing of the Television Fund (Fund 502) and further approves the placement of the remaining funds to be held as restricted until October 1, 2016 whereupon these funds will be placed in the City of Crystal Falls General Fund
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** August 8, 2016

---

**Tara Peltoma, City Clerk/ Treasurer**

# Crystal Falls City Council

Iron County, Michigan

Councillor \_\_\_\_\_, supported by Councillor \_\_\_\_\_, made a motion to adopt the following resolution:

## RESOLUTION NO. 16-19

### APPROVAL TO ABANDON A PORTION OF THE EXISTING CITY-OWNED SEWER LINE ON FOREST AVENUE

**WHEREAS**, in 2014, the City of Crystal Falls was awarded a Stormwater, Asset Management, and Wastewater Grant (“SAW Grant”) from the Michigan Department of Environmental Quality; and

**WHEREAS**, these grant funds allowed for evaluations of the condition of the City’s wastewater and storm water systems, including assets such as sewer lines, manholes, and lift stations that are underground and out of sight; and

**WHEREAS**, upon inspection the City’s sewer line being actively utilized by the residences located at 809, 813, 921, and 923 Forest Avenue was found to be in a state of deterioration which required immediate attention; and

**WHEREAS**, City staff and the engineering firm of GEI (the engineers for this grant and project) have worked with the affected homeowners and found a suitable solution that was agreed to by said homeowners and is outlined in the attached letter (attached here as “Exhibit A”); and

**WHEREAS**, to provide for the safety and welfare of these properties, the City needs to abandon the existing old sewer line after residents have hooked into the sewer lines utilizing the schedule outlined in Exhibit A; and

**WHEREAS**, due to the short construction season in our area, the City of Crystal Falls will need to completely abandon the old sewer main by September 15, 2016.

### NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council approves the abandonment of the sewer line currently serving the properties located at 809, 813, 921, and 923 Forest Avenue on September 15, 2016 as outlined in Exhibit A.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

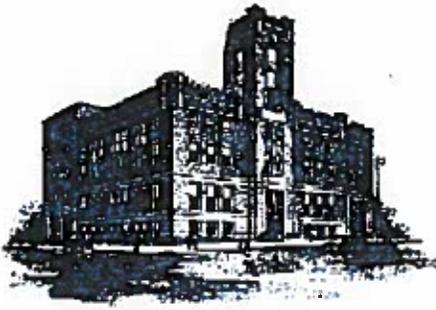
**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** August 8, 2016

---

**Tara Peltoma, City Clerk/ Treasurer**



WWW.CRYSTALFALLS.ORG

**CITY OF CRYSTAL FALLS**  
**401 Superior Avenue**  
**Crystal Falls, MI 49920**

**MAYOR:**  
Patrick Sommers  
**CITY COUNCIL:**  
Jeff Hagglund  
Adam Schiavo  
David Sherby  
Mike McCarthy

**CITY MANAGER:**  
Patrick Reagan  
906-875-3212 ext. 101  
**CITY CLERK/TREASURER:**  
Tara Pehoma  
906-875-3212 ext. 103  
FAX:906-875-3767  
TDD:800-649-3777

Residents  
809, 813, 921, and 923 Forest Avenue  
Crystal Falls, Michigan 49920

July 15, 2016

To the residents of 809, 813, 921, and 923 Forest Avenue,

I would like to take a moment to thank you for meeting with the City to discuss issues with your existing sewer laterals in the hopes that we could come to a feasible solution for all four of your affected residences. Now that we have met with all homeowners, we believe there is a clear plan to move forward. This plan is as follows:

1. The City will construct a 200' main along the alley south of the houses for connection to houses #809 and #813.
2. The City has tentative date of **August 22, 2016** to abandon the existing sewer currently serving house #923. By that time, this house will need to be connected to the existing Forest Avenue lateral stub or the existing Forest Avenue sewer main.
3. The City has a tentative date of **September 15, 2016** to abandon the existing sewer currently serving houses #921, #809, and #813.
  - a. By that time, house number #921 shall be connected to the existing Forest Avenue lateral stub or to the existing Forest Avenue sewer main.
  - b. By that time, houses number #809 and #813 shall be connected to the new alley sewer main.
  - c. **Damage shall not be made to the existing main until either house #923 has been removed, or the City's planned abandonment.**
4. The City will provide the aggregate and bituminous surface repairs on Forest Avenue for any disturbances required to connect houses #921 and #923 to Forest Avenue.
5. Abandonment shall mean that the City will no longer provide service to, or claim ownership on this section of sewer.

Again, we thank you for meeting with us to provide the most effective resolution to this issue. Should you have any questions, please feel free to contact me at (906) 875-3212 ext 101 or Kelly Stankewicz at (906) 875-3212 ext 106.

Sincerely,

Patrick Reagan, City Manager

**Exhibit**  
**A**

**"City of Community Pride"**

*This institution is an equal opportunity provider and employer.*

*If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).*

# Crystal Falls City Council

Iron County, Michigan

Councillor \_\_\_\_\_, supported by Councillor \_\_\_\_\_,  
made a motion to adopt the following resolution:

## RESOLUTION NO. 16-20

### A RESOLUTION APPROVING THE LAYING OF GRAVEL ON HILLTOP-KELSO ROAD WITHIN THE CITY OF CRYSTAL FALLS

**WHEREAS**, THE Department of Public Works Foreman has identified the portion of Hilltop-Kelso Road within the City limits that requires a layer of gravel to be placed upon it; and

**WHEREAS**, the Department of Public Works Foreman has sought a quote from the Iron County Road Commission to perform this work before the fall season; and

**WHEREAS**, the quote for this work, including materials and labor, amounts to \$5,000.00. A copy of this quote is attached as Exhibit A; and

**WHEREAS**, the City Manager recommends approval of the quote provided by the Iron County Road Commission to perform this work, based on value of attached quote and the need for improvement, to this roadway within the city limits.

#### NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Crystal Falls City Council approves the quote from the Iron County Road Commission to lay gravel on Hilltop-Kelso Road within the limits of the City of Crystal Falls.
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

**Ayes:**

**Nays:**

**Absent:**

**Abstain:**

**RESOLUTION DECLARED ADOPTED.**

**Dated:** August 8, 2016, 2016

---

**Tara Peltoma, City Clerk/ Treasurer**

7.21.16

ESTIMATE

Fill Gravel w/ Private Trucking

$$1450' \times 24' / 9 = 3,867 \text{ sqd} \times 330 \text{ lbs/syd} = 638 \text{ TON}$$

MATERIAL (22A) From OSS P.T

$$638 \text{ TON} \times \$ 2.93 / \text{TON} = \$ 1,869.34$$

LABOR - EQUIPMENT

GRADER w/ opn \$ 122.33 / HR

LOADER w/ opn \$ 115.09 / HR

6 TRUCKS w/ opn \$ 527.50 / HR

$$\underline{\$ 764.92 / HR}$$

$$120 \text{ TON} / \text{RND} = 5.32 \text{ RND} \times 40 \text{ min} / \text{RND} = 8 \text{ HRS} \ 4 \text{ HRS}$$

$$764.92 / \text{HR} \times 4 \text{ HRS} = \$ 3,059.68$$

$$\text{MATERIAL} = \$ 1,869.34$$

$$\underline{\$ 4,929.02}$$

ESTIMATE TOTAL = \$ 5,000.00

Exhibit  
A

CITY OF CRYSTAL FALLS

July 11, 2016

A meeting of the Council for the City of Crystal Falls was held in the Council Chambers of the City Hall on Monday, July 11, 2016 at 5:30 P.M. Central Time.

Roll Call: Mayor Sommers, Councilors Sherby, Schiavo, McCarthy and Hagglund.

Absent: None

Also Present: City Manager Reagan, City Clerk/Treasurer Peltoma and City Attorney Lawrence.

Mayor Sommers led the reciting of the Pledge of Allegiance.

Public Comment: Rangy Hegstrom inquired about tapping into the City's storm sewer for building some ponds on his property.

City Manager Reagan discussed his City Manager report.

Presentations/Discussions: None

Public Hearings: None

Old Business: None

New Business:

Councilor Schiavo supported by Councilor McCarthy moved to approve Resolution 16-09; approving the placement of a golf coupon in the 2017 Golf Michigan Playbook.

Ayes: Mayor Sommers, Councilors Sherby, Schiavo, McCarthy, and Hagglund.

Nays: None      Absent: None

Motion carried.

Councilor Schiavo supported by Councilor Sherby moved to approve Resolution 16-10; approving the participation in the third ATC Capital Call.

CITY OF CRYSTAL FALLS

July 11, 2016

Ayes: Mayor Sommers, Councilors Sherby, Schiavo, McCarthy, and Hagglund.

Nays: None      Absent: None

Motion carried.

Councilor Hagglund supported by Councilor Schiavo moved to approve Resolution 16-11; approval of third quarter budget amendments.

Ayes: Mayor Sommers, Councilors Sherby, Schiavo, McCarthy, and Hagglund.

Nays: None      Absent: None

Motion carried.

Councilor Sherby supported by Councilor McCarthy moved to approve Resolution 16-12; approval to exercise opt-out option of PA 152 ("Publicly Funded Health Insurance Contribution Act").

Ayes: Mayor Sommers, Councilors Sherby, Schiavo, McCarthy, and Hagglund.

Nays: None      Absent: None

Motion carried.

Councilor McCarthy supported by Councilor Sherby moved to approve Resolution 16-13; approval to set a date for public hearing for the proposed 2016-2017 City of Crystal Falls budget.

Ayes: Mayor Sommers, Councilors Sherby, Schiavo, McCarthy, and Hagglund.

Nays: None      Absent: None

Motion carried.

Councilor Hagglund asked some questions regarding the Runkle Lake Park.

Councilor Sherby seconded by Councilor McCarthy moved that the items on the Consent Agenda be approved as noted below:

1. The following reports for the month of June 2016:
  - A. Regular meeting minutes from June 13, 2016.
  - B. Police report, as submitted by Police Chief Tim Bean, indicating 129 complaints, of which 3 were closed by arrest, 1 parking ticket, and logging of 1,336 miles on patrol duty.
  - C. Public Works Department activity report as submitted by Foreman Kelly Stankewicz.
  - D. Electric Department activity report as submitted by Chief Electrician David Graff.
  - E. Treasurer's Revenue Report as submitted by Clerk/Treasurer Tara Peltoma.
2. Payrolls and disbursements in the amount of \$393,969.95 be approved, and instruct the City Clerk to draw checks on the City Treasury in payment of same.

Ayes: Mayor Sommers, Councilors Sherby, Schiavo, McCarthy, and Hagglund

Nays: None      Absent: None

Motion carried.

Mayor Sommers adjourned the meeting at 5:59 pm.

*PRESIDING OFFICER* \_\_\_\_\_

*PRESIDING CLERK* \_\_\_\_\_

CASH SUMMARY BY ACCOUNT FOR CRYSTAL FALLS CITY  
 FROM 07/01/2016 TO 07/31/2016  
 FUND: ALL FUNDS  
 CASH ACCOUNTS

Fund Account	Description	Beginning Balance 07/01/2016	Total Debits	Total Credits	Ending Balance 07/31/2016
Fund 101 001.000	GENERAL FUND CASH IN BANK	159,308.90	66,481.94	118,796.24	106,994.60
Fund 202 001.000	MAJOR STREET CASH IN BANK	184,741.41	10,428.61	10,603.01	184,567.01
Fund 203 001.000	LOCAL STREET CASH IN BANK	80,527.84	4,279.16	2,167.25	82,639.75
Fund 251 001.000	TAX INCREMENTAL FINANCING FUND CASH IN BANK	26,539.91	0.00	5,100.00	21,439.91
Fund 270 001.000	GOLF CASH IN BANK	19,074.64	12,963.00	16,115.73	15,921.91
Fund 502 001.000	TELEVISION FUND CASH IN BANK	89,513.71	46.88	199.06	89,361.53
Fund 582 001.000	ELECTRIC FUND CASH IN BANK	546,032.12	260,449.79	257,027.72	549,454.19
Fund 590 001.000	SEWER FUND CASH IN BANK	83,427.28	43,115.24	75,813.33	50,729.19
Fund 591 001.000	WATER FUND CASH IN BANK	154,405.35	43,250.12	85,005.16	112,650.31
Fund 602 001.000	RETIREE INSURANCE FUND CASH IN BANK	1,000.00	23,131.24	24,131.24	0.00
Fund 702 001.000	ELECTRIC RESERVE & CONTINGENCY CASH IN BANK	55,455.52	0.00	0.00	55,455.52
Fund 732 001.000	PERPETUAL CARE FUND CASH IN BANK	3,800.96	472.50	0.00	4,273.46
TOTAL - ALL FUNDS		1,403,827.64	464,618.48	594,958.74	1,273,487.38

User: Tara  
DB: City Of Crystal

Month Ended: July

GL NUMBER	DESCRIPTION	ACTIVITY FOR 07/31/2015 Incr (Decr)	BALANCE AS OF 07/31/2015	ACTIVITY FOR 07/31/2016 Incr (Decr)	BALANCE AS OF 07/31/2016
Fund 101 - GENERAL FUND					
Revenues					
Dept 000.000					
101-000.000-403.000	CURRENT REAL PROPERTY TAXES	0.00	437,427.02	0.00	438,856.41
101-000.000-404.000	FIRE PROTECTION TAXES	0.00	34,310.56	0.00	34,525.22
101-000.000-423.000	PAYMENT IN LIEU OF TAXES	0.00	8,306.54	0.00	5,151.82
101-000.000-446.000	INTEREST & PENALTY	0.00	0.00	0.00	56.24
101-000.000-447.000	ADMINISTRATION FEE-TAXES	896.26	1,867.23	534.65	1,517.32
101-000.000-450.000	BEVERAGE LICENSES	0.00	68.75	0.00	453.75
101-000.000-477.000	OTHER LICENSES & PERMITS	50.00	600.00	25.00	425.00
101-000.000-528.000	REVENUE SHARING CONTRIBUTIONS	0.00	141,429.00	0.00	141,680.77
101-000.000-539.000	STATE GRANTS	0.00	0.00	0.00	405.00
101-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE APPR	0.00	0.00	8,520.65	11,997.89
101-000.000-630.000	RECYCLING FEES	218.73	2,198.59	218.64	2,203.11
101-000.000-631.000	GRAVE OPENINGS	5,625.00	41,175.00	5,625.00	35,675.00
101-000.000-632.000	CEMTERY AGREEMENTS	0.00	4,135.46	0.00	14,209.44
101-000.000-635.000	MISCELLANEOUS SERVICES	25.00	25.00	0.00	0.00
101-000.000-638.000	CHAPEL AND STORAGE - CEMETERY	0.00	100.00	0.00	100.00
101-000.000-643.000	SALE OF CEMETERY LOTS	2,280.00	4,905.00	1,175.00	3,750.00
101-000.000-644.000	GAS & OIL	1,473.75	25,862.02	0.00	14,944.51
101-000.000-645.000	OFFICE SALES	0.00	0.00	0.00	2.00
101-000.000-650.691	PARK CONCESSIONS	0.00	100.00	0.00	0.00
101-000.000-653.000	PARK-CAMPING FEES	8,043.00	15,220.50	6,825.00	11,964.00
101-000.000-655.000	FORFEITURES/PENALTIES	4.10	39.07	(0.09)	36.65
101-000.000-656.000	POLICE FINES & REVENUE	224.75	2,076.48	49.50	1,135.54
101-000.000-656.301	POLICE TRAINING REVENUES	0.00	0.00	0.00	250.00
101-000.000-664.000	INTEREST ON BONDS, CDS & LAND	299.03	13,985.41	303.61	13,673.11
101-000.000-667.000	WATER TANK RENTAL INCOME	2,771.90	27,059.05	2,910.50	32,621.50
101-000.000-668.000	RENTS AND ROYALTIES	3,040.29	107,600.56	3,284.31	100,276.50
101-000.000-669.000	FIRE HALL RENTAL	950.00	8,550.00	950.00	10,450.00
101-000.000-670.000	MISC. REVENUE	0.00	83.19	5.00	126.70
101-000.000-670.001	SPECIAL EVENT REVENUE	0.00	490.00	0.00	820.00
101-000.000-671.000	PUBLIC WORKS SALES	0.00	863.85	0.00	440.94
101-000.000-673.000	SALE OF FIXED ASSEST-LAND	0.00	0.00	0.00	10,567.55
101-000.000-674.000	SALE OF FIXED ASSETS-BUILDINGS	0.00	15,531.35	0.00	11,981.50
101-000.000-675.000	SALE OF FIXED ASSETS-EQUIPMENT	0.00	2,000.00	0.00	0.00
101-000.000-677.000	REIMBURSEMENTS	0.00	248.24	0.00	12.05
101-000.000-691.000	TRANSFER FROM OTHER FUNDS	0.00	0.00	0.00	115.00
101-000.000-691.251	TRANSFER FROM TIF FUND	0.00	(5,000.00)	5,000.00	5,000.00
101-000.000-691.270	TRANSFER FROM GOLF FUND	0.00	0.00	0.00	(2,000.00)
101-000.000-691.582	TRANSFER FROM ELECTRIC FUND	200,000.00	200,000.00	0.00	200,000.00
101-000.000-691.702	TRANSFER FROM ELEC RESRVE FUND	0.00	22,805.52	0.00	0.00
101-000.000-691.732	TRANSFER FROM PERPETUAL CARE	0.00	0.00	0.00	(2,310.00)
Total Dept 000.000		225,901.81	1,114,063.39	35,426.77	1,101,114.52
TOTAL Revenues		225,901.81	1,114,063.39	35,426.77	1,101,114.52
Expenditures					

User: Tara

DB: City Of Crystal

Month Ended: July

GL NUMBER	DESCRIPTION	ACTIVITY FOR 07/31/2015 Incr (Decr)	BALANCE AS OF 07/31/2015	ACTIVITY FOR 07/31/2016 Incr (Decr)	BALANCE AS OF 07/31/2016
Fund 101 - GENERAL FUND					
Expenditures					
Dept 101.000-CITY COUNCIL					
101-101.000-702.000	SALARIES & WAGES	600.00	5,850.00	600.00	6,600.00
101-101.000-707.000	SOCIAL SECURITY	45.92	447.53	45.92	504.92
Total Dept 101.000-CITY COUNCIL		645.92	6,297.53	645.92	7,104.92
Dept 171.000-MAYOR					
101-171.000-702.000	SALARIES & WAGES	200.00	2,000.00	200.00	2,200.00
101-171.000-707.000	SOCIAL SECURITY	15.30	153.00	15.30	168.30
101-171.000-741.001	MISCELLANEOUS	0.00	85.00	0.00	85.00
Total Dept 171.000-MAYOR		215.30	2,238.00	215.30	2,453.30
Dept 172.000-CITY MANAGER					
101-172.000-702.000	SALARIES & WAGES	2,210.62	23,805.28	2,353.84	39,416.82
101-172.000-707.000	SOCIAL SECURITY	182.85	1,954.32	195.36	2,968.70
101-172.000-714.000	EMPLOYEE BENEFITS	0.00	0.00	25.54	91.78
101-172.000-861.000	TRAVEL EXPENSE/CAR ALLOWANCE	200.00	1,960.00	200.00	2,275.00
Total Dept 172.000-CITY MANAGER		2,593.47	27,719.60	2,774.74	44,752.30
Dept 191.000-ELECTIONS					
101-191.000-702.000	SALARIES & WAGES	0.00	1,224.00	0.00	714.95
101-191.000-741.000	MATERIALS	0.00	1,022.57	24.95	317.58
101-191.000-804.000	CONTRACTS & SERVICES	0.00	100.00	0.00	0.00
Total Dept 191.000-ELECTIONS		0.00	2,346.57	24.95	1,032.53
Dept 202.000-ADMINISTRATION					
101-202.000-702.000	SALARIES & WAGES	75.00	950.00	96.75	1,046.75
101-202.000-702.716	MEDICAL OPT OUT	1,100.76	11,935.03	1,301.02	13,678.05
101-202.000-703.000	ANNUAL LEAVE	1,354.19	5,822.81	281.33	11,995.17
101-202.000-704.000	SICK LEAVE	371.06	8,101.23	65.54	15,277.24
101-202.000-707.000	SOCIAL SECURITY	266.06	2,453.87	160.57	2,835.75
101-202.000-708.000	PENSION PLAN	5,087.94	57,524.46	5,532.44	53,990.90
101-202.000-709.000	HOLIDAY PAY	613.12	5,490.72	375.92	4,944.24
101-202.000-714.000	EMPLOYEE BENEFITS	15.42	159.87	9.82	121.16
101-202.000-716.000	HOSPITALIZATION INSURANCE	1,667.31	21,622.59	204.32	12,673.08
101-202.000-716.001	RETIREEES HEALTH INSURANCE	0.00	9,838.56	0.00	0.00
101-202.000-727.000	SUPPLIES	281.25	1,948.61	186.37	2,140.16
101-202.000-728.000	POSTAGE & FREIGHT	18.75	367.39	18.75	322.60
101-202.000-741.000	MATERIALS	0.00	42.35	26.00	514.66
101-202.000-741.001	MISCELLANEOUS	(2.00)	(12.00)	(2.00)	(142.80)
101-202.000-804.000	CONTRACTS & SERVICES	134.44	7,565.82	267.83	8,462.54
101-202.000-805.000	TRAINING/SAFETY	823.75	3,755.46	0.00	2,006.51
101-202.000-851.000	TELEPHONE	359.00	1,918.48	375.82	1,956.13

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GL NUMBER	DESCRIPTION	ACTIVITY FOR 07/31/2015 Incr (Decr)	BALANCE AS OF 07/31/2015	ACTIVITY FOR 07/31/2016 Incr (Decr)	BALANCE AS OF 07/31/2016
Fund 101 - GENERAL FUND					
Expenditures					
101-202.000-861.000	TRAVEL EXPENSE/CAR ALLOWANCE	80.50	2,108.28	380.93	1,399.19
101-202.000-900.000	PUBLISHING & ADVERTISING	222.75	1,093.50	0.00	799.10
101-202.000-911.000	COMPENSATION INSURANCE	0.00	(50.87)	0.00	84.30
101-202.000-914.000	GENERAL INSURANCE	0.00	10,794.00	0.00	11,448.00
101-202.000-957.000	BONUSES	0.00	110.00	0.00	110.00
101-202.000-958.000	DUES & SUBSCRIPTIONS	0.00	3,798.83	0.00	3,147.39
101-202.000-971.000	CAPITAL OUTLAY-LAND	0.00	686.90	0.00	37.40
101-202.000-977.000	EQUIPMENT	0.00	1,099.00	0.00	0.00
Total Dept 202.000-ADMINISTRATION		12,469.30	159,124.89	9,281.41	148,847.52
Dept 203.000-AUDITOR					
101-203.000-802.000	PROFESSIONAL SERVICES	0.00	6,240.00	73.50	5,281.50
Total Dept 203.000-AUDITOR		0.00	6,240.00	73.50	5,281.50
Dept 209.000-ASSESSOR					
101-209.000-702.000	SALARIES & WAGES	1,000.00	10,200.00	1,000.00	10,300.00
101-209.000-707.000	SOCIAL SECURITY	76.50	780.30	76.50	787.95
101-209.000-741.000	MATERIALS	0.00	0.00	0.00	59.33
Total Dept 209.000-ASSESSOR		1,076.50	10,980.30	1,076.50	11,147.28
Dept 210.000-ATTORNEY					
101-210.000-802.000	PROFESSIONAL SERVICES	778.00	4,720.00	400.00	5,224.00
Total Dept 210.000-ATTORNEY		778.00	4,720.00	400.00	5,224.00
Dept 215.000-CITY CLERK					
101-215.000-702.000	SALARIES & WAGES	407.84	7,263.03	711.63	7,543.32
101-215.000-707.000	SOCIAL SECURITY	30.89	550.40	53.91	589.18
Total Dept 215.000-CITY CLERK		438.73	7,813.43	765.54	8,132.50
Dept 247.000-BOARD OF REVIEW					
101-247.000-702.000	SALARIES & WAGES	0.00	700.00	0.00	700.00
101-247.000-707.000	SOCIAL SECURITY	0.00	53.54	0.00	53.55
101-247.000-728.000	POSTAGE & FREIGHT	0.00	1,000.00	0.00	500.00
101-247.000-741.000	MATERIALS	12.45	12.45	0.00	0.00
101-247.000-802.000	PROFESSIONAL SERVICES	0.00	50.00	0.00	60.00
101-247.000-861.000	TRAVEL EXPENSE/CAR ALLOWANCE	0.00	103.50	0.00	73.44
101-247.000-900.000	PUBLISHING & ADVERTISING	0.00	135.00	0.00	168.75
Total Dept 247.000-BOARD OF REVIEW		12.45	2,054.49	0.00	1,555.74

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Fund 101 - GENERAL FUND					
Expenditures					
Dept 253.000-TREASURER					
101-253.000-702.000	SALARIES & WAGES	356.66	5,941.46	724.54	5,520.99
101-253.000-707.000	SOCIAL SECURITY	27.01	450.39	54.88	418.24
Total Dept 253.000-TREASURER		383.67	6,391.85	779.42	5,939.23
Dept 265.000-BUILDING					
101-265.000-702.000	SALARIES & WAGES	738.76	14,052.54	14.70	5,909.37
101-265.000-707.000	SOCIAL SECURITY	10.61	1,005.51	1.12	451.93
101-265.000-714.000	EMPLOYEE BENEFITS	4.16	325.69	0.44	148.76
101-265.000-787.000	JANITORIAL SUPPLIES	0.00	1,013.83	0.00	1,298.35
101-265.000-804.000	CONTRACTS & SERVICES	0.00	0.00	600.00	6,353.25
101-265.000-810.000	GARBAGE DISPOSAL	98.00	1,362.80	55.00	440.00
101-265.000-911.000	COMPENSATION INSURANCE	0.00	135.08	0.00	718.96
101-265.000-914.000	GENERAL INSURANCE	0.00	2,097.00	0.00	2,292.00
101-265.000-921.000	HEATING	10.44	8,189.42	33.76	8,122.76
101-265.000-922.000	UTILITIES	629.02	6,695.98	612.68	6,330.78
101-265.000-931.000	EQUIPMENT RENT & REPAIR	0.00	316.08	0.00	0.00
101-265.000-932.000	BUILDING MAINTENANCE & REPAIR	0.00	3,588.57	193.64	64,573.50
Total Dept 265.000-BUILDING		1,490.99	38,782.50	1,511.34	96,639.66
Dept 265.001-BARRIER FREE PROJECT					
101-265.001-804.000	CONTRACTS & SERVICES	0.00	801.68	0.00	2,992.92
Total Dept 265.001-BARRIER FREE PROJECT		0.00	801.68	0.00	2,992.92
Dept 265.002-CRYSTAL MANOR BUILDING					
101-265.002-991.000	DEBT PAYMENT	0.00	12,245.00	0.00	8,080.00
101-265.002-998.000	INTEREST EXPENSE	0.00	0.00	0.00	3,995.00
Total Dept 265.002-CRYSTAL MANOR BUILDING		0.00	12,245.00	0.00	12,075.00
Dept 265.003-OTHER CITY BUILDINGS					
101-265.003-921.000	HEATING - OTHER CITY BUILDINGS	0.00	185.94	0.00	0.00
101-265.003-922.000	UTILITIES - OTHER CITY BUILDINGS	74.82	646.70	300.92	404.88
Total Dept 265.003-OTHER CITY BUILDINGS		74.82	832.64	300.92	404.88
Dept 269.000-STREET LIGHTING					
101-269.000-923.000	STREET LIGHTING	4,274.65	38,632.21	4,295.06	39,834.23
Total Dept 269.000-STREET LIGHTING		4,274.65	38,632.21	4,295.06	39,834.23

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Fund 101 - GENERAL FUND					
Expenditures					
Dept 276.000-CEMETERY					
101-276.000-702.000	SALARIES & WAGES	6,199.94	31,899.70	7,566.20	35,541.36
101-276.000-707.000	SOCIAL SECURITY	508.53	2,504.04	601.20	2,754.06
101-276.000-709.000	HOLIDAY PAY	455.68	914.56	293.20	533.60
101-276.000-714.000	EMPLOYEE BENEFITS	8.56	109.17	1.17	56.67
101-276.000-727.000	SUPPLIES	0.00	19.78	0.00	14.49
101-276.000-741.000	MATERIALS	160.50	495.13	124.15	541.14
101-276.000-804.000	CONTRACTS & SERVICES	0.00	144.53	22.42	47.86
101-276.000-805.000	TRAINING/SAFETY	0.00	0.00	0.00	3.16
101-276.000-810.000	GARBAGE DISPOSAL	86.25	202.10	89.00	89.00
101-276.000-851.000	TELEPHONE	199.00	670.95	200.61	457.62
101-276.000-865.000	GAS & OIL	83.95	382.14	309.32	575.03
101-276.000-911.000	COMPENSATION INSURANCE	0.00	(42.46)	0.00	101.72
101-276.000-914.000	GENERAL INSURANCE	0.00	0.00	0.00	330.00
101-276.000-921.000	HEATING	0.00	327.57	0.00	0.00
101-276.000-922.000	UTILITIES	92.65	841.24	98.23	916.46
101-276.000-931.000	EQUIPMENT RENT & REPAIR	244.05	2,775.77	253.60	2,883.27
101-276.000-977.000	EQUIPMENT	0.00	0.00	0.00	1,399.80
Total Dept 276.000-CEMETERY		8,039.11	41,244.22	9,559.10	46,245.24
Dept 301.000-POLICE DEPT					
101-301.000-702.000	SALARIES & WAGES	7,047.16	86,923.64	7,680.26	88,396.72
101-301.000-702.716	MEDICAL OPT OUT	0.00	583.77	0.00	0.00
101-301.000-703.000	ANNUAL LEAVE	906.50	8,036.45	820.48	2,900.88
101-301.000-704.000	SICK LEAVE	0.00	11,751.55	0.00	760.73
101-301.000-707.000	SOCIAL SECURITY	641.55	7,882.81	721.64	7,539.45
101-301.000-708.000	PENSION PLAN	3,222.16	29,149.12	3,635.00	35,111.48
101-301.000-709.000	HOLIDAY PAY	544.40	3,179.20	542.40	3,458.24
101-301.000-710.000	LONGEVITY PAY	0.00	4,522.76	0.00	0.00
101-301.000-714.000	EMPLOYEE BENEFITS	108.99	1,067.62	116.85	1,245.86
101-301.000-716.000	HOSPITALIZATION INSURANCE	1,664.67	15,178.31	2,187.88	20,544.81
101-301.000-716.001	RETIREEES HEALTH INSURANCE	0.00	10,889.35	0.00	0.00
101-301.000-727.000	SUPPLIES	0.00	139.65	178.46	220.74
101-301.000-728.000	POSTAGE & FREIGHT	18.75	298.58	18.75	239.46
101-301.000-741.000	MATERIALS	207.77	1,493.04	107.08	1,630.20
101-301.000-758.000	TOOLS	0.00	0.00	0.00	71.16
101-301.000-772.000	UNIFORMS	0.00	1,291.78	0.00	311.94
101-301.000-804.000	CONTRACTS & SERVICES	31.67	1,944.48	42.26	1,335.00
101-301.000-805.000	TRAINING/SAFETY	592.50	2,774.75	360.00	1,835.11
101-301.000-851.000	TELEPHONE	158.23	799.34	162.52	903.73
101-301.000-852.000	RADIOS	0.00	0.00	0.00	1,400.00
101-301.000-861.000	TRAVEL EXPENSE/CAR ALLOWANCE	0.00	92.00	0.00	382.69
101-301.000-865.000	GAS & OIL	214.06	3,559.20	522.21	2,592.44
101-301.000-867.000	STORAGE TANKS	0.00	0.00	0.00	175.00
101-301.000-911.000	COMPENSATION INSURANCE	0.00	(114.40)	0.00	424.11
101-301.000-914.000	GENERAL INSURANCE	0.00	4,255.67	0.00	4,175.59

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Fund 101 - GENERAL FUND					
Expenditures					
101-301.000-936.000	VEHICLE REPAIR & MAINTENANCE	(7.94)	1,501.16	462.52	2,438.62
101-301.000-957.000	BONUSES	0.00	140.00	0.00	140.00
101-301.000-958.000	DUES & SUBSCRIPTIONS	0.00	300.00	0.00	0.00
101-301.000-977.000	EQUIPMENT - 2016 PATROL CAR	0.00	1,025.00	0.00	635.95
Total Dept 301.000-POLICE DEPT		15,350.47	198,664.83	17,558.31	178,869.91
Dept 301.001-SCHOOL PATROL					
101-301.001-702.000	SALARIES & WAGES	0.00	3,526.55	0.00	3,705.12
101-301.001-707.000	SOCIAL SECURITY	0.00	269.78	0.00	283.45
Total Dept 301.001-SCHOOL PATROL		0.00	3,796.33	0.00	3,988.57
Dept 336.000-FIRE DEPT					
101-336.000-708.000	PENSION PLAN	0.00	2,230.14	0.00	2,902.00
101-336.000-716.001	RETIREEES HEALTH INSURANCE	0.00	5,922.04	0.00	(2,600.14)
101-336.000-804.000	CONTRACTS & SERVICES	0.00	31,098.52	0.00	41,314.71
Total Dept 336.000-FIRE DEPT		0.00	39,250.70	0.00	41,616.57
Dept 441.000-PUBLIC WORKS					
101-441.000-702.000	SALARIES & WAGES	1,810.18	37,212.09	1,777.01	44,005.96
101-441.000-702.004	VEHICLE REPAIR	0.00	153.51	0.00	0.00
101-441.000-702.716	MEDICAL OPT OUT	1,100.76	11,857.05	1,250.72	13,250.50
101-441.000-703.000	ANNUAL LEAVE	1,360.65	12,014.77	1,046.10	13,649.49
101-441.000-704.000	SICK LEAVE	2,119.84	6,798.00	234.72	6,018.34
101-441.000-707.000	SOCIAL SECURITY	537.05	5,669.83	385.52	6,374.09
101-441.000-708.000	PENSION PLAN	8,580.02	72,269.04	9,329.60	91,047.28
101-441.000-709.000	HOLIDAY PAY	670.64	6,335.52	752.32	6,602.24
101-441.000-714.000	EMPLOYEE BENEFITS	1.06	22.58	6.31	82.39
101-441.000-716.000	HOSPITALIZATION INSURANCE	1,405.41	31,833.73	5,804.45	41,596.36
101-441.000-716.001	RETIREEES HEALTH INSURANCE	0.00	19,989.74	0.00	0.00
101-441.000-727.000	SUPPLIES	0.00	102.04	0.00	98.74
101-441.000-728.000	POSTAGE & FREIGHT	18.75	377.39	18.75	209.36
101-441.000-741.000	MATERIALS	999.44	8,242.39	404.20	6,008.77
101-441.000-804.000	CONTRACTS & SERVICES	0.00	275.76	95.28	577.28
101-441.000-805.000	TRAINING/SAFETY	1,149.75	5,449.81	629.08	3,052.03
101-441.000-851.000	TELEPHONE	95.33	548.37	97.85	550.19
101-441.000-861.000	TRAVEL EXPENSE/CAR ALLOWANCE	149.50	383.00	0.00	0.00
101-441.000-865.000	GAS & OIL	560.96	14,812.31	666.72	8,070.69
101-441.000-866.000	GAS & OIL FROM DEALERS	1,285.53	21,320.22	2,772.05	16,498.71
101-441.000-867.000	STORAGE TANKS	0.00	0.00	0.00	175.00
101-441.000-911.000	COMPENSATION INSURANCE	0.00	(313.93)	0.00	76.19
101-441.000-914.000	GENERAL INSURANCE	0.00	8,030.65	0.00	7,979.09
101-441.000-921.000	HEATING	10.42	6,218.12	0.00	2,956.23
101-441.000-922.000	UTILITIES	135.14	1,165.48	137.99	1,234.41

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Fund 101 - GENERAL FUND					
Expenditures					
101-441.000-931.000	EQUIPMENT RENT & REPAIR	350.70	1,834.80	498.00	3,856.84
101-441.000-932.000	BUILDING MAINTENANCE & REPAIR	0.00	347.50	0.00	0.00
101-441.000-936.000	VEHICLE REPAIR & MAINTENANCE	52.71	3,900.56	81.91	4,140.16
101-441.000-957.000	BONUSES	0.00	220.00	0.00	250.00
101-441.000-977.000	EQUIPMENT	29,845.75	30,845.75	0.00	35,495.75
Total Dept 441.000-PUBLIC WORKS		52,239.59	307,916.08	25,988.58	313,856.09
Dept 691.000-RUNKLE LAKE PARK					
101-691.000-702.000	SALARIES & WAGES	3,642.36	14,177.29	1,843.24	12,506.72
101-691.000-707.000	SOCIAL SECURITY	278.04	1,081.29	140.75	953.45
101-691.000-714.000	EMPLOYEE BENEFITS	65.47	205.07	25.06	160.39
101-691.000-727.000	SUPPLIES	0.00	11.07	0.00	0.00
101-691.000-741.000	MATERIALS	499.97	1,525.28	101.73	1,771.16
101-691.000-742.000	LICENSES	0.00	149.00	0.00	149.00
101-691.000-804.000	CONTRACTS & SERVICES	185.00	381.13	5.60	6.96
101-691.000-810.000	GARBAGE DISPOSAL	86.25	309.20	100.87	438.20
101-691.000-851.000	TELEPHONE	180.34	403.43	192.64	454.53
101-691.000-865.000	GAS & OIL	105.71	294.22	119.27	235.66
101-691.000-900.000	PUBLISHING & ADVERTISING	0.00	302.00	0.00	551.00
101-691.000-911.000	COMPENSATION INSURANCE	0.00	(31.30)	0.00	61.09
101-691.000-914.000	GENERAL INSURANCE	0.00	490.00	0.00	533.00
101-691.000-922.000	UTILITIES	768.95	2,056.83	758.31	1,619.04
101-691.000-931.000	EQUIPMENT RENT & REPAIR	91.40	2,130.25	0.00	1,758.97
101-691.000-932.000	BUILDING MAINTENANCE & REPAIR	0.00	0.00	0.00	8,532.00
Total Dept 691.000-RUNKLE LAKE PARK		5,903.49	23,484.76	3,287.47	29,731.17
Dept 691.001-SOFTBALL FIELD					
101-691.001-702.000	SALARIES & WAGES	665.30	1,403.53	433.58	793.99
101-691.001-707.000	SOCIAL SECURITY	50.91	107.36	33.11	60.69
101-691.001-741.000	MATERIALS	97.13	283.83	33.01	356.01
101-691.001-865.000	GAS & OIL	69.91	234.98	119.27	207.39
101-691.001-977.000	EQUIPMENT	0.00	0.00	0.00	1,399.80
Total Dept 691.001-SOFTBALL FIELD		883.25	2,029.70	618.97	2,817.88
Dept 691.002-SOCCER FIELD					
101-691.002-702.000	SALARIES & WAGES	312.05	875.15	309.96	713.58
101-691.002-707.000	SOCIAL SECURITY	23.87	66.95	23.67	54.55
101-691.002-741.000	MATERIALS	85.61	247.68	25.48	336.85
101-691.002-865.000	GAS & OIL	69.91	234.98	119.27	207.39
101-691.002-977.000	EQUIPMENT	0.00	0.00	0.00	1,399.80
Total Dept 691.002-SOCCER FIELD		491.44	1,424.76	478.38	2,712.17

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Fund 101 - GENERAL FUND					
Expenditures					
Dept 717.000-OTHER PARKS					
101-717.000-702.000	SALARIES & WAGES	1,194.51	4,144.35	1,462.56	3,619.02
101-717.000-707.000	SOCIAL SECURITY	91.37	317.03	111.82	276.83
101-717.000-714.000	EMPLOYEE BENEFITS	12.42	34.16	16.24	44.19
101-717.000-741.000	MATERIALS	280.74	1,920.32	190.71	1,882.78
101-717.000-804.000	CONTRACTS & SERVICES	0.00	190.00	0.00	0.00
101-717.000-865.000	GAS & OIL	87.78	264.58	119.23	220.31
101-717.000-931.000	EQUIPMENT RENT & REPAIR	36.56	73.12	0.00	83.18
101-717.000-977.000	EQUIPMENT	0.00	0.00	0.00	1,399.80
Total Dept 717.000-OTHER PARKS		1,703.38	6,943.56	1,900.56	7,526.11
Dept 722.000-SKI HILL					
101-722.000-741.000	MATERIALS/GRANT MONEY	0.00	(5,143.89)	0.00	676.88
101-722.000-977.000	EQUIPMENT	0.00	3,528.17	0.00	0.00
Total Dept 722.000-SKI HILL		0.00	(1,615.72)	0.00	676.88
Dept 856.000-COMMUNITY BETTERMENT					
101-856.000-702.000	SALARIES & WAGES	1,453.23	9,480.62	1,992.10	9,841.92
101-856.000-707.000	SOCIAL SECURITY	110.97	719.44	151.82	750.23
101-856.000-714.000	EMPLOYEE BENEFITS	0.00	75.15	0.92	40.59
101-856.000-741.000	MATERIALS	387.25	4,115.46	64.17	1,128.86
101-856.000-804.000	CONTRACTS & SERVICES	9,232.50	30,249.22	285.25	1,414.50
101-856.000-810.000	GARBAGE DISPOSAL	0.00	2,385.35	110.25	3,436.02
101-856.000-881.000	CONTRIBUTIONS	0.00	0.00	0.00	2,000.00
101-856.000-900.000	PUBLISHING & ADVERTISING	0.00	389.00	0.00	94.50
101-856.000-900.250	WEB SITE EXPENSES	0.00	1,251.44	28.00	482.47
101-856.000-914.000	GENERAL INSURANCE	0.00	2,798.04	0.00	3,273.59
101-856.000-931.000	EQUIPMENT RENT & REPAIR	433.73	1,700.46	419.52	1,494.32
101-856.000-977.000	EQUIPMENT	0.00	0.00	0.00	1,399.80
Total Dept 856.000-COMMUNITY BETTERMENT		11,617.68	53,164.18	3,052.03	25,356.80
Dept 965.000-TRANSFERS OUT CONTROL					
101-965.000-965.584	TRANSFER TO GOLF FUND	0.00	150.00	0.00	0.00
101-965.000-965.602	TRANSFER TO RETIREES INS FUND	18,027.66	92,393.41	12,911.41	133,243.49
Total Dept 965.000-TRANSFERS OUT CONTROL		18,027.66	92,543.41	12,911.41	133,243.49
TOTAL Expenditures		138,709.87	1,096,067.50	97,499.41	1,180,058.39
Fund 101 - GENERAL FUND:					
TOTAL REVENUES		225,901.81	1,114,063.39	35,426.77	1,101,114.52

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REVENUE AND EXPENDITURE REPORT FOR CRYSTAL FALLS CITY

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Month Ended: July

GL NUMBER	DESCRIPTION	ACTIVITY FOR 07/31/2015 Incr (Decr)	BALANCE AS OF 07/31/2015	ACTIVITY FOR 07/31/2016 Incr (Decr)	BALANCE AS OF 07/31/2016
Fund 101 - GENERAL FUND					
TOTAL EXPENDITURES		138,709.87	1,096,067.50	97,499.41	1,180,058.39
NET OF REVENUES & EXPENDITURES		87,191.94	17,995.89	(62,072.64)	(78,943.87)
BEG. FUND BALANCE			466,881.61		438,121.13
END FUND BALANCE			484,877.50		359,177.26

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Month Ended: July

GL NUMBER	DESCRIPTION	ACTIVITY FOR 07/31/2015 Incr (Decr)	BALANCE AS OF 07/31/2015	ACTIVITY FOR 07/31/2016 Incr (Decr)	BALANCE AS OF 07/31/2016
Fund 202 - MAJOR STREET					
Revenues					
Dept 000.000					
202-000.000-547.000	MAINTENANCE - HIGHWAY	184.56	59,748.48	1,171.45	65,251.03
202-000.000-578.000	ACT 51 REVENUE	8,011.45	110,115.06	9,257.16	95,523.56
202-000.000-578.002	METRO TRANSIT FUNDS	3,158.68	3,158.68	0.00	0.00
Total Dept 000.000		11,354.69	173,022.22	10,428.61	160,774.59
TOTAL Revenues		11,354.69	173,022.22	10,428.61	160,774.59
Expenditures					
Dept 202.000-ADMINISTRATION					
202-202.000-702.000	SALARIES & WAGES	279.93	4,018.84	784.83	4,155.16
202-202.000-707.000	SOCIAL SECURITY	21.23	304.66	59.83	315.70
202-202.000-714.000	EMPLOYEE BENEFITS	0.00	0.00	5.22	9.80
Total Dept 202.000-ADMINISTRATION		301.16	4,323.50	849.88	4,480.66
Dept 203.000-AUDITOR					
202-203.000-802.000	PROFESSIONAL SERVICES	0.00	960.00	14.00	1,006.00
Total Dept 203.000-AUDITOR		0.00	960.00	14.00	1,006.00
Dept 443.000-SIDEWALKS					
202-443.000-804.000	CONTRACTS & SERVICES	0.00	0.00	3,450.00	9,450.00
Total Dept 443.000-SIDEWALKS		0.00	0.00	3,450.00	9,450.00
Dept 463.000-STREET REPAIR					
202-463.000-702.000	Salaries & wages	234.84	916.93	1,682.44	3,487.79
202-463.000-707.000	social security	17.95	69.43	128.06	265.42
202-463.000-741.000	materials	0.00	14,332.50	371.00	371.00
202-463.000-776.000	MAINTENANCE MATERIALS	0.00	0.00	944.12	1,878.69
202-463.000-931.000	EQUIPMENT RENT & REPAIR	32.54	281.09	916.86	2,391.81
Total Dept 463.000-STREET REPAIR		285.33	15,599.95	4,042.48	8,394.71
Dept 463.475-SIDEWALKS					
202-463.475-804.000	CONTRACTS & SERVICES	0.00	0.00	0.00	6,900.00
Total Dept 463.475-SIDEWALKS		0.00	0.00	0.00	6,900.00
Dept 466.000-STREET CLEANING					
202-466.000-702.000	SALARIES & WAGES	42.30	5,449.68	0.00	5,422.74
202-466.000-707.000	SOCIAL SECURITY	3.23	412.92	0.00	412.34

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Month Ended: July

GL NUMBER	DESCRIPTION	ACTIVITY FOR 07/31/2015 Incr (Decr)	BALANCE AS OF 07/31/2015	ACTIVITY FOR 07/31/2016 Incr (Decr)	BALANCE AS OF 07/31/2016
Fund 202 - MAJOR STREET					
Expenditures					
202-466.000-714.000	EMPLOYEE BENEFITS	0.00	14.34	0.00	28.38
202-466.000-931.000	EQUIPMENT RENT & REPAIR	169.06	7,375.28	0.00	8,863.04
Total Dept 466.000-STREET CLEANING		214.59	13,252.22	0.00	14,726.50
Dept 466.002-STREET CLEANING-US 2					
202-466.002-702.000	SALARIES & WAGES	21.15	42.30	0.00	0.00
202-466.002-707.000	SOCIAL SECURITY	1.62	3.24	0.00	0.00
202-466.002-931.000	EQUIPMENT RENT & REPAIR	84.53	169.06	0.00	0.00
Total Dept 466.002-STREET CLEANING-US 2		107.30	214.60	0.00	0.00
Dept 466.069-STREET CLEANING M-69					
202-466.069-702.000	SALARIES & WAGES	42.30	63.45	21.47	21.47
202-466.069-707.000	SOCIAL SECURITY	3.23	4.85	1.63	1.63
202-466.069-931.000	EQUIPMENT RENT & REPAIR	169.06	253.59	81.81	81.81
Total Dept 466.069-STREET CLEANING M-69		214.59	321.89	104.91	104.91
Dept 468.000-TREES & SHRUBS					
202-468.000-702.000	SALARIES & WAGES	29.40	2,212.14	186.60	5,940.53
202-468.000-707.000	SOCIAL SECURITY	2.25	168.37	14.12	451.50
202-468.000-931.000	EQUIPMENT RENT & REPAIR	0.00	1,491.54	0.00	7,671.70
Total Dept 468.000-TREES & SHRUBS		31.65	3,872.05	200.72	14,063.73
Dept 469.000-DRAINAGE AND BACKSLOPES					
202-469.000-702.000	SALARIES & WAGES	21.15	714.80	59.94	287.88
202-469.000-707.000	SOCIAL SECURITY	1.62	54.54	4.56	21.93
202-469.000-931.000	EQUIPMENT RENT & REPAIR	16.27	149.88	31.70	76.31
Total Dept 469.000-DRAINAGE AND BACKSLOPES		39.04	919.22	96.20	386.12
Dept 469.002-DRAINAGE/BACKSLOPES-US2					
202-469.002-702.000	SALARIES & WAGES	21.15	50.55	29.97	127.12
202-469.002-707.000	SOCIAL SECURITY	1.62	3.87	2.28	9.65
202-469.002-931.000	EQUIPMENT RENT & REPAIR	16.27	32.54	15.85	64.66
Total Dept 469.002-DRAINAGE/BACKSLOPES-US2		39.04	86.96	48.10	201.43
Dept 469.069-DRAINAGE/BACKSLOPES M-69					
202-469.069-702.000	SALARIES & WAGES	21.15	50.55	29.97	105.65
202-469.069-707.000	SOCIAL SECURITY	1.62	3.87	2.28	8.01
202-469.069-931.000	EQUIPMENT RENT & REPAIR	16.27	32.54	15.85	48.39

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Month Ended: July

GL NUMBER	DESCRIPTION	ACTIVITY FOR 07/31/2015 Incr (Decr)	BALANCE AS OF 07/31/2015	ACTIVITY FOR 07/31/2016 Incr (Decr)	BALANCE AS OF 07/31/2016
Fund 202 - MAJOR STREET					
Expenditures					
Total Dept 469.069-DRAINAGE/BACKSLOPES M-69		39.04	86.96	48.10	162.05
Dept 470.000-ROADSIDE BETTERMENT					
202-470.000-702.000 SALARIES & WAGES		511.00	642.46	214.70	429.40
202-470.000-707.000 SOCIAL SECURITY		39.08	49.13	16.27	32.54
202-470.000-931.000 EQUIPMENT RENT & REPAIR		458.83	458.83	485.40	970.80
Total Dept 470.000-ROADSIDE BETTERMENT		1,008.91	1,150.42	716.37	1,432.74
Dept 470.002-ROADSIDE BETTERMENT-US2					
202-470.002-702.206 DEER REMOVAL		0.00	0.00	118.25	150.99
202-470.002-707.000 SOCIAL SECURITY		0.00	0.00	9.04	11.54
202-470.002-931.000 EQUIPMENT RENT & REPAIR		0.00	0.00	0.00	69.92
Total Dept 470.002-ROADSIDE BETTERMENT-US2		0.00	0.00	127.29	232.45
Dept 470.069-ROADSIDE BETTERMENT M-69					
202-470.069-702.000 SALARIES & WAGES		42.75	59.85	9.00	9.00
202-470.069-702.206 DEER REMOVAL		0.00	65.31	0.00	21.91
202-470.069-707.000 SOCIAL SECURITY		3.27	9.56	0.69	2.37
202-470.069-931.000 EQUIPMENT RENT & REPAIR		0.00	69.58	0.00	0.00
Total Dept 470.069-ROADSIDE BETTERMENT M-69		46.02	204.30	9.69	33.28
Dept 473.000-BRIDGE MAINTENANCE					
202-473.000-804.000 CONTRACTS & SERVICES		0.00	225.00	0.00	0.00
Total Dept 473.000-BRIDGE MAINTENANCE		0.00	225.00	0.00	0.00
Dept 475.000-SIGNS & SIGNALS					
202-475.000-702.000 SALARIES & WAGES		0.00	169.85	17.00	217.07
202-475.000-707.000 SOCIAL SECURITY		0.00	13.01	1.30	16.54
202-475.000-776.000 MAINTENANCE MATERIALS		0.00	78.30	0.00	0.00
Total Dept 475.000-SIGNS & SIGNALS		0.00	261.16	18.30	233.61
Dept 475.002-SIGNS & SIGNALS-US2					
202-475.002-702.000 SALARIES & WAGES		0.00	0.00	0.00	93.94
202-475.002-707.000 SOCIAL SECURITY		0.00	0.00	0.00	7.16
202-475.002-931.000 EQUIPMENT RENT & REPAIR		0.00	0.00	0.00	259.58
Total Dept 475.002-SIGNS & SIGNALS-US2		0.00	0.00	0.00	360.68
Dept 475.069-SIGNS & SIGNALS M-69					

Month Ended: July

GL NUMBER	DESCRIPTION	ACTIVITY FOR 07/31/2015 Incr (Decr)	BALANCE AS OF 07/31/2015	ACTIVITY FOR 07/31/2016 Incr (Decr)	BALANCE AS OF 07/31/2016
Fund 202 - MAJOR STREET					
Expenditures					
202-475.069-702.000	SALARIES & WAGES	0.00	0.00	0.00	48.66
202-475.069-707.000	SOCIAL SECURITY	0.00	0.00	0.00	3.72
202-475.069-931.000	EQUIPMENT RENT & REPAIR	0.00	0.00	0.00	27.10
Total Dept 475.069-SIGNS & SIGNALS M-69		0.00	0.00	0.00	79.48
Dept 478.000-ICE CONTROL/SNOW REMOVAL					
202-478.000-702.000	SALARIES & WAGES	1,200.45	21,558.45	497.04	14,759.89
202-478.000-707.000	SOCIAL SECURITY	91.79	1,643.83	37.75	1,122.95
202-478.000-741.000	MATERIALS	0.00	5,510.75	0.00	2,370.23
202-478.000-931.000	EQUIPMENT RENT & REPAIR	0.00	31,862.10	0.00	24,555.76
Total Dept 478.000-ICE CONTROL/SNOW REMOVAL		1,292.24	60,575.13	534.79	42,808.83
Dept 478.002-ICE CONTROL/SNOW REMOVAL-US2					
202-478.002-702.000	SALARIES & WAGES	0.00	4,074.72	89.91	2,946.78
202-478.002-707.000	SOCIAL SECURITY	0.00	310.42	6.84	224.29
202-478.002-714.000	EMPLOYEE BENEFITS	0.00	3.73	0.00	9.15
202-478.002-931.000	EQUIPMENT RENT & REPAIR	0.00	12,854.62	245.43	10,901.38
Total Dept 478.002-ICE CONTROL/SNOW REMOVAL-US2		0.00	17,243.49	342.18	14,081.60
Dept 478.069-ICE CONTROLW/SNOW REMOVAL M-69					
202-478.069-702.000	SALARIES & WAGES	0.00	3,995.00	0.00	2,584.42
202-478.069-707.000	SOCIAL SECURITY	0.00	303.94	0.00	196.51
202-478.069-714.000	EMPLOYEE BENEFITS	0.00	6.75	0.00	2.52
202-478.069-931.000	EQUIPMENT RENT & REPAIR	0.00	12,690.87	0.00	10,958.57
Total Dept 478.069-ICE CONTROLW/SNOW REMOVAL M-69		0.00	16,996.56	0.00	13,742.02
Dept 493.069-HAULING SNOW M-69					
202-493.069-702.000	SALARIES & WAGES	0.00	2,889.75	0.00	1,080.85
202-493.069-707.000	SOCIAL SECURITY	0.00	220.11	0.00	82.08
202-493.069-931.000	EQUIPMENT RENT & REPAIR	0.00	10,756.91	0.00	3,854.63
Total Dept 493.069-HAULING SNOW M-69		0.00	13,866.77	0.00	5,017.56
TOTAL Expenditures		3,618.91	150,160.18	10,603.01	137,898.36
Fund 202 - MAJOR STREET:					
TOTAL REVENUES		11,354.69	173,022.22	10,428.61	160,774.59
TOTAL EXPENDITURES		3,618.91	150,160.18	10,603.01	137,898.36
NET OF REVENUES & EXPENDITURES		7,735.78	22,862.04	(174.40)	22,876.23

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REVENUE AND EXPENDITURE REPORT FOR CRYSTAL FALLS CITY

Month Ended: July

GL NUMBER	DESCRIPTION	ACTIVITY FOR 07/31/2015 Incr (Decr)	BALANCE AS OF 07/31/2015	ACTIVITY FOR 07/31/2016 Incr (Decr)	BALANCE AS OF 07/31/2016
Fund 202 - MAJOR STREET					
BEG. FUND BALANCE			223,493.11		179,924.22
END FUND BALANCE			246,355.15		202,800.45

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Month Ended: July

GL NUMBER	DESCRIPTION	ACTIVITY FOR 07/31/2015 Incr (Decr)	BALANCE AS OF 07/31/2015	ACTIVITY FOR 07/31/2016 Incr (Decr)	BALANCE AS OF 07/31/2016
Fund 203 - LOCAL STREET					
Revenues					
Dept 000.000					
203-000.000-578.000	ACT 51 REVENUE	3,700.39	47,605.04	4,279.16	63,373.62
203-000.000-578.002	METRO TRANSIT FUNDS	3,158.68	3,158.68	0.00	0.00
203-000.000-578.003	TAXES - ROAD MILLAGE	0.00	11,434.42	0.00	11,505.29
Total Dept 000.000		6,859.07	62,198.14	4,279.16	74,878.91
TOTAL Revenues		6,859.07	62,198.14	4,279.16	74,878.91
Expenditures					
Dept 202.000-ADMINISTRATION					
203-202.000-702.000	SALARIES & WAGES	279.92	4,018.75	686.66	4,056.87
203-202.000-707.000	SOCIAL SECURITY	21.24	304.69	52.40	308.28
203-202.000-714.000	EMPLOYEE BENEFITS	0.00	0.00	5.22	9.80
Total Dept 202.000-ADMINISTRATION		301.16	4,323.44	744.28	4,374.95
Dept 203.000-AUDITOR					
203-203.000-802.000	PROFESSIONAL SERVICES	0.00	480.00	7.00	503.00
Total Dept 203.000-AUDITOR		0.00	480.00	7.00	503.00
Dept 443.000-SIDEWALKS					
203-443.000-804.000	Contracts & Services	0.00	0.00	0.00	400.00
Total Dept 443.000-SIDEWALKS		0.00	0.00	0.00	400.00
Dept 463.000-STREET REPAIR					
203-463.000-702.000	SALARIES & WAGES	134.10	753.05	76.94	1,047.70
203-463.000-707.000	SOCIAL SECURITY	10.25	57.21	5.86	79.59
203-463.000-776.000	MAINTENANCE MATERIALS	0.00	0.00	944.13	1,878.70
203-463.000-931.000	EQUIPMENT RENT & REPAIR	118.39	517.87	31.70	1,202.11
Total Dept 463.000-STREET REPAIR		262.74	1,328.13	1,058.63	4,208.10
Dept 466.000-STREET CLEANING					
203-466.000-702.000	SALARIES & WAGES	0.00	1,408.15	21.47	2,633.78
203-466.000-707.000	SOCIAL SECURITY	0.00	107.18	1.63	200.18
203-466.000-714.000	EMPLOYEE BENEFITS	0.00	5.87	0.00	12.93
203-466.000-931.000	EQUIPMENT RENT & REPAIR	0.00	2,742.82	81.81	4,170.18
Total Dept 466.000-STREET CLEANING		0.00	4,264.02	104.91	7,017.07
Dept 468.000-TREES & SHRUBS					

Month Ended: July

GL NUMBER	DESCRIPTION	ACTIVITY FOR 07/31/2015 Incr (Decr)	BALANCE AS OF 07/31/2015	ACTIVITY FOR 07/31/2016 Incr (Decr)	BALANCE AS OF 07/31/2016
Fund 203 - LOCAL STREET					
Expenditures					
203-468.000-702.000	SALARIES & WAGES	0.00	303.70	59.94	387.89
203-468.000-707.000	SOCIAL SECURITY	0.00	23.07	4.55	29.40
203-468.000-931.000	EQUIPMENT RENT & REPAIR	0.00	166.80	139.84	809.70
Total Dept 468.000-TREES & SHRUBS		0.00	493.57	204.33	1,226.99
Dept 469.000-DRAINAGE AND BACKSLOPES					
203-469.000-702.000	SALARIES & WAGES	183.56	403.31	29.97	379.65
203-469.000-707.000	SOCIAL SECURITY	13.98	30.79	2.28	28.72
203-469.000-931.000	EQUIPMENT RENT & REPAIR	0.00	231.14	15.85	32.12
Total Dept 469.000-DRAINAGE AND BACKSLOPES		197.54	665.24	48.10	440.49
Dept 470.000-ROADSIDE BETTERMENT					
203-470.000-702.000	SALARIES & WAGES	21.15	21.15	0.00	107.35
203-470.000-707.000	SOCIAL SECURITY	1.62	1.62	0.00	8.13
203-470.000-931.000	EQUIPMENT RENT & REPAIR	46.46	46.46	0.00	242.70
Total Dept 470.000-ROADSIDE BETTERMENT		69.23	69.23	0.00	358.18
Dept 478.000-ICE CONTROL/SNOW REMOVAL					
203-478.000-702.000	SALARIES & WAGES	0.00	5,356.10	0.00	4,702.94
203-478.000-707.000	SOCIAL SECURITY	0.00	408.32	0.00	356.80
203-478.000-714.000	EMPLOYEE BENEFITS	0.00	1.22	0.00	0.00
203-478.000-741.000	MATERIALS	0.00	2,033.02	0.00	1,738.97
203-478.000-931.000	EQUIPMENT RENT & REPAIR	0.00	11,408.29	0.00	10,974.05
Total Dept 478.000-ICE CONTROL/SNOW REMOVAL		0.00	19,206.95	0.00	17,772.76
TOTAL Expenditures		830.67	30,830.58	2,167.25	36,301.54
Fund 203 - LOCAL STREET:					
TOTAL REVENUES		6,859.07	62,198.14	4,279.16	74,878.91
TOTAL EXPENDITURES		830.67	30,830.58	2,167.25	36,301.54
NET OF REVENUES & EXPENDITURES		6,028.40	31,367.56	2,111.91	38,577.37
BEG. FUND BALANCE			12,328.43		52,641.40
END FUND BALANCE			43,695.99		91,218.77

Month Ended: July

GL NUMBER	DESCRIPTION	ACTIVITY FOR 07/31/2015 Incr (Decr)	BALANCE AS OF 07/31/2015	ACTIVITY FOR 07/31/2016 Incr (Decr)	BALANCE AS OF 07/31/2016
Fund 251 - TAX INCREMENTAL FINANCING FUND					
Revenues					
Dept 000.000					
251-000.000-402.000	TAX REVENUES	0.00	9,281.84	76.86	8,590.81
Total Dept 000.000		0.00	9,281.84	76.86	8,590.81
TOTAL Revenues		0.00	9,281.84	76.86	8,590.81
Expenditures					
Dept 856.000-COMMUNITY BETTERMENT					
251-856.000-727.000	SUPPLIES	0.00	653.06	0.00	570.68
251-856.000-741.001	MISCELLANEOUS	0.00	100.00	0.00	0.00
251-856.000-804.000	CONTRACTS & SERVICES	0.00	220.00	100.00	290.00
251-856.000-931.000	EQUIPMENT RENT & REPAIR	52.00	52.00	0.00	0.00
251-856.000-979.000	RESERVE FOR PAYMENT OF BONDS	0.00	5,000.00	0.00	0.00
Total Dept 856.000-COMMUNITY BETTERMENT		52.00	6,025.06	100.00	860.68
Dept 965.000-TRANSFERS OUT CONTROL					
251-965.000-965.101	TRANSFER TO GENERAL FUND	0.00	5,000.00	5,000.00	5,000.00
Total Dept 965.000-TRANSFERS OUT CONTROL		0.00	5,000.00	5,000.00	5,000.00
TOTAL Expenditures		52.00	11,025.06	5,100.00	5,860.68
Fund 251 - TAX INCREMENTAL FINANCING FUND:					
TOTAL REVENUES		0.00	9,281.84	76.86	8,590.81
TOTAL EXPENDITURES		52.00	11,025.06	5,100.00	5,860.68
NET OF REVENUES & EXPENDITURES		(52.00)	(1,743.22)	(5,023.14)	2,730.13
BEG. FUND BALANCE			15,005.62		20,552.18
END FUND BALANCE			13,262.40		23,282.31

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GL NUMBER	DESCRIPTION	ACTIVITY FOR 07/31/2015 Incr (Decr)	BALANCE AS OF 07/31/2015	ACTIVITY FOR 07/31/2016 Incr (Decr)	BALANCE AS OF 07/31/2016
Fund 270 - GOLF					
Revenues					
Dept 000.000					
270-000.000-650.000	GOLF COURSE CONCESSIONS	1,125.50	2,145.50	870.50	1,962.50
270-000.000-651.000	GOLF MEMBERSHIP DUES	600.00	34,970.00	200.00	42,180.00
270-000.000-652.000	GREEN FEES	10,309.50	19,713.00	9,069.50	18,744.43
270-000.000-653.000	TRAIL FEES	0.00	2,530.00	0.00	4,880.00
270-000.000-654.000	CART STORAGE	200.00	10,600.00	170.00	8,997.82
270-000.000-655.000	CART RENTALS	2,377.00	5,603.00	2,253.00	5,706.00
270-000.000-664.000	INTEREST ON BONDS, CDS & LAND	0.00	0.00	0.00	10.21
270-000.000-668.000	RENTS AND ROYALTIES	0.00	3,000.00	400.00	3,400.00
270-000.000-691.101	TRANSFER FROM GENERAL FUND	0.00	150.00	0.00	2,000.00
270-000.000-691.584	TRANSFER FROM GOLF OLD FUND	0.00	(572.00)	0.00	0.00
Total Dept 000.000		14,612.00	78,139.50	12,963.00	87,880.96
TOTAL Revenues		14,612.00	78,139.50	12,963.00	87,880.96
Expenditures					
Dept 697.000-GOLF COURSE					
270-697.000-702.000	SALARIES & WAGES	8,525.70	35,679.00	9,750.08	40,150.22
270-697.000-707.000	SOCIAL SECURITY	673.41	2,753.73	777.12	3,111.89
270-697.000-709.000	HOLIDAY PAY	304.00	539.60	449.60	763.20
270-697.000-714.000	EMPLOYEE BENEFITS	8.50	65.88	9.37	53.50
270-697.000-727.000	SUPPLIES	0.00	196.83	5.77	154.64
270-697.000-728.000	POSTAGE & FREIGHT	24.19	220.66	31.63	122.02
270-697.000-741.000	MATERIALS	935.74	3,604.33	161.87	5,813.99
270-697.000-759.000	RESALE ITEMS	518.39	1,552.49	584.89	1,703.26
270-697.000-776.000	MAINTENANCE MATERIALS	0.00	2,643.02	58.44	120.35
270-697.000-802.000	PROFESSIONAL SERVICES	0.00	0.00	17.50	1,257.50
270-697.000-804.000	CONTRACTS & SERVICES	100.00	300.90	16.82	11,691.57
270-697.000-805.000	TRAINING/SAFETY	0.00	299.59	0.00	317.42
270-697.000-810.000	GARBAGE DISPOSAL	0.00	19.25	55.00	192.50
270-697.000-851.000	TELEPHONE	164.08	312.46	164.48	311.16
270-697.000-865.000	GAS & OIL	0.00	1,586.47	1,094.41	1,749.54
270-697.000-900.000	PUBLISHING & ADVERTISING	0.00	383.30	0.00	442.30
270-697.000-911.000	COMPENSATION INSURANCE	0.00	(27.66)	0.00	78.60
270-697.000-914.000	GENERAL INSURANCE	0.00	521.00	0.00	567.00
270-697.000-921.000	HEATING	0.00	213.39	0.00	204.97
270-697.000-922.000	UTILITIES	430.77	1,780.08	827.42	2,413.49
270-697.000-931.000	EQUIPMENT RENT & REPAIR	1,642.40	3,899.82	2,111.33	6,173.76
270-697.000-932.000	BUILDING MAINTENANCE & REPAIR	0.00	0.00	0.00	4,784.52
270-697.000-958.000	DUES & SUBSCRIPTIONS	0.00	360.00	0.00	160.00
270-697.000-977.000	EQUIPMENT	0.00	21,989.99	0.00	0.00
Total Dept 697.000-GOLF COURSE		13,327.18	78,894.13	16,115.73	82,337.40
TOTAL Expenditures		13,327.18	78,894.13	16,115.73	82,337.40

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DB: City Of Crystal

Month Ended: July

GL NUMBER	DESCRIPTION	ACTIVITY FOR 07/31/2015 Incr (Decr)	BALANCE AS OF 07/31/2015	ACTIVITY FOR 07/31/2016 Incr (Decr)	BALANCE AS OF 07/31/2016
Fund 270 - GOLF					
Fund 270 - GOLF:					
	TOTAL REVENUES	14,612.00	78,139.50	12,963.00	87,880.96
	TOTAL EXPENDITURES	13,327.18	78,894.13	16,115.73	82,337.40
	NET OF REVENUES & EXPENDITURES	1,284.82	(754.63)	(3,152.73)	5,543.56
	BEG. FUND BALANCE				836.67
	FUND BALANCE ADJUSTMENTS		(22,376.44)		
	END FUND BALANCE		(23,131.07)		6,380.23

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DB: City Of Crystal

Month Ended: July

GL NUMBER	DESCRIPTION	ACTIVITY FOR 07/31/2015 Incr (Decr)	BALANCE AS OF 07/31/2015	ACTIVITY FOR 07/31/2016 Incr (Decr)	BALANCE AS OF 07/31/2016
Fund 502 - TELEVISION FUND					
Revenues					
Dept 000.000					
502-000.000-639.000	INSTALLATION & CONNECT CHARGES	90.00	972.08	0.00	(2,456.27)
502-000.000-647.000	SERVICE CHARGES	17,577.64	202,587.57	0.00	173,300.76
502-000.000-655.000	FORFEITURES/PENALTIES	221.67	2,019.03	0.00	1,800.99
502-000.000-664.000	INTEREST ON BONDS, CDS & LAND	16.56	88.76	0.00	119.02
502-000.000-670.000	MISC. REVENUE	68.48	326.52	46.88	360.89
Total Dept 000.000		17,974.35	205,993.96	46.88	173,125.39
TOTAL Revenues		17,974.35	205,993.96	46.88	173,125.39
Expenditures					
Dept 202.000-ADMINISTRATION					
502-202.000-702.000	SALARIES & WAGES	419.82	5,653.71	0.00	5,546.31
502-202.000-707.000	SOCIAL SECURITY	31.76	427.64	0.00	419.80
502-202.000-714.000	EMPLOYEE BENEFITS	8.31	114.27	0.00	82.57
Total Dept 202.000-ADMINISTRATION		459.89	6,195.62	0.00	6,048.68
Dept 552.000-TELEVISION TRANSMISSION					
502-552.000-702.000	SALARIES & WAGES	1,353.20	6,129.01	0.00	7,161.34
502-552.000-707.000	SOCIAL SECURITY	103.06	466.58	0.00	547.36
502-552.000-714.000	EMPLOYEE BENEFITS	4.99	58.80	0.00	147.75
502-552.000-728.000	POSTAGE & FREIGHT	103.30	103.30	0.00	18.75
502-552.000-741.000	MATERIALS	821.50	821.50	0.00	50.45
502-552.000-756.000	TV FOR RESALE	17,677.44	148,005.06	0.00	129,035.06
502-552.000-804.000	CONTRACTS & SERVICES	0.00	168.50	0.00	456.75
502-552.000-851.000	TELEPHONE	183.98	921.19	0.00	735.92
502-552.000-911.000	COMPENSATION INSURANCE	0.00	(13.77)	0.00	(30.59)
502-552.000-914.000	GENERAL INSURANCE	0.00	63.00	0.00	68.00
502-552.000-922.000	UTILITIES	376.94	2,653.63	0.00	2,701.61
Total Dept 552.000-TELEVISION TRANSMISSION		20,624.41	159,376.80	0.00	140,892.40
Dept 965.000-TRANSFERS OUT CONTROL					
502-965.000-965.101	TRANSFER TO GENERAL FUND	0.00	0.00	0.00	25,289.26
Total Dept 965.000-TRANSFERS OUT CONTROL		0.00	0.00	0.00	25,289.26
TOTAL Expenditures		21,084.30	165,572.42	0.00	172,230.34
Fund 502 - TELEVISION FUND:					
TOTAL REVENUES		17,974.35	205,993.96	46.88	173,125.39

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REVENUE AND EXPENDITURE REPORT FOR CRYSTAL FALLS CITY

Month Ended: July

GL NUMBER	DESCRIPTION	ACTIVITY FOR 07/31/2015 Incr (Decr)	BALANCE AS OF 07/31/2015	ACTIVITY FOR 07/31/2016 Incr (Decr)	BALANCE AS OF 07/31/2016
Fund 502 - TELEVISION FUND					
TOTAL EXPENDITURES		21,084.30	165,572.42	0.00	172,230.34
NET OF REVENUES & EXPENDITURES		(3,109.95)	40,421.54	46.88	895.05
BEG. FUND BALANCE			119,944.76		157,794.49
END FUND BALANCE			160,366.30		158,689.54

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Month Ended: July

GL NUMBER	DESCRIPTION	ACTIVITY FOR 07/31/2015 Incr (Decr)	BALANCE AS OF 07/31/2015	ACTIVITY FOR 07/31/2016 Incr (Decr)	BALANCE AS OF 07/31/2016
Fund 582 - ELECTRIC FUND					
Revenues					
Dept 000.000					
582-000.000-639.000	INSTALLATION & CONNECT CHARGES	17,105.39	32,008.59	150.00	15,574.92
582-000.000-642.000	ELECTRIC RESIDENTIAL	76,330.11	968,845.65	90,387.27	949,231.07
582-000.000-646.000	ENERGY OPTIMIZATION CHARGES	3,423.35	36,915.07	3,605.35	36,279.12
582-000.000-647.502	ELECTRIC COMMERCIAL	30,507.99	365,690.76	38,678.53	360,879.05
582-000.000-647.503	ELECTRIC LARGE POWER	10,358.39	118,061.55	12,834.04	115,832.71
582-000.000-647.506	ELECTRIC GOV/SCHOOL	32,998.95	376,460.97	34,995.13	386,872.92
582-000.000-647.507	ELECTRIC STREET LIGHTS	4,344.41	51,942.36	5,442.28	55,477.74
582-000.000-648.000	SHOP SALES	0.00	18,794.90	0.00	17,659.55
582-000.000-655.000	FORFEITURES/PENALTIES	1,821.45	19,004.12	18.60	16,495.19
582-000.000-664.000	INTEREST ON BONDS, CDS & LAND	30.02	1,865.96	29.44	2,580.79
582-000.000-668.000	RENTS AND ROYALTIES	0.00	100.00	0.00	0.00
582-000.000-677.000	REIMBURSEMENTS	832.23	25,721.54	0.00	0.00
582-000.000-696.000	OVER/SHORT	(23.38)	(409.78)	2.03	34.24
Total Dept 000.000		177,728.91	2,015,001.69	186,142.67	1,956,917.30
TOTAL Revenues		177,728.91	2,015,001.69	186,142.67	1,956,917.30
Expenditures					
Dept 202.000-ADMINISTRATION					
582-202.000-702.000	SALARIES & WAGES	2,964.03	31,787.57	3,911.63	40,467.20
582-202.000-707.000	SOCIAL SECURITY	225.18	2,421.36	297.08	3,065.59
582-202.000-714.000	EMPLOYEE BENEFITS	33.28	360.88	69.78	617.68
582-202.000-957.000	BONUSES	0.00	85.00	0.00	85.00
Total Dept 202.000-ADMINISTRATION		3,222.49	34,654.81	4,278.49	44,235.47
Dept 203.000-AUDITOR					
582-203.000-802.000	PROFESSIONAL SERVICES	0.00	1,920.00	28.00	2,012.00
Total Dept 203.000-AUDITOR		0.00	1,920.00	28.00	2,012.00
Dept 538.000-ELECTRIC TRANSMISSION					
582-538.000-702.000	SALARIES & WAGES	1,205.03	21,514.06	(3,641.65)	18,738.62
582-538.000-702.716	MEDICAL OPT OUT	792.06	8,503.52	675.66	7,853.48
582-538.000-702.750	REPAIR COMMERCIAL CIRCUIT	10,498.33	119,679.28	14,551.03	146,007.19
582-538.000-702.751	METERS	0.00	0.00	0.00	420.00
582-538.000-703.000	ANNUAL LEAVE	2,499.27	16,980.20	985.67	12,520.80
582-538.000-704.000	SICK LEAVE	485.96	6,107.11	730.83	14,785.05
582-538.000-707.000	SOCIAL SECURITY	1,260.28	13,878.78	1,490.62	16,518.04
582-538.000-708.000	PENSION PLAN	9,450.77	79,780.45	10,662.09	103,274.68
582-538.000-709.000	HOLIDAY PAY	1,054.56	9,141.76	1,241.40	10,972.84
582-538.000-714.000	EMPLOYEE BENEFITS	122.96	1,435.06	217.88	2,465.06
582-538.000-716.000	HOSPITALIZATION INSURANCE	2,790.40	26,983.01	6,140.50	47,940.47
582-538.000-716.001	RETIRES HEALTH INSURANCE	0.00	33,191.68	0.00	0.00

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DB: City Of Crystal

Month Ended: July

GL NUMBER	DESCRIPTION	ACTIVITY FOR 07/31/2015 Incr (Decr)	BALANCE AS OF 07/31/2015	ACTIVITY FOR 07/31/2016 Incr (Decr)	BALANCE AS OF 07/31/2016
Fund 582 - ELECTRIC FUND					
Expenditures					
582-538.000-727.000	SUPPLIES	340.97	1,373.79	20.36	839.44
582-538.000-728.000	POSTAGE & FREIGHT	952.40	2,157.09	864.14	1,212.58
582-538.000-741.000	MATERIALS	4,611.95	47,916.68	14,871.92	34,701.76
582-538.000-741.001	MISCELLANEOUS	0.00	55.00	0.00	0.00
582-538.000-741.044	ENERGY CONSERVATION	0.00	750.00	0.00	1,130.75
582-538.000-741.045	WPPI/COMMUNITY RELATIONS	54.02	5,008.69	0.00	(769.14)
582-538.000-751.000	METERS	0.00	0.00	0.00	1,407.92
582-538.000-756.000	FOR RESALE	82,110.73	898,338.49	86,073.22	772,830.94
582-538.000-758.000	TOOLS	76.00	122.88	0.00	1,989.11
582-538.000-804.000	CONTRACTS & SERVICES	4,820.98	61,346.40	4,971.01	55,890.64
582-538.000-805.000	TRAINING/SAFETY	1,179.00	5,303.39	629.09	4,464.23
582-538.000-851.000	TELEPHONE	102.08	589.78	99.42	568.24
582-538.000-861.000	TRAVEL EXPENSE/CAR ALLOWANCE	0.00	1,086.12	(233.75)	992.53
582-538.000-865.000	GAS & OIL	613.09	4,892.62	1,032.11	4,875.31
582-538.000-867.000	STORAGE TANKS	0.00	0.00	0.00	175.00
582-538.000-900.000	PUBLISHING & ADVERTISING	67.50	344.25	0.00	0.00
582-538.000-911.000	COMPENSATION INSURANCE	0.00	(169.84)	0.00	834.20
582-538.000-914.000	GENERAL INSURANCE	0.00	5,635.64	0.00	5,198.73
582-538.000-921.000	HEATING	10.44	6,218.15	0.00	2,956.27
582-538.000-923.000	STREET LIGHTING	0.00	5,860.00	0.00	0.00
582-538.000-931.000	EQUIPMENT RENT & REPAIR	0.00	4,576.81	(2,881.50)	(954.98)
582-538.000-932.000	BUILDING MAINTENANCE & REPAIR	0.00	132.87	0.00	0.00
582-538.000-936.000	VEHICLE REPAIR & MAINTENANCE	0.00	4,248.65	1,312.43	2,027.12
582-538.000-938.000	OFFICE RENT	100.00	1,000.00	0.00	900.00
582-538.000-957.000	BONUSES	0.00	275.00	0.00	330.00
582-538.000-958.000	DUES & SUBSCRIPTIONS	0.00	4,551.19	0.00	4,339.75
582-538.000-963.000	SALES TAX	0.00	259.53	0.00	0.00
582-538.000-977.000	EQUIPMENT	0.00	104,108.00	0.00	67.70
582-538.000-994.000	BOND ADMINISTRATIVE FEES	0.00	0.00	0.00	150.00
Total Dept 538.000-ELECTRIC TRANSMISSION		125,198.78	1,503,176.09	139,812.48	1,277,654.33
Dept 539.000-POWER PLANT					
582-539.000-702.000	SALARIES & WAGES	1,903.51	20,926.36	4,046.37	32,799.06
582-539.000-707.000	SOCIAL SECURITY	145.11	1,594.55	309.23	2,504.18
582-539.000-714.000	EMPLOYEE BENEFITS	13.07	144.36	49.74	432.07
582-539.000-727.000	SUPPLIES	0.00	6.97	0.00	0.00
582-539.000-728.000	POSTAGE & FREIGHT	0.00	19.05	10.50	10.50
582-539.000-741.000	MATERIALS	87.13	1,246.84	555.17	6,857.65
582-539.000-776.000	MAINTENANCE MATERIALS	0.00	0.00	0.00	850.00
582-539.000-804.000	CONTRACTS & SERVICES	0.00	6,702.64	30.82	780.59
582-539.000-851.000	TELEPHONE	248.06	1,240.30	249.06	1,241.40
582-539.000-852.000	RADIOS	0.00	0.00	0.00	74.00
582-539.000-865.000	GAS & OIL	17.90	29.63	0.00	12.96
582-539.000-931.000	EQUIPMENT RENT & REPAIR	367.58	404.14	0.00	0.00
582-539.000-932.000	BUILDING MAINTENANCE & REPAIR	0.00	0.00	73.44	1,663.91
582-539.000-991.000	DEBT PAYMENT	0.00	0.00	0.00	50,000.00

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Month Ended: July

GL NUMBER	DESCRIPTION	ACTIVITY FOR 07/31/2015 Incr (Decr)	BALANCE AS OF 07/31/2015	ACTIVITY FOR 07/31/2016 Incr (Decr)	BALANCE AS OF 07/31/2016
Fund 582 - ELECTRIC FUND					
Expenditures					
582-539.000-994.000	BOND ADMINISTRATIVE FEES	0.00	300.00	0.00	150.00
582-539.000-995.000	BOND INTEREST EXPENSE ACCOUNT	0.00	0.00	0.00	12,988.75
Total Dept 539.000-POWER PLANT		2,782.36	32,614.84	5,324.33	110,365.07
Dept 540.000-SMART METERS					
582-540.000-741.000	MATERIALS	973.05	17,958.51	963.93	8,068.80
Total Dept 540.000-SMART METERS		973.05	17,958.51	963.93	8,068.80
Dept 965.000-TRANSFERS OUT CONTROL					
582-965.000-965.101	TRANSFER TO GENERAL FUND	200,000.00	200,000.00	0.00	200,000.00
582-965.000-965.602	TRANSFER TO RETIREES INS FUND	8,369.10	45,833.97	7,067.55	69,263.16
Total Dept 965.000-TRANSFERS OUT CONTROL		208,369.10	245,833.97	7,067.55	269,263.16
TOTAL Expenditures		340,545.78	1,836,158.22	157,474.78	1,711,598.83
Fund 582 - ELECTRIC FUND:					
TOTAL REVENUES		177,728.91	2,015,001.69	186,142.67	1,956,917.30
TOTAL EXPENDITURES		340,545.78	1,836,158.22	157,474.78	1,711,598.83
NET OF REVENUES & EXPENDITURES		(162,816.87)	178,843.47	28,667.89	245,318.47
BEG. FUND BALANCE			1,954,907.49		2,015,717.31
FUND BALANCE ADJUSTMENTS			(32,944.70)		
END FUND BALANCE			2,100,806.26		2,261,035.78

Month Ended: July

GL NUMBER	DESCRIPTION	ACTIVITY FOR 07/31/2015 Incr (Decr)	BALANCE AS OF 07/31/2015	ACTIVITY FOR 07/31/2016 Incr (Decr)	BALANCE AS OF 07/31/2016
Fund 584 - GOLF FUND - NOT ACTIVE					
Expenditures					
Dept 697.000-GOLF COURSE					
584-697.000-741.000	MATERIALS	(573.84)	(573.84)	0.00	0.00
584-697.000-865.000	GAS & OIL	573.84	573.84	0.00	0.00
Total Dept 697.000-GOLF COURSE		0.00	0.00	0.00	0.00
TOTAL Expenditures		0.00	0.00	0.00	0.00
Fund 584 - GOLF FUND - NOT ACTIVE:					
TOTAL REVENUES		0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00
BEG. FUND BALANCE			(22,376.44)		
FUND BALANCE ADJUSTMENTS			22,376.44		
END FUND BALANCE					

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DB: City Of Crystal

Month Ended: July

GL NUMBER	DESCRIPTION	ACTIVITY FOR 07/31/2015 Incr (Decr)	BALANCE AS OF 07/31/2015	ACTIVITY FOR 07/31/2016 Incr (Decr)	BALANCE AS OF 07/31/2016
Fund 590 - SEWER FUND					
Revenues					
Dept 000.000					
590-000.000-539.000	STATE GRANTS	0.00	47,512.54	15,162.68	79,064.33
590-000.000-647.000	SERVICE CHARGES	27,887.12	279,101.26	27,952.56	273,284.05
590-000.000-655.000	FORFEITURES/PENALTIES	277.89	3,293.00	(7.20)	2,936.27
590-000.000-664.000	INTEREST ON BONDS, CDS & LAND	167.58	3,760.62	173.28	4,566.02
Total Dept 000.000		28,332.59	333,667.42	43,281.32	359,850.67
TOTAL Revenues		28,332.59	333,667.42	43,281.32	359,850.67
Expenditures					
Dept 202.000-ADMINISTRATION					
590-202.000-702.000	SALARIES & WAGES	452.79	7,340.80	578.10	5,632.94
590-202.000-707.000	SOCIAL SECURITY	34.27	555.57	44.00	426.83
590-202.000-714.000	EMPLOYEE BENEFITS	8.31	114.24	7.20	97.84
Total Dept 202.000-ADMINISTRATION		495.37	8,010.61	629.30	6,157.61
Dept 536.000-ASSET MANAGEMENT (GRANTS)					
590-536.000-702.000	SALARIES & WAGES	414.54	558.36	0.00	242.58
590-536.000-707.000	SOCIAL SECURITY	31.72	42.73	0.00	18.55
590-536.000-804.000	CONTRACTS & SERVICES	405.00	39,445.54	14,160.08	67,044.24
590-536.000-931.000	EQUIPMENT RENT & REPAIR	95.68	95.68	0.00	0.00
Total Dept 536.000-ASSET MANAGEMENT (GRANTS)		946.94	40,142.31	14,160.08	67,305.37
Dept 548.000-SEWER LINES					
590-548.000-702.000	SALARIES & WAGES	1,417.06	16,911.35	2,651.53	14,343.11
590-548.000-707.000	SOCIAL SECURITY	108.37	1,289.11	202.00	1,093.84
590-548.000-714.000	EMPLOYEE BENEFITS	0.00	1.36	0.00	0.00
590-548.000-728.000	POSTAGE & FREIGHT	0.00	94.86	200.00	218.28
590-548.000-741.000	MATERIALS	12.99	2,106.45	0.00	3,311.58
590-548.000-795.000	LAGOONS	117.00	468.00	117.00	468.00
590-548.000-802.000	PROFESSIONAL SERVICES	6,953.13	15,613.37	17.50	1,257.50
590-548.000-804.000	CONTRACTS & SERVICES	31.66	6,697.06	25.42	1,062.05
590-548.000-851.000	TELEPHONE	64.08	320.40	64.58	320.90
590-548.000-861.000	TRAVEL EXPENSE/CAR ALLOWANCE	0.00	170.05	0.00	0.00
590-548.000-900.000	PUBLISHING & ADVERTISING	0.00	212.63	0.00	0.00
590-548.000-911.000	COMPENSATION INSURANCE	0.00	(11.16)	0.00	86.71
590-548.000-914.000	GENERAL INSURANCE	0.00	2,520.00	0.00	2,743.00
590-548.000-921.000	HEATING	72.48	513.11	36.93	805.56
590-548.000-922.000	UTILITIES	590.23	5,171.81	602.34	4,778.56
590-548.000-931.000	EQUIPMENT RENT & REPAIR	305.80	1,996.30	303.20	4,533.87
590-548.000-932.000	BUILDING MAINTENANCE & REPAIR	0.00	236.31	0.00	0.00
590-548.000-988.000	INTEREST EXPENSE	0.00	67,809.78	0.00	66,132.28
590-548.000-991.000	DEBT PAYMENT	0.00	10,000.00	0.00	10,000.00

Month Ended: July

GL NUMBER	DESCRIPTION	ACTIVITY FOR 07/31/2015 Incr (Decr)	BALANCE AS OF 07/31/2015	ACTIVITY FOR 07/31/2016 Incr (Decr)	BALANCE AS OF 07/31/2016
Fund 590 - SEWER FUND					
Expenditures					
Total Dept 548.000-SEWER LINES		9,672.80	132,120.79	4,220.50	111,155.24
TOTAL Expenditures		11,115.11	180,273.71	19,009.88	184,618.22
Fund 590 - SEWER FUND:					
TOTAL REVENUES		28,332.59	333,667.42	43,281.32	359,850.67
TOTAL EXPENDITURES		11,115.11	180,273.71	19,009.88	184,618.22
NET OF REVENUES & EXPENDITURES		17,217.48	153,393.71	24,271.44	175,232.45
BEG. FUND BALANCE			638,293.73		694,931.96
END FUND BALANCE			791,687.44		870,164.41

User: Tara

DB: City Of Crystal

Month Ended: July

GL NUMBER	DESCRIPTION	ACTIVITY FOR 07/31/2015 Incr (Decr)	BALANCE AS OF 07/31/2015	ACTIVITY FOR 07/31/2016 Incr (Decr)	BALANCE AS OF 07/31/2016
Fund 591 - WATER FUND					
Revenues					
Dept 000.000					
591-000.000-539.000	STATE GRANTS	0.00	15,534.00	0.00	0.00
591-000.000-639.000	INSTALLATION & CONNECT CHARGES	500.00	1,750.00	600.00	1,950.00
591-000.000-647.000	SERVICE CHARGES	41,557.08	423,578.57	42,650.12	405,729.03
591-000.000-655.000	FORFEITURES/PENALTIES	350.03	4,801.39	(11.10)	3,723.12
591-000.000-664.000	INTEREST ON BONDS, CDS & LAND	32.91	658.88	36.19	789.07
Total Dept 000.000		42,440.02	446,322.84	43,275.21	412,191.22
TOTAL Revenues		42,440.02	446,322.84	43,275.21	412,191.22
Expenditures					
Dept 202.000-ADMINISTRATION					
591-202.000-702.000	SALARIES & WAGES	452.81	7,340.83	578.09	5,632.95
591-202.000-707.000	SOCIAL SECURITY	34.27	555.60	43.99	426.81
591-202.000-714.000	EMPLOYEE BENEFITS	8.31	114.25	7.20	97.86
Total Dept 202.000-ADMINISTRATION		495.39	8,010.68	629.28	6,157.62
Dept 556.000-WATER LINES					
591-556.000-702.000	SALARIES & WAGES	1,427.28	25,823.47	1,991.42	23,133.29
591-556.000-702.751	METERS	0.00	0.00	1,255.57	3,851.68
591-556.000-707.000	SOCIAL SECURITY	109.04	1,968.90	247.87	2,062.02
591-556.000-714.000	EMPLOYEE BENEFITS	0.00	8.85	34.68	60.26
591-556.000-728.000	POSTAGE & FREIGHT	0.00	314.02	200.00	400.29
591-556.000-741.000	MATERIALS	0.00	6,406.56	409.49	933.70
591-556.000-751.000	METERS	0.00	0.00	0.00	36,663.00
591-556.000-802.000	PROFESSIONAL SERVICES	0.00	1,200.00	17.50	1,257.50
591-556.000-804.000	CONTRACTS & SERVICES	135.72	10,048.20	128.57	11,007.53
591-556.000-805.000	TRAINING/SAFETY	0.00	60.00	0.00	205.00
591-556.000-861.000	TRAVEL EXPENSE/CAR ALLOWANCE	0.00	83.04	0.00	374.15
591-556.000-866.001	WATER FOR RESALE	13,247.91	99,722.78	16,358.55	128,801.88
591-556.000-900.000	PUBLISHING & ADVERTISING	0.00	0.00	0.00	303.75
591-556.000-911.000	COMPENSATION INSURANCE	0.00	(42.69)	0.00	146.71
591-556.000-914.000	GENERAL INSURANCE	0.00	558.00	0.00	607.00
591-556.000-922.000	UTILITIES	60.98	1,265.60	62.34	832.22
591-556.000-931.000	EQUIPMENT RENT & REPAIR	137.81	2,685.03	312.29	3,973.70
591-556.000-958.000	DUES & SUBSCRIPTIONS	405.00	5,282.99	425.00	5,367.26
591-556.000-988.000	INTEREST EXPENSE	0.00	124,900.00	0.00	122,825.00
591-556.000-991.000	DEBT PAYMENT	0.00	83,000.00	0.00	85,000.00
Total Dept 556.000-WATER LINES		15,523.74	363,284.75	21,443.28	427,805.94
TOTAL Expenditures		16,019.13	371,295.43	22,072.56	433,963.56

Month Ended: July

GL NUMBER	DESCRIPTION	ACTIVITY FOR 07/31/2015 Incr (Decr)	BALANCE AS OF 07/31/2015	ACTIVITY FOR 07/31/2016 Incr (Decr)	BALANCE AS OF 07/31/2016
Fund 591 - WATER FUND					
Fund 591 - WATER FUND:					
	TOTAL REVENUES	42,440.02	446,322.84	43,275.21	412,191.22
	TOTAL EXPENDITURES	16,019.13	371,295.43	22,072.56	433,963.56
	NET OF REVENUES & EXPENDITURES	26,420.89	75,027.41	21,202.65	(21,772.34)
	BEG. FUND BALANCE		102,278.74		154,782.83
	END FUND BALANCE		177,306.15		133,010.49
	TOTAL REVENUES - ALL FUNDS	525,203.44	4,437,691.00	335,920.48	4,335,324.37
	TOTAL EXPENDITURES - ALL FUNDS	545,302.95	3,920,277.23	330,042.62	3,944,867.32
	NET OF REVENUES & EXPENDITURES	(20,099.51)	517,413.77	5,877.86	390,457.05
	BEG. FUND BALANCE - ALL FUNDS		3,510,757.05		3,715,302.19
	FUND BALANCE ADJ - ALL FUNDS		(32,944.70)		
	END FUND BALANCE - ALL FUNDS		3,995,226.12		4,105,759.24

08/04/2016

CHECK REGISTER FOR CITY OF CRYSTAL FALLS  
CHECK DATE FROM 07/01/2016 - 07/31/2016

Check Date	Check	Vendor Name	Description	Amount
Bank GEN GENERAL FUND				
07/06/2016	transfer	PAYROLL	PAYROLL ENDING 7-2-2016	\$ 45,509.97
07/07/2016	330(E)	HEALTH REIMBURSEMENT ACCOUNT	HEALTH REIMB	\$ 250.70
07/07/2016	331(E)	ALERUS FINANCIAL	RETIREEES INSURANCE FUND	\$ 1,000.00
07/07/2016	332(E)	STATE OF MI DEPT OF TREASURY	JUNE SALES TAX	\$ 6,085.32
07/11/2016	333(E)	GOOGLE APPS	EMAIL ACCOUNTS	\$ 60.00
07/13/2016	334(E)	HEALTH REIMBURSEMENT ACCOUNT	HEALTH REIMB	\$ 10.00
07/19/2016	transfer	PAYROLL	PAYROLL ENDING 7-16-2016	\$ 47,448.69
07/20/2016	335(E)	HEALTH REIMBURSEMENT ACCOUNT	HEALTH REIMB	\$ 3,394.39
07/20/2016	336(E)	ALERUS FINANCIAL	PENSION CONTRIBUTIONS	\$ 31,207.13
07/21/2016	337(E)	ELECTRIC UTILITY BOND RESERVE ACCT	QUARTERLY DEPOSIT	\$ 18,475.63
07/21/2016	338(E)	SEWER BOND INTEREST & REDEMPTION AC	QUARTERLY DEPOSIT	\$ 49,796.25
07/21/2016	339(E)	SEWER RRI ACCOUNT	QUARTERLY DEPOSIT	\$ 7,000.00
07/21/2016	340(E)	WATER BOND INTEREST & REDEMPTION AC	QUARTERLY DEPOSIT	\$ 60,717.50
07/21/2016	341(E)	WATER RRI ACCOUNT	QUARTERLY DEPOSIT	\$ 2,204.00
07/22/2016	342(E)	BLUE CROSS BLUE SHIELD	INSURANCE	\$ 15,122.81
07/25/2016	343(E)	WPPI	ELECTRIC RESALE	\$ 80,451.22
07/26/2016	344(E)	FRANCOTYP-POSTALIA INC	POSTAGE MACHINE	\$ 75.00
07/26/2016	345(E)	VISION SERVICE PLAN	VISION PLAN	\$ 153.07
07/27/2016	346(E)	HEALTH REIMBURSEMENT ACCOUNT	HEALTH REIMB	\$ 909.92
07/27/2016	347(E)	ALERUS FINANCIAL	RETIREE HEALTH CARE	\$ 1,000.00
07/01/2016	193998	DENNIS MITCHELL	MEDICAL BUY OUT	\$ 1,050.00
07/01/2016	193999	GEOFFREY LAWRENCE	ATTORNEY SERVICES	\$ - V
		Void Reason: CHECK LOST IN MAIL		
07/01/2016	194000	R MARK SIMEONI	INSURANCE BUY OUT	\$ 700.00
07/01/2016	194001	PAMELA WALDO	CITY HALL JANITORIAL SERVICES	\$ 600.00
07/01/2016	194002	ALEX SIMBOB	MEDICARE REBATE	\$ 231.12
07/01/2016	194003	BARBARA BENDA	MEDICARE REBATES	\$ 115.56
07/01/2016	194004	EMIL BICIGO	MEDICARE REBATES	\$ 231.12
07/01/2016	194005	EARL GIGSTEAD	MEDICARE REBATES	\$ 115.56
07/01/2016	194006	JULIUS SIMBOB	MEDICARE REBATE	\$ 231.12
07/01/2016	194007	MARLAND MARTWICK	MEDICARE REBATE	\$ 115.56
07/01/2016	194008	ROBERT GRAHAM	MEDICARE REBATE	\$ 231.12
07/01/2016	194009	JOSEPH SMOKEVITCH	MEDICARE REBATE	\$ 115.56
07/01/2016	194010	WALTER HAGGLUND	MEDICARE REBATE	\$ 231.12
07/07/2016	194011	FIRST NATIONAL BANK	ENERGY OPTIMIZATION PROGRAM	\$ - V
		Void Reason: Voided Check Range Void Utility		
07/07/2016	194012	FIRST NATIONAL BANK	ENERGY OPTIMIZATION PROGRAM	\$ 3,930.00
07/11/2016	194013	906 TECHNOLOGIES	ANNUAL PASSPORT	\$ 82.67
07/11/2016	194014	BARAGA TELEPHONE	PHONE CHARGES	\$ 906.02
07/11/2016	194015	BEN FRANKLIN	MATERIALS	\$ 39.19
07/11/2016	194016	BERTOLDI OIL	GAS AND OIL FROM VENDERS	\$ 4,562.48
07/11/2016	194017	BINK'S COCA-COLA BTLING CO	GOLF COURSE CONCESSIONS	\$ 253.08
07/11/2016	194018	BLOOM WHOLESALE	GOLF ITEMS FOR RESALE	\$ 22.30
			GOLF ITEMS FOR RESALE	\$ 68.29

			GOLF ITEMS FOR RESALE	\$	33.32
				\$	123.91
07/11/2016	194019	BORDER STATES ELECTRIC SUPPLY	EL-2944 BURNDY YHO-100	\$	73.06
			EL-2947 SWEETBRIAR CABLE	\$	1,270.00
			EL-2944 POLE TAMPER AND INSUL	\$	342.90
			EL-2949	\$	124.00
			EL-2944 POLE TAMPER AND INSUL	\$	1,497.98
				\$	3,307.94
07/12/2016	194020	GEOFFREY LAWRENCE	REPLACEMENT FOR LOST CHECK	\$	400.00
07/13/2016	194021	JANIE BANDACCARI	WIGWAM PARITAL REFUND	\$	25.00
07/13/2016	194022	CRYSTAL FALLS AUTO	MATERIALS	\$	186.26
07/13/2016	194023	CRYSTAL FALLS PHARMACY	EPI PENS AND GOLF COURSE SUPP	\$	1,263.94
07/13/2016	194024	CITY CLERK	UTILITY BILLS	\$	8,626.07
07/13/2016	194025	CRYSTAL LUMBER & HARDWARE	MATERIALS	\$	12.36
07/13/2016	194026	CRYSTAL FALLS TOWNSHIP	UTILITY BILL	\$	16,358.55
07/13/2016	194027	DELTA DENTAL	DENTAL PLAN	\$	895.04
07/13/2016	194028	DTE ENERGY	HEATING	\$	70.69
07/14/2016	194029	STEVE CARLSON	SERVICE DEPOSIT REFUND	\$	250.00
07/14/2016	194030	MARY ANN HARRINGTON	SECRETARIAL SERVICES	\$	100.00
07/18/2016	194031	CITY CLERK	ADMIN FEE	\$	541.51
07/18/2016	194032	FOREST PARK SCHOOL	SCHOOL OPERATIONS	\$	10,817.60
			SCHOOL BOND '05	\$	5,251.41
			SCHOOL BOND '08	\$	529.33
			SCHOOL BOND '12	\$	914.89
				\$	17,513.23
07/18/2016	194033	IRON COUNTY TREASURER	COUNTY OPERATIONS	\$	15,490.24
07/18/2016	194034	IRON COUNTY TREASURER	STATE ED	\$	14,454.40
07/18/2016	194035	DICKINSON-IRON INTERMEDIATE SCHOOL	ISD	\$	6,341.19
07/19/2016	194036	US POSTAL SERVICE	OFFICE ENVELOPES	\$	1,194.20
07/20/2016	194037	FIRST NATIONAL BANK	ATC CAPITAL CALL	\$	4,464.01
07/20/2016	194038	UNITED STATE TREASURY	PCORI FEES	\$	106.33
07/22/2016	194039	AIRGAS NORTH CENTRAL	MATERIALS FOR GARAGE	\$	54.00
07/22/2016	194040	ARAMARK UNIFORM SERVICES	UNIFORM SERVICES	\$	305.52
07/22/2016	194041	DAN'S OUTDOOR POWER PRODUCTS, INC.	MATERIALS	\$	91.35
07/22/2016	194042	DELTA DENTAL	DENTAL PLAN	\$	962.72
07/22/2016	194043	SARTORI'S SERVICE	TIRE REPAIR	\$	20.00
07/25/2016	194044	FARWEST LINE SPECIALTIES, LLC	EL-2958 BUCKET IMPACT TOOL HC	\$	156.00
07/25/2016	194045	INFOSEND	NEWSLETTER AND STATEMENT M	\$	919.93
07/25/2016	194046	MEYER YAMAHA LLC	2ND PAYMENT FOR GOLF CART LE	\$	1,300.00
07/25/2016	194047	MICHIGAN/WISCONSIN SPRING & BRAKE	REPAIR OF #31 PUBLIC WORKS	\$	61.91
07/25/2016	194048	NAPA AUTO PARTS	MATERIALS	\$	37.95
07/25/2016	194049	NORTHERN MICHIGAN UNIVERSITY	TRAINING FOR POLICE	\$	120.00

			TRAINING FOR POLICE	\$	240.00
				\$	360.00
07/25/2016	194050	NORTHERN CONCRETE INC	SIDEWALKS ON RIVER STREET	\$	3,450.00
07/25/2016	194051	NORTH COUNTRY WEBSITE DESIGN	WEB SITE	\$	28.00
07/25/2016	194052	OFFICE DEPOT	OFFICE SUPPLIES	\$	85.46
			OFFICE SUPPLIES	\$	77.90
			SUPPLIES	\$	29.99
			OFFICE SUPPLIES	\$	129.47
			POLICE OFFICE SUPPLIES	\$	48.99
				\$	371.81
07/25/2016	194053	PROFESSIONAL BENEFITS SERVICES	RETIREE MEDICARE D INSURANCE	\$	7,832.60
07/25/2016	194054	PITLIK & WICK INC	COLD MIX ASPHALT	\$	1,888.25
07/25/2016	194055	POMPS TIRE SERVICE INC.	TIRES FOR POLICE EXPEDITION	\$	462.52
07/25/2016	194056	RANGE TELECOMMUNICATIONS	EL-2957 PAGER	\$	60.00
07/25/2016	194057	ROBERT FABBRI	MILEAGE EXPENSE	\$	93.96
07/25/2016	194058	R & R PRODUCTS CO.	EQUIPMENT PARTS	\$	14.11
07/25/2016	194059	SARTORI'S SERVICE	TUBE INSTALLED FOR CEMETERY/E	\$	15.00
07/25/2016	194060	SLIVENSKY HARDWARE COMPANY	MATERIALS	\$	132.87
07/25/2016	194061	SMITH CASTINGS	POWER DAM REPAIR	\$	233.64
07/25/2016	194062	TOM STACHOWICZ	TRAVEL EXPENSE AND MATERIAL F	\$	110.60
07/25/2016	194063	STANDARD ELECTRIC COMPANY	EL-2951 FUSES	\$	87.40
07/25/2016	194064	THOMASSON COMPANY	EL-2952 POLES	\$	11,016.00
07/25/2016	194065	TRICO OPPORTUNITIES, INC.	POCKET PARK MAINTENANCE	\$	285.25
07/25/2016	194066	KINGSFORD ACE HARDWARE	MATERIALS	\$	147.14
07/25/2016	194067	WE ENERGIES	DISTRIBUTION FACILITY CHARGE	\$	5,622.00
07/25/2016	194068	WHITE WATER ASSOCIATES, INC.	LAGOON MONITORING	\$	117.00
			WATER ANALYSIS	\$	34.00
				\$	151.00
07/25/2016	194069	XEROX CORPORATION	COPIER USAGE	\$	211.96
07/26/2016	194070	44 NORTH	ADMIN FEES	\$	362.55
07/26/2016	194071	4 CONTROL INC.	POWER PLANT	\$	73.44
07/26/2016	194072	CARDMEMBER SERVICE	MISC CHARGES	\$	526.79
07/26/2016	194073	GREAT AMERICAN DISPOSAL COMPANY	TRASH REMOVAL	\$	410.12
07/26/2016	194074	GEI CONSULTANTS, INC.	SAW GRANT	\$	12,353.58
			SAW GRANT	\$	1,806.50
				\$	14,160.08
07/26/2016	194075	GREENCLIFF LAWN, LANDSCAPE,	CEDAR MULCH	\$	111.30
			CEDAR MULCH	\$	259.70

				\$	371.00
07/26/2016	194076	HORST DISTRIBUTING, INC.	GC282	\$	439.73
07/26/2016	194077	IRON COUNTY TREASURER	JULY BOR ADJUSTMENTS	\$	6.86
07/26/2016	194078	JUBILEE FOODS	UPS	\$	19.42
07/26/2016	194079	MI RURAL WATER ASSOC	ANNUAL MEMBERSHIP	\$	425.00
07/26/2016	194080	TECK SOLUTIONS, INC.	MONTHLY LABOR AND CONSULTIN	\$	524.00
07/28/2016	194081	CLIFFORD OSS	SERVICE DEPOSIT REFUND	\$	199.06
07/29/2016	194082	BLAGEC BROS	URINAL FOR FIRE HALL	\$	71.73
07/29/2016	194083	BLOOM WHOLESALE	GOLF ITEMS FOR RESALE	\$	65.40
			GOLF ITEMS FOR RESALE	\$	33.00
			GOLF ITEMS FOR RESALE	\$	15.55
				\$	113.95
07/29/2016	194084	CRYSTAL FALLS AUTO	MATERIALS	\$	586.11
07/29/2016	194085	CITY SALES	FIRE EXTINGUISHER INSPECTION	\$	280.25
07/29/2016	194086	SCOTT R. KENNEY, CPA	CONFERENCE WITH CITY MANAGE	\$	175.00
07/29/2016	194087	L & S ELECTRIC INC.	POWER PLANT	\$	196.00
07/29/2016	194088	POMPS TIRE SERVICE INC.	TRUCK #22	\$	498.00
07/29/2016	194089	REINDERS, INC.	EQUIPMENT REPAIR	\$	447.56
07/29/2016	194090	TOOL TIME RENT ALL INC.	SEWER EQUIPMENT RENTAL	\$	176.40
07/29/2016	194091	UTILITY SALES & SERVICE	EL-2950 #6 BUCKET TRUCK LEVELL	\$	1,312.43
07/29/2016	194092	CITY CLERK	ADMIN FEES	\$	506.68
07/29/2016	194093	FOREST PARK SCHOOL	SCHOOL OPERATIONS	\$	15,239.11
			SCHOOL BOND '05	\$	4,333.04
			SCHOOL BOND '08	\$	436.88
			SCHOOL BOND '12	\$	754.98
				\$	20,764.01
07/29/2016	194094	IRON COUNTY TREASURER	STATE ED	\$	11,926.52
07/29/2016	194095	IRON COUNTY TREASURER	COUNTY ALLOCATIONS	\$	12,781.18
07/29/2016	194096	DICKINSON-IRON INTERMEDIATE SCHOOL	ISD	\$	5,232.30
07/29/2016	194097	BARAGA TELEPHONE	PHONE CHARGES	\$	894.57
07/29/2016	194098	CITY CLERK	GAS AND OIL	\$	2,311.38

GEN TOTALS:

(2 Checks Voided)

Total of 119 Disbursements:

\$ 588,613.36

**Crystal Falls Police Department  
401 Superior Avenue  
Crystal Falls, MI 49920  
Report for July 2016**

**Chief Tim Bean  
(906) 875-3012  
(906) 875-3039 (Fax)**

## **July 2016 Report**

**Total Complaints: 131**

**Total Arrests: 6**

**Total Parking Tickets Issued: 0**

**Total Assists Outside City Limits: 0**

**Total miles logged on Patrol: 1,426**

**Miles on 2008 Chevrolet Impala: 3**

**Current Mileage: 89,441**

**Miles on 2006 Ford Expedition: 1,423**

**Current Mileage: 107,745**

**Road Permits Issued: None**

**Trainings Attended: Bean and Reid- Firearms Qualifications**

**Summary of Complaints:**

FILE CLASS	TOTAL
11008- SEXUAL ASSAULT-FORCIBLE CONTACT	1
13001- ASSAULT/NON-AGGRAVATED	2
13003- INTIMIDATION/STALKING	1
22003- BURGLARY-UNLAWFUL ENTRY	2
23007- LARCENY-OTHER	4
29000- PROPERTY DAMAGE	1
38003- FAMILY OFFENSE	2
42000- DRUNKENESS	1
50000- OBSTRUCTING JUSTICE	4
54002- OPERATE UNDER THE INFLUENCE	1
55000- HEALTH AND SAFETY	1
57002- INVASION OF PRIVACY	1
62000- CONSERVATION	4
70001- JUVENILE COMPLAINT	1
73000- MISCELLANEOUS CRIMINAL	12
93001- TRAFFIC ACCIDENT	1
93003- TRAFFIC COMPLAINT/VIOLATION	15
93005- TRAFFIC INVESTIGATION	5
93006- TRAFFIC POLICING	2
94002- FALSE ALARM	2
98003- PROPERTY INSPECTION	39
98006- CIVIL DISPUTE	4
98007- SUSPICIOUS SITUATION	2
98008- LOST/FOUND PROPERTY	4
99002- NATUAL DEATH	1
99008- ASSISTANCE	18
<b>TOTAL</b>	<b>131</b>

**Traffic Citation/Warning Report**

Date	File Class Codes	Officer	Address
07/01/16	93003- TRAFFIC WARNING	TB	SUPERIOR AVENUE
07/01/16	93003- TRAFFIC WARNING	RR	SUPERIOR AVENUE
07/01/16	93003- TRAFFIC WARNING	RR	EAST SUPERIOR AVENUE
07/02/16	93003- TRAFFIC WARNING	TB	SUPERIOR AVENUE

07/03/16	93003-TRAFFIC WARNING	TB	SUPERIOR AVENUE
07/05/16	93003-TRAFFIC WARNING	RR	SUPERIOR AVENUE
07/09/16	93003-TRAFFIC WARNING	RR	FAIRBANKS
07/14/16	93003-TRAFFIC WARNING	TB	CRYSTAL AVENUE AND BRIAR HILL
07/15/16	93003-TRAFFIC WARNING	RR	POWER PLANT ROAD
07/21/16	93003-TRAFFIC WARNING	RR	LOGAN STREET
07/24/16	93003-TRAFFIC WARNING	RR	SUPERIOR AVENUE
07/27/16	93003-TRAFFIC WARNING	RR	CRYSTAL AVENUE AND BRIAR HILL
07/29/16	93003-TRAFFIC WARNING	RR	FAIRBANKS

**Ordinance Violations/Warnings**

<b>Blight</b>	<b>2</b>
<b>Junk Car</b>	<b>3</b>
<b>Grass</b>	<b>0</b>

**Arrest Report**

<b>Date</b>	<b>Officer Arrest #</b>	<b>File Class Code</b>
07/13/16	44A-16	93003- FAIL TO YIELD
07/20/16	45A-16	22003- UNLAWFUL ENTRY
07/20/16	46A-16	23007- UNLAWFUL DRIVING AWAY
07/20/16	47A-16	93003- CARELESS DRIVING
07/20/16	48A-16	54002- OPERATE WHILE INTOXICATED
07/29/16	49A-16	50000- OBSTRUCTING JUSTICE

**CHIEF TIM BEAN**

# July 2016

## Electrical Department Summary

### By Dave Graff

Tasks completed by the electrical department include the following:

1. Distribution system upgrades.
2. Brushing and line clearing.
3. Vehicle maintenance.
4. Identified miss dig locates.
5. Power plant inspections.
6. Water samples, water reports
7. Memorial day flags
8. Outage restoration/service calls.
9. Routine street light bulb replacements.
10. Electric service installation and upgrades.

**Streetlight poles:** Streetlight poles on the bottom of Superior Ave and East Superior Ave have been getting repainted to match the black streetlight poles on the rest of our major streets. This is to complete the project that was started three years ago. This is a very labor intensive project, including take down and set up, grinding, washing, POR paint base coat, and 2 coats of hard nose paint. The goal is to get 5 to 7 years of life before having to revisit the poles.

**FERC Inspection:** We had a power plant safety inspection by the Federal Energy Regulatory Commission (FERC) on June 15. This is a scheduled inspection which occurs every three years. We received the final report, in which they noted that there were no major deficiencies.

**Power Plant:** Turbine No. 1 was taken out of service, dewatered and maintenance was completed to determine why it was not stopping when the wicket gates were fully closed. We determined that a full replacement of links, bolts, pins and bushings were required. The last time this was done was in 1983. The electric department will be doing the majority of the work, but an outside contractor is needed to do some alignment and boring inside the turbine. Bid evaluation and a contractor will be chosen this week. New parts are getting machined and fabricated as well. This also went out for bids, and a machine shop has been chosen. Anticipated cost for the parts and contractor will be around \$12,000 total. Besides the turbine we also are putting new brake shoes on the machine, and tested the governor system.

**Power Outages:** With summer there is typically an increase with power outages and service restoration work. This summer is no different as July saw an increase in power outage service restoration work.

**Mutual Aid:** The City of Wakefield called requesting electrical crews to assist with the electrical power restoration after a major storm went through their system in July. We sent a crew as part of the Mutual Aid assist program for 3 long days of restoration work. Wakefield City Manager called back after the work was completed, as well as their electric supervisor with a very big and sincere thank you. Great job Dan and Robert!

A meeting of the Crystal Falls Planning Commission was held on Tuesday, July 12, 2016, at 6:03 p.m. in the City Council Chambers at City Hall.

Present: Commissioners Harold Robbe, Volney Ponchaud, Carol Azan, Patrick Reagan, Mark Ahola, and Patrick Sommers (arrived at 6:20 pm.)

Absent: Commissioners Jeff Hagglund and Todd Leohr. (There is currently 1 vacancy on this commission).

Also Present: Tara Peltoma (Secretary)

Commissioner Ahola moved, seconded by Commissioner Reagan, to approve the minutes of the Planning Commission meeting of May 17, 2016 as written.

Motion Carried.

There were no public comments.

Commissioner Ahola moved, seconded by Commissioner Robbe, to nominate Carol Azan for Chairperson.

Motion Carried.

Commissioner Ahola moved, seconded by Commissioner Reagan, to nominate Harold Robbe for Vice Chairperson.

Motion Carried.

Chairperson Azan along with the rest of the Commissioners welcomed Commissioner Ponchaud.

There was a discussion of the recreational plan from Portland, MI. The current City of Crystal Falls' recreational plan expires on December 31, 2016. Commissioner Reagan will make up a survey for the residents and the other Commissioners will provide suggestions before the surveys are sent out with the utility bills.

There was a discussion of the existing sign ordinance. Commission Reagan will create a sign permit draft to be looked at for next meeting. Commissioners will also look into Portland, MI's sign ordinance and bring suggestions and or comments for next meeting.

Chairperson Azan set the next meeting of the Planning Commission to be Tuesday, September 27, 2016 at 6 p.m.

Meeting adjourned at 7:13 p.m.

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Carol Azan, Chairperson

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Tara L. Peltoma, Secretary

# Crystal Falls Fire Department

401 Superior Ave. - Crystal Falls, MI 49920

(906) 875-5555

Month of July 2016

The Department answered a total of Three fire calls, consisting of:

**1. 128 Hope mine Rd, Shawn Bortolini Res. Structure Fire. 7/22**

**2. 4<sup>th</sup> and michigan Ave , grass fire 7/4**

**3. 400 Superior Ave, Elevator malfunction(Man Stuck in)**

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

7. \_\_\_\_\_

Approximately 57 man-hours were spent in fighting the fires.

The Department held 1 practice and/or training sessions during the month.

***Other remarks:*** Department Toured the Fortune lake Bible Camp

Gasoline:

Diesel:

Oil:

Ray Niemi, Chief  
Crystal Falls Fire Dept.

CRYSTAL FALLS BUSINESS ASSOCIATION

MINUTES

TUESDAY, JUNE 14, 2016

Meeting called to order at 5:00 p.m.

PRESENT: Patrick Reagan, Pat Sommers, Terrie Petrilli, Jen Sarder, Olga Oloier, and Dave Sherby

Pat Somers made a motion to accept the May 10 minutes, Olga Oloier seconded. Ayes – all Nays – none

Olga Oloier made a motion to accept the June 14 agenda, Jen Sarder seconded. Ayes – all Nays – none

Olga Oloier reported the balance is \$28,227.27 as of May 31, 2016. Olga Oloier also reported that there are currently 10 sponsors for the Bass Run, 9 have paid. A check for \$250 was also received. Terrie Petrilli made a motion to accept the Treasurers Report, Jen Sarder seconded. Ayes – all Nays – none.

Dave Sherby reported that it will take 2 – 3 weeks to get the bags imprinted. The Crystal Falls Business Association, address, and website information will be on the bags. A motion was made by Olga Oloier to order 1,000 bags for \$400 plus \$35 - \$50 set up charge. Terrie Petrilli seconded the motion. Ayes – all Nays – none

T-shirts were ordered. 90 small, 100 medium, 50 large, and 20 extra-large. It was decided that we would sell previous years shirts for \$5.00 at the Bass Run.

It was decided to order 4 trophies for the Bass Run. 2 for overall Female for each division, and 2 for overall Male for each division. The price not to exceed \$100.

Terrie Petrilli will draft a letter to be mailed to members asking for help, and also if they are interested in inserting a coupon, etc. in the bags for the Bass Run.

Terrie Petrilli made a motion to donate \$50 to the 4-H Sharpshooters, who are requesting funds. Motion died for lack of support.

Terrie Petrilli made a motion to change the meeting time to 5:00 p.m. for now on. Pat Sommers seconded the motion. Ayes – all Nays – none

Patrick Reagan has agreed to MC the Bass Run.

Our next meeting will be on Tuesday, June 28 at 5:00 at Runkle Lake to discuss the details of the Bass Run. All volunteers are encouraged to attend.

Meeting adjourned at 6:00 p.m.

Respectfully submitted,

The regular monthly meeting of the Board of Trustees of the Crystal Falls District Community Library was held on Monday, April 25<sup>th</sup>, 2016 in the meeting room of the library. Present were board members Susie Simeoni, Helen Barnett, Staria Syrjanen, Deb Divoky, Deb Grabowski, Lisa Koon-Bloomberg, Joan Mussatto, Susie Schwedler and Director Mary Jean Thoreson.

President Simeoni called the meeting to order at 12:30 p.m. CST. There were no additions or corrections to the agenda. There was no public participation.

On a motion by Susie Schwedler, the board approved the March 21<sup>st</sup>, 2016 minutes. On a motion by Susie Schwedler, the board approved the March, 2016 financial report.

**DIRECTOR'S REPORT:**

The Director was instructed to call Gary Hanttula to check the furnace and the duct work. The Director was instructed to put an ad in the paper to advertise for a library clerk for 6 to 10 ½ hours/week. Susie Schwedler made a motion to give Lorraine Wirtanen a pay increase to \$13/hour and the title "Assistant Director" effective May 2<sup>nd</sup>, 2016. Deb Divoky seconded and a voice vote was taken: Mussatto, yes; Koon-Bloomberg, yes; Syrjanen, yes; Barnett, yes; Divoky, yes; Schwedler, yes; Grabowski, yes; and Simeoni, yes. The motion passed.

There was no **Old Business** to discuss.

**NEW BUSINESS:**

Joan Mussatto reported that she received a copy of the equalization report. According to the report the taxable value for the district increased by \$670,000.

The next regular meeting will be held on May 23<sup>rd</sup>, 2016 at 12:30 p.m. CST.

The meeting adjourned at 1:00 p.m. CST.

*Mary J. Thoreson*

Mary Jean Thoreson,  
Recording Secretary for the Board

**COPY**

The regular monthly meeting of the Board of Trustees of the Crystal Falls District Community Library was held on May 23<sup>rd</sup>, 2016 in the meeting room of the library. Present were board members Susie Simeoni, Helen Barnett, Deb Divoky and Assistant Director Lorraine Wirtanen. Absent were Staria Syrjanen (excused), Deb Grabowski (excused), Joan Mussatto (excused), Susie Schwedler (excused) and Lisa Koon-Bloomburg (not excused).

Due to lack of a quorum, no official business was conducted.



Lorraine Wirtanen,  
Assistant Director

CRYSTAL FALLS DISTRICT COMMUNITY LIBRARY  
 FINANCIAL REPORT  
 FOR PERIOD ENDED APRIL 30, 2016

**COPY**

	MONTH	YEAR TO DATE	ANNUAL BUDGET	% BUDGET EARNED/SPENT	
<b>REVENUES</b>					
1-40401	Property taxes	21.00	116,014.26	136,000.00	85.30%
1-40401-1	Other taxes	116.20	131.96	0.00	~
1-40402	Penal fines	0.00	0.00	14,000.00	0.00%
1-40403	Interest	78.49	443.07	800.00	55.38%
1-40404	Sales	125.00	563.51	1,000.00	56.35%
1-40405	Staff sales	10.42	10.42	0.00	~
1-40406	Non-resident fees	30.00	385.00	1,000.00	38.50%
1-40407	Donations	0.00	111.58	2,000.00	5.58%
1-40408	State aid	1,121.50	1,121.50	1,500.00	74.77%
1-40409	Grants	0.00	0.00	0.00	~
1-40410	DVD income	218.55	928.25	3,000.00	30.94%
1-40411	Late book fines	220.00	758.00	2,000.00	37.90%
1-40412	ILL services	9.00	49.00	100.00	49.00%
1-40413	ACFA copies	0.00	240.00	240.00	100.00%
1-40415	Library copies	203.70	677.60	1,500.00	45.17%
1-40416	Fax income	59.00	297.50	600.00	49.58%
1-40417	USF funds	0.00	0.00	412.00	0.00%
1-40800	Damaged material revenues	0.00	68.49	100.00	68.49%
	<b>TOTAL REVENUE</b>	<b>2,212.86</b>	<b>121,800.14</b>	<b>164,252.00</b>	<b>74.15%</b>
<b>EXPENDITURES</b>					
1-50605	Salary - Librarian	1,726.59	7,529.77	26,806.00	28.09%
1-50620	Salaries - staff	4,331.70	17,730.14	58,165.00	30.48%
1-50620P	Salaries - program	0.00	0.00	600.00	0.00%
1-50621	FICA	472.33	1,468.89	6,500.00	22.60%
1-50621P	FICA - programs	0.00	0.00	46.00	0.00%
1-50701	Memberships	560.75	800.75	1,800.00	44.49%
1-50702	Postage	119.08	199.45	1,000.00	19.95%
1-50703	Telephone	74.83	301.98	1,000.00	30.20%
1-50704	Utilities	480.29	2,314.98	9,000.00	25.72%
1-50705	Internet	1,140.71	1,140.71	1,200.00	95.06%
1-50720	Computer supplies	37.14	354.81	1,800.00	19.71%
1-50727	Supplies	2,257.88	3,978.99	11,500.00	34.60%
1-50739	Computerized card system	634.03	1,268.06	2,500.00	50.72%
1-50740	Books	569.52	3,439.99	12,600.00	27.30%
1-50741	Book collection supplies	0.00	288.44	2,300.00	12.54%
1-50742	Reference books	0.00	0.00	50.00	0.00%
1-50744	Large print books	19.19	570.60	2,700.00	21.13%
1-50745	Magazines	47.85	333.57	1,380.00	24.17%
1-50746	Newspapers	85.50	348.82	1,200.00	29.07%
1-50750	Compact discs - music	14.99	176.50	800.00	22.06%
1-50751	Compact discs - books	0.00	777.98	3,500.00	22.23%
1-50755	Downloadable books	0.00	0.00	450.00	0.00%
1-50770	DVD expense	618.05	2,323.52	6,000.00	38.73%
1-50800	Damaged materials expense	0.00	24.70	200.00	12.35%
1-50801-1	Professional fees - bookkeeping	826.25	1,216.25	4,500.00	27.03%
1-50801-2	Professional fees - audit	0.00	4,228.30	4,200.00	100.67%
1-50801-3	Professional fees - other	0.00	0.00	500.00	0.00%
1-50860	Seminar/expenses	0.00	0.00	100.00	0.00%
1-50910	Insurance	0.00	0.00	3,400.00	0.00%
1-50930	Repairs and maint - equipment	0.00	0.00	1,000.00	0.00%
1-50931	Repairs and maint - bldg & grounds	301.04	1,524.82	3,500.00	43.57%
1-50932	Bldg improvements/small equipment	100.99	100.99	1,000.00	10.10%
1-50950	Library programs	97.45	723.69	2,000.00	36.18%
1-50960	Library publicity	132.75	170.34	500.00	34.07%
1-50970	OCLC services	0.00	0.00	0.00	~
1-50975	Miscellaneous	0.00	30.00	150.00	20.00%
1-50978	Capital outlay	0.00	0.00	2,000.00	0.00%
	<b>TOTAL EXPENDITURES</b>	<b>14,648.91</b>	<b>53,367.04</b>	<b>175,947.00</b>	<b>30.33%</b>
	<b>REVENUES IN EXCESS OF EXPENDITURES</b>	<b>(12,436.05)</b>	<b>68,433.10</b>	<b>(11,695.00)</b>	

CRYSTAL FALLS DISTRICT COMMUNITY LIBRARY  
 FINANCIAL REPORT  
 FOR PERIOD ENDED MAY 31, 2016

COPY

	MONTH	YEAR TO DATE	ANNUAL BUDGET	% BUDGET EARNED/SPENT	
<b>REVENUES</b>					
1-40401	Property taxes	9,446.19	125,460.45	136,000.00	92.25%
1-40401-1	Other taxes	1,596.97	1,728.93	0.00	~
1-40402	Penal fines	0.00	0.00	14,000.00	0.00%
1-40403	Interest	71.82	514.89	800.00	64.36%
1-40404	Sales	112.50	676.01	1,000.00	67.60%
1-40405	Staff sales	0.00	10.42	0.00	~
1-40406	Non-resident fees	140.00	525.00	1,000.00	52.50%
1-40407	Donations	0.00	111.58	2,000.00	5.58%
1-40408	State aid	0.00	1,121.50	1,500.00	74.77%
1-40409	Grants	0.00	0.00	0.00	~
1-40410	DVD income	211.90	1,140.15	3,000.00	38.01%
1-40411	Late book fines	172.25	930.25	2,000.00	46.51%
1-40412	ILL services	2.00	51.00	100.00	51.00%
1-40413	ACFA copies	0.00	240.00	240.00	100.00%
1-40415	Library copies	187.10	864.70	1,500.00	57.65%
1-40416	Fax income	66.50	364.00	600.00	60.67%
1-40417	USF funds	0.00	0.00	412.00	0.00%
1-40800	Damaged material revenues	0.00	68.49	100.00	68.49%
	<b>TOTAL REVENUE</b>	<b>12,007.23</b>	<b>133,807.37</b>	<b>164,252.00</b>	<b>81.46%</b>

**EXPENDITURES**

1-50605	Salary - Librarian	1,108.11	8,637.88	26,806.00	32.22%
1-50620	Salaries - staff	6,611.16	24,341.30	58,165.00	41.85%
1-50620P	Salaries - program	0.00	0.00	600.00	0.00%
1-50621	FICA	463.46	1,932.35	6,500.00	29.73%
1-50621P	FICA - programs	0.00	0.00	46.00	0.00%
1-50701	Memberships	401.04	1,201.79	1,800.00	66.77%
1-50702	Postage	24.58	224.03	1,000.00	22.40%
1-50703	Telephone	76.04	378.02	1,000.00	37.80%
1-50704	Utilities	655.50	2,970.48	9,000.00	33.01%
1-50705	Internet	0.00	1,140.71	1,200.00	95.06%
1-50720	Computer supplies	0.00	354.81	1,800.00	19.71%
1-50727	Supplies	565.70	4,544.69	11,500.00	39.52%
1-50739	Computerized card system	0.00	1,268.06	2,500.00	50.72%
1-50740	Books	1,073.75	4,513.74	12,600.00	35.82%
1-50741	Book collection supplies	284.71	573.15	2,300.00	24.92%
1-50742	Reference books	0.00	0.00	50.00	0.00%
1-50744	Large print books	0.00	570.60	2,700.00	21.13%
1-50745	Magazines	47.99	381.56	1,380.00	27.65%
1-50746	Newspapers	320.70	669.52	1,200.00	55.79%
1-50750	Compact discs - music	0.00	176.50	800.00	22.06%
1-50751	Compact discs - books	948.54	1,726.52	3,500.00	49.33%
1-50755	Downloadable books	450.00	450.00	450.00	100.00%
1-50770	DVD expense	490.85	2,814.37	6,000.00	46.91%
1-50800	Damaged materials expense	0.00	24.70	200.00	12.35%
1-50801-1	Professional fees - bookkeeping	0.00	1,216.25	4,500.00	27.03%
1-50801-2	Professional fees - audit	0.00	4,228.30	4,200.00	100.67%
1-50801-3	Professional fees - other	0.00	0.00	500.00	0.00%
1-50860	Seminar/expenses	81.00	81.00	100.00	81.00%
1-50910	Insurance	811.00	811.00	3,400.00	23.85%
1-50930	Repairs and maint - equipment	253.91	253.91	1,000.00	25.39%
1-50931	Repairs and maint - bldg & grounds	164.28	1,689.10	3,500.00	48.26%
1-50932	Bldg improvements/small equipment	0.00	100.99	1,000.00	10.10%
1-50950	Library programs	5.66	729.35	2,000.00	36.47%
1-50960	Library publicity	0.00	170.34	500.00	34.07%
1-50970	OCLC services	0.00	0.00	0.00	~
1-50975	Miscellaneous	0.00	30.00	150.00	20.00%
1-50978	Capital outlay	0.00	0.00	2,000.00	0.00%
	<b>TOTAL EXPENDITURES</b>	<b>14,837.98</b>	<b>68,205.02</b>	<b>175,947.00</b>	<b>38.76%</b>

REVENUES IN EXCESS  
 OF EXPENDITURES (2,830.75) 65,602.35 (11,695.00)

CRYSTAL FALLS DISTRICT COMMUNITY LIBRARY  
FINANCIAL REPORT  
FOR PERIOD ENDED JUNE 30, 2016

COPY

	MONTH	YEAR TO DATE	ANNUAL BUDGET	% BUDGET EARNED/SPENT
<b>REVENUES</b>				
1-40401 Property taxes	(50.79)	125,409.66	136,000.00	92.21%
1-40401-1 Other taxes	0.00	1,728.93	0.00	-
1-40402 Penal fines	0.00	0.00	14,000.00	0.00%
1-40403 Interest	246.66	761.55	800.00	95.19%
1-40404 Sales	62.75	738.76	1,000.00	73.88%
1-40405 Staff sales	0.00	10.42	0.00	-
1-40406 Non-resident fees	85.00	610.00	1,000.00	61.00%
1-40407 Donations	0.00	111.58	2,000.00	5.58%
1-40408 State aid	0.00	1,121.50	1,500.00	74.77%
1-40409 Grants	0.00	0.00	0.00	-
1-40410 DVD income	219.25	1,359.40	3,000.00	45.31%
1-40411 Late book fines	156.25	1,086.50	2,000.00	54.33%
1-40412 ILL services	2.00	53.00	100.00	53.00%
1-40413 ACFA copies	0.00	240.00	240.00	100.00%
1-40415 Library copies	166.90	1,031.60	1,500.00	68.77%
1-40416 Fax income	46.50	410.50	600.00	68.42%
1-40417 USF funds	0.00	0.00	412.00	0.00%
1-40800 Damaged material revenues	0.00	68.49	100.00	68.49%
<b>TOTAL REVENUE</b>	<b>934.52</b>	<b>134,741.89</b>	<b>164,252.00</b>	<b>82.03%</b>
<b>EXPENDITURES</b>				
1-50605 Salary - Librarian	1,245.56	9,883.44	26,806.00	36.87%
1-50620 Salaries - staff	4,865.32	29,206.62	58,165.00	50.21%
1-50620P Salaries - program	65.00	65.00	600.00	10.83%
1-50621 FICA	590.50	2,522.85	6,500.00	38.81%
1-50621P FICA - programs	0.00	0.00	46.00	0.00%
1-50701 Memberships	0.00	1,201.79	1,800.00	66.77%
1-50702 Postage	5.44	229.47	1,000.00	22.95%
1-50703 Telephone	74.72	452.74	1,000.00	45.27%
1-50704 Utilities	629.91	3,600.39	9,000.00	40.00%
1-50705 Internet	0.00	1,140.71	1,200.00	95.06%
1-50720 Computer supplies	0.00	354.81	1,800.00	19.71%
1-50727 Supplies	3.08	4,547.77	11,500.00	39.55%
1-50739 Computerized card system	0.00	1,268.06	2,500.00	50.72%
1-50740 Books	817.77	5,331.51	12,600.00	42.31%
1-50741 Book collection supplies	103.19	676.34	2,300.00	29.41%
1-50742 Reference books	0.00	0.00	50.00	0.00%
1-50744 Large print books	670.26	1,240.86	2,700.00	45.96%
1-50745 Magazines	49.94	431.50	1,380.00	31.27%
1-50746 Newspapers	94.50	764.02	1,200.00	63.67%
1-50750 Compact discs - music	0.00	176.50	800.00	22.06%
1-50751 Compact discs - books	0.00	1,726.52	3,500.00	49.33%
1-50755 Downloadable books	0.00	450.00	450.00	100.00%
1-50770 DVD expense	505.43	3,319.80	6,000.00	55.33%
1-50800 Damaged materials expense	0.00	24.70	200.00	12.35%
1-50801-1 Professional fees - bookkeeping	703.75	1,920.00	4,500.00	42.67%
1-50801-2 Professional fees - audit	0.00	4,228.30	4,200.00	100.67%
1-50801-3 Professional fees - other	0.00	0.00	500.00	0.00%
1-50860 Seminar/expenses	0.00	81.00	100.00	81.00%
1-50910 Insurance	(42.00)	769.00	3,400.00	22.62%
1-50930 Repairs and maint - equipment	(180.00)	73.91	1,000.00	7.39%
1-50931 Repairs and maint - bldg & grounds	109.18	1,798.28	3,500.00	51.38%
1-50932 Bldg improvements/small equipment	0.00	100.99	1,000.00	10.10%
1-50950 Library programs	580.00	1,309.35	2,000.00	65.47%
1-50960 Library publicity	0.00	170.34	500.00	34.07%
1-50970 OCLC services	0.00	0.00	0.00	-
1-50975 Miscellaneous	40.50	70.50	150.00	47.00%
1-50978 Capital outlay	0.00	0.00	2,000.00	0.00%
<b>TOTAL EXPENDITURES</b>	<b>10,932.05</b>	<b>79,137.07</b>	<b>175,947.00</b>	<b>44.98%</b>
<b>REVENUES IN EXCESS OF EXPENDITURES</b>	<b>(9,997.53)</b>	<b>55,604.82</b>	<b>(11,695.00)</b>	

## Board Minutes for January 25, 2016

**Present:** Wilma Kallie, Michelle Graves, Betty Soderberg, Paul Dalpra, Gloria Frederickson, Charlie Sandstrom, Dave Sherby, Pat Milliron, Nancy Hay, Maxine Henry, George Peterson

**Call to Order:** Wilma gave the call to order. She passed around a paper for people to sign up for volunteer hours.

**Additions to the Agenda:** We received two thank you notes from Shirley Beck and the Forest Park Music Boosters.

**Secretary's Report:** The board accepted pro-tem Betty Soderberg's report.

**Treasurer's Report:** After the PayPal balance of \$365.85 was added to the theatre's balance, we have \$67,282.98. Edward Jones stands at \$24,476.98. The board accepted the treasurer's report.

**Costume Closet Report:** Gloria will supply Medicare with over 100 fancy dresses for the Valentine's Ball. Also, she will furnish the items for the Last Supper in Felch. The board accepted the Costume Closet's report.

**Old Business:** Seth Waters, our new stage manager, asked for \$1200 in non-refundable deposits for the coming season. He will get \$2400 for the season. Two of the programs don't need much staging, but some of the others need a lot more. He has been working with Charlie prior to this and is excellent.

Pat, Michelle, and Paul<sup>Betty</sup> will be the committee for board replacements.

Restoration of the posters is complete. The board viewed them and they are lovely. They still need framing.

We will renew with Frog Country and will spend \$123.75 in ads and find another party to share the expense. This will go to the Booklet and be worth two drawings.

**Fund Raising/Grants:** We received the check for 2016 Missoula. Also, MCACA's final reports were completed and the balance received.

We received \$1880 for the mixer and monitor from DCACF. The grant will cover expenses.

**Program Committee:** The Gem of the Season is almost ready. May 22 is Bill Hassey Orchestra (free for Gem ticket-holders); June 5 is Belting Babes of Broadway; June 19 is a silent movie with Dave Wickerham; July 1 is Glen Miller Orchestra; July 17 is Drive South/True Falsettos; July 31 is Frank Sinatra and Company; August 14 is Phil Lynch Quartet; August 8 is an organ concert with Dave Wickerham; September 11 is Fredrick Moyer on the piano.

In addition we have the Air Force Band coming on April 17; Bloop Brothers; Dakota; and the Christmas program.

DISCA-RSVP wants to select from three Gem of the Season performances and purchase 200 tickets.

We are wondering if local talent would be good for the Sunset Serenade programs; June 8, July 13, August 10, and September 14. George Peterson will coordinate.

West End Players will be touring the theatre.

**Property Committee:** Pat will continue cleaning the theatre and managing concessions.

**Organ/Piano Committee:** We received \$500 from the Westins.

**New Business:** Glen Westin will be honored at the basketball game February 19 as one of the team members who won the 1956 state championship. Glen and Bonnie are great supporters of the theatre and if you can come I'm sure he would appreciate it.

A new budget was brought to the meeting. A report was enclosed.

The board approved the purchase of new curtains for the back of the stage for \$1750. (Charlie recommended; Michelle seconded; board approved.)

The credit card would be for the use of the Crystal Theatre Board.

**Adjourn:** Wilma recommended; Michelle seconded; board approved. The next meeting will be February 22, 2016.

Following the regular board meeting President, Wilma Kallies called a special meeting to elect officers. The board approved the election of Wilma Kallies – president, Paul Dalpra – vice president, Nancy Hay – treasurer, and Maxine Henry – secretary. Betty moved and Pat seconded.

## Board Minutes for February 22, 2016

**Present:** Paul Dalpra, Gloria Fredrickson, Michelle Graves, Maxine Henry, Wilma Kallies, Pat Milliron, Charlie Sandstrom, Dave Sherby, Betty Soderberg

**Absent:** Nancy Hay

**Call to Order:** President Wilma Kallies called the meeting to order at 6:05 at the City Hall meeting room.

**Secretary's Report:** Accepted as amended. Costume Closet will not furnish items to church in Felch. Betty Soderberg added to committee for board replacements.

**Treasurer's Report:** The balance as of January 25, 2016 is \$67,440.44. Edward Jones balance as of 12/31/15 is \$24,216.68. Total Gem receipts to date is \$9,675.00. The board accepted the treasurer's report. The board recommended that Nancy keep the Costume Closet checking account separate.

**Costume Closet Report:** Accepted.

**Old Business:** Wilma will check with Michelle on volunteer liability forms.

AED Unit instruction will be done in the spring when all board members are available.

Wilma made a motion and Maxine seconded to hire Angie Dohl contingent on a compensation agreement. Approved.

Paul made a motion to have Gene Waldo become a member of the board. Michelle seconded. Approved.

Michelle will change the marquee.

Paul motioned and Michelle seconded for an ELAN credit card for the theatre (FNB) with multiple users was approved.

Scott Kenny takes care of the 990 forms for C01c3 status. The report is due in May.

Michelle will check on our capability to accept credit cards in the ticket booth and concessions.

Compensation for stage managers was \$2400 for Seth Waters for most of the Gem shows and \$18 per hour plus travel for Greg Hunt. Charlie will do the Air Force band and Bill Hassey show. It was recommended we keep the managers within \$3000 to \$3500 for the current year.

Wilma is working on a MCACA grant for Beethoven and Banjos and a DACF grant for stage curtains.

Charlie and Wilma are working on the Missoula Children's Theatre performance. George Peterson will organize the Second Wednesday's Sunset Serenades. Adam of West End Players toured the theatre.

**Property:** Wilma is checking on when the final report is due for the mixer and monitor.

**New Business:** A motion was made by Betty and seconded by Paul to transfer \$10,000 to the Edward Jones account. Approved.

Betty motioned and Michelle seconded to appoint Charlie Sandstrom as an ex-officer member of the board was approved. Charlie is working with RSVP on a ticket price. We will be represented at the April 16 Home Show in Iron River.

**Next meeting:** March 28, 2016 at 6:00 at the City Hall.

**Adjourn:** The meeting adjourned at 7:30 p.m.

Respectfully Submitted,

Betty Soderberg

## **Board Minutes for March 28, 2016**

**Present:** Angie Dohl, Gloria Fredrickson, Michelle Graves, Nancy Hay, Wilma Kallies, Pat Milliron, Charlie Sandstrom, Dave Sherby, Betty Soderberg, Gene Waldo, Ruth Warmanen

**Absent:** Paul Dalpra

**Call to Order:** President Wilma Kallies called the meeting to order at 6:00 p.m. at the City Hall meeting room.

**Additions to Agenda:** Approve Ruth Warmanen as board member and Betty Soderberg as secretary. Volunteer hours and RSVP time sheets were passed around.

**Secretary's Report:** The report was approved.

**Treasurer's Report:** The report was accepted with corrections to the February report. Balance to date is \$54,948.99. Edward Jones balance \$24,281.00. The total Gem sales to date is \$10,045.00.

**Costume Closet Report:** Report accepted.

**Old Business:** We will have a member of the Red Cross instruct us on the AED Unit either at a special meeting or early at a meeting.

Michelle will update the volunteer's liability forms and has laminated the directions and procedures for changing the marquee. They will be left upstairs because there is no antenna.

Michelle moved that Ruth Warmanen be appointed to fill the unexpired term of Maxine Henry. Betty seconded, motion approved.

Michelle moved that Betty Soderberg be appointed to fill the secretary position. Nancy seconded, motion approved.

Discussion was held regarding the framing of the restored posters. Ruth moved we give Wilma permission to take the posters to Central Arts and get a quote and go ahead with a cost up to \$600.00. Nancy seconded, motion approved.

**Committee Reports:** Further information on who's responsible for the ELAN credit card will be obtained.

The way we handle our ticket booth and concession money was discussed and needs to be updated.

**CRYSTAL THEATRE BOARD MEETING, Stage Left, Mon., April. 25, 2016 at 6 pm**  
*"Our mission is to promote the performing and visual arts with financially viable performances while preserving the historic Crystal Theatre, Moller organ, and Steinway piano."*

**CALL TO ORDER**

**ADDITIONS TO AGENDA**

**PUBLIC COMMENT (BEGINNING)**

**RECORD VOLUNTEER HOURS & SIGN RSVP TIME SHEETS**

**MINUTES/SECRETARY'S REPORT(accept)**

**TREASURER'S REPORT (receive)**

**COSTUME CLOSET REPORT**

**MANAGER'S REPORT**

**OLD BUSINESS:**

1. 10 Basic Responsibilities of Nonprofit Boards:  
(5) Ensure Adequate Resources; fundraising
2. AED Unit: instruct board when all are present (table until Spring)
3. Poster distribution list (tabled)
4. Gone With the Wind poster framed by Central Arts & Gifts for cost
5. Volunteer liability forms
6. Update on board member
7. Fungus Fest dance behind the theatre

**COMMITTEE REPORTS:**

1. Finance- Nancy Hay
  - a. Credit card for theatre; 1<sup>st</sup> National has multiple users form
  - b. Capabilities to accept credit cards in ticket booth and concessions
  - c. Michigan Sales and Use Tax Certificate of Exemption
2. Publicity - Michelle
3. Fund Raising/Grants - Wilma
  - a. MCACA grant for Beethoven and Banjos denied; Bette Premo recommended that we pay \$1,500 for the concert and she will contact the schools for the additional \$1,000 for the workshop
  - b. DACF grant of \$250 received and curtains installed
  - c. Channel 6 Marketing Seminar (Tabled)
4. Programs - Charlie
  - a. Update on additional concerts
    - Missoula Children's Theatre; August 15-20, 2016
    - Second Wednesdays Sunset Serenade; George to organize
  - b. West End Players "Oklahoma"; bringing show here Fri., April 29 @ 6:30 pm and Sun., May 1 @ 2 pm.

- c. Brian Kallies' documentary "Heroes on Deck" screened Sunday, May 29 @ 2 pm; Q & A afterwards; looking for 2 carrier Navy pilots
  
- 5. Property- Paul
  - a. Repair to fly and outside east wall; cost \$8,000
  - b. Plaster repair
  - c. Sound engineer update (tabled)
  - d. Purchase of sound mixer and monitor
  
- 6. Organ/Piano - Dave
  - a. Organ study; ATOS funding available; 2 patrons willing to pay for some upgrades; Dave to write instructions
  - b. Dave Wickerham would like to give organ estimate
  
- 7. Concessions - Pat

**NEW BUSINESS:**

- a. Complimentary tickets for board members

**NEXT MEETING: May 23, 2016**

## Board Minutes for May 23, 2016

**Present:** Paul Dalpra, Angie Dohl, Michelle Graves, Wilma Kallies, Betty Soderberg, Dave Sherby, Charlie Sandstrom.

**Absent:** Pat Milliron, Nancy Hay, Gene Waldo (Gloria Frederickson)

**Call to Order:** President Wilma Kallies called the meeting to order at 6:00 p.m.

**Secretary's Report:** The report was accepted.

**Treasurer's Report:** The report was approved. Brief discussion on acquiring a safe. Members were reminded to use the specific form to request expense reimbursements.

**Manager's Report:** Angie plans to do a summary report of each event.

Grace Covenant requests to hold one summer concert (Michael Card) at the theatre Aug. 14 at 6 p.m. (same day as Phil Lynch Quartet concert); will pay non-profit rental fee of \$375; theatre will provide concessions and keep proceeds. Motion to grant request by Betty S. and seconded by Wilma K. passed.

**Old Business:** Training of board members on AED Unit (by Mandy Cook) will be scheduled for June 21 or 28.

Wilma will devise a poster distribution plan involving each board member or substitute.

Volunteer liability forms are available for new members to sign.

Angie and others offered suggestions for two board member vacancies. Candidates will be asked to submit letters of interest.

Fungus Fest has been cancelled due to lack of volunteer support.

Motion to approve a rummage sale at the theatre on both June 25 and July 9 was moved by Michelle, seconded by Paul, and passed.

### Committee Reports:

**Publicity:** most of the budget line item for publicity has been spent for ad contract with WJNR and print ads. Motion to increase the publicity by \$1000 was moved by Wilma, seconded by Michelle, and passed.

Marquee rental will only be available Nov. – April, but not during the summer months.

Motion to charge \$50 per week for marquee rental and \$100 to rent Stage Left for a non-theatre event was moved by Michelle, seconded by Paul, and passed. (Charge of \$375 for non-profits and \$450 for other groups remain unchanged.)

**Program:** Charlie will check on bill for last summer's Missoula Children's Theatre contract. A reception following the first Sunset Serenade with Cameron Piper June 15 to be hosted by Al and Ruth Piper in Stage Left.

Wilma gave update on presence of carrier Navy pilots for "Heroes on Deck" screening.

Advertising for Blooze Brothers performance July 22 will begin immediately.

Schedule for stage managers and volunteers for each event was discussed.

A new sound mixer has been purchased for \$1599.

**Organ/Piano:** Dave Wickerham has learned about the availability of a theater organ in West Virginia. Motion by Wilma and seconded by Paul passed to consider the possibility of replacing our present organ with this one.

**Other New Business:** Members discussed the possibility of a volunteer receiving calls for the theatre on a pre-paid cell phone. Topic was tabled.

Board extended sincere thanks to Betty for cleaning the office.

Paul will be responsible for a fire extinguisher inspection. The exit light in the main lobby will be replaced.

The meeting adjourned at 7:30.

Next meeting will be June 27, 2016 at Stage Left.

Respectfully submitted,

Ruth Warmanen, pro tem secretary for Betty Soderberg